Science Labs HVAC Financial Meeting Minutes

Bromfield Conference Room

Thursday June 9, 2016- 8am

Members attending: SusanMary Redinger, Linda Dwight, Nancy Lancellotti, Lorraine Leonard, Mary Traphagen

SusanMary called the meeting to order at 8:04am

Devens Account- Lorraine provided an up-to-date number which, at the end of FY16 will be $812,205.97. This number takes into account offsets to the omnibus budget, Bromfield parking lot project, and technology leases. Next year this account is expected to grow by $866,000.

Lorraine provided numbers for the Science Labs HVAC project;

315K approved at ATM

10K paid to GLRA

18K paid to BLW

287K is the balance

The lowest project bid is $383,300 by Ambient Temperature Corp.

Discussion resulted in;

The Contract must state the timeline of work be completed before teachers and students return to school. There must be a ‘liquidated damages’ clause if work is delayed beyond timeline.

There are sufficient funds in the Devens account to proceed with the ventilation project and cover additional unanticipated expenses.

Nancy Lancellotti made the motion and Mary Traphagen seconded to approve up to 100K from the Devens account to supplement amounts previously approved for the ventilation and renovation project at the Bromfield School.

VOTE 3/0

SusanMary with no objection made the motion to adjourn at 8:37 a.m.

Respectfully submitted by Mary Traphagen