

School Committee Meeting Minutes
Hybrid Meeting
June 12, 2023
6:15 PM

Members attending: Suzanne Allen, Abigail Besse, Sharlene Cronin, Heather Knowles, Shannon Molloy, and SusanMary Redinger.

Others in attendance: Linda Dwight, Caitlin Lelievre, and Ingrid Nilsson.

Ms. Besse called the meeting to order at 6:16 PM.

Vision Statement:

Ms. Redinger read the vision statement.

Recognizing SusanMary Redinger:

Ms. Besse recognized Ms. Redinger for her years of service on the Harvard School Committee as she completes her last term as a member. Ms. Redinger's work on various subcommittees as well as the School Building Committee has been invaluable during her tenure on the School Committee.

Public Commentary:

None.

Superintendent Update:

- EL Teacher Needed: The District has identified a need to hire a second English as a Second Language (ESL) teacher in order to meet the needs of students. Having two ESL teachers will support both the students and the teachers as they create entry points for lessons and modify assignments as needed.
- End of Year Celebrations: Families gathered on June 4th to celebrate the Class of 2023 on their graduation. Thanks to the help of the District's custodians and community volunteers, the event was held outside. Other grades are enjoying special field trips, smaller ceremonies, picnics, socials, and more.
- Technology Advisory: The technology advisory is collaborating on the data security procedures and is also test piloting a new communication tool, ParentSquare. The

advisory is working to develop a mission/vision statement which will be shared with the Committee for further vetting and approval.

- HES Family Forum: Dr. Katsh-Singer shared information from her first year as Principal at HES at an online family forum. She spoke about student learning, areas of focus, and then shared data from the recent parent survey.
- Wage and Salary Advisory: The advisory met again to review the handbook and job descriptions. An edited and improved version of the handbook will be completed by the end of the year and then shared with employees and School Committee members.
- MASS Spring Meeting: The Massachusetts Association of School Superintendents met on May 25th for the annual spring meeting. Topics included school safety, DEI, and new teachers and principal evaluation rubrics. The half day event ended with awards for retirees and others honored by the association as well as remarks from Commissioner Riley.

SEPAC Year in Review Presentation:

SEPAC Co-Chairs, Aspen Ference and Jenny Gillard, gave a presentation to the School Committee that included SEPAC highlights from the 2022-2023 school year and SEPAC survey feedback.

TBS HS School Improvement Plan Update:

Ms. Murphy reviewed each of the school improvement priorities in the high school and outlined their progress in each of these areas. Committee members had an opportunity to ask questions.

TBS MS School Improvement Plan Update:

Mr. Greene reviewed each of the school improvement priorities in the middle school and outlined their progress in each of these areas. Committee members had an opportunity to ask questions.

Superintendent Evaluation Rubric Presentation:

Ms. Redinger outlined the changes in the rubric. These changes are meant to simplify the rubric and make the process quicker and easier. Dr. Dwight will put together folders with her memos from this school year for members to review. The evaluation will be due by the end of June. Ms. Besse will handle the collection of data to be shared at the July School Committee meeting.

End of Year Budget Closeout:

Ms. Nilsson presented a memo regarding the FY23 Financial Update. She shared that there were a number of additional expenses that needed to be captured since the last financial update and these have resulted in a projected deficit for FY23. She recommended some action items to help resolve the projected deficit which Committee members reviewed.

A motion was made and seconded to approve the use of up to \$260,000 in circuit breaker funds to offset extraordinary out-of-district special education tuition expenses in FY23. The motion was passed unanimously.

Move: Ms. Redinger Second: Ms. Cronin Status: Passed

A motion was made and seconded to approve the use of \$44,620 in Devens funds originally allocated to supplement Food Services expenses to supplement Athletics costs with up to an additional \$10,000 in Devens funds to cover the costs of Athletics. The motion was passed unanimously.

Move: Ms. Redinger Second: Ms. Cronin Status: Passed

Grant/Club/Field Trip Approval:

Dr. Dwight shared the 2024 New Orleans field trip proposal and indicated that she has been working with Ms. Murphy and Ms. Nilan to help students who are not able to go on the trip feel included.

A motion was made and seconded to approve the Bromfield Cares 2024 New Orleans field trip as presented. The motion was passed unanimously.

Move: Ms. Redinger Second: Ms. Cronin Status: Passed

Dr. Dwight shared the grants recently approved by the Harvard PTO for Committee members to review.

A motion was made and seconded to approve the grants from the Harvard PTO as presented. The motion was passed unanimously.

Move: Ms. Cronin Second: Ms. Redinger Status: Passed

Dr. Dwight shared the grants recently approved by the Harvard Schools Trust for members to review.

A motion was made and seconded to approve the grants from the Harvard Schools Trust as presented. The motion was passed unanimously.

Move: Ms. Redinger Second: Ms. Allen Status: Passed

Dr. Dwight shared the letter from Fanfare outlining a grant to cover the cost of transportation for students in the High School Jazz, Wind Ensemble, and Choir to the High School Music Festival.

A motion was made and seconded to approve the grant from Fanfare as presented. The motion was passed unanimously.

Move: Ms. Redinger Second: Ms. Cronin Status: Passed

Dr. Dwight shared a new club application for Magic The Gathering.

A motion was made and seconded to approve the club application for Magic The Gathering as presented. The motion was passed unanimously.

Move: Ms. Cronin Second: Ms. Redinger Status: Passed

Future Meeting Dates:

Ms. Besse said the Committee needs to schedule their retreat as well as their meetings in July and August. She will create a Doodle Poll to send out to members so those meetings can be scheduled.

Agenda Items:

The next meeting will include the superintendent evaluation, policy, HES school improvement update, and the reorganization of the Committee. Members will let Ms. Besse know if there are any other items that should be included.

Minutes:

Ms. Besse approved the May 22nd meeting minutes as amended without objection.

SC Liaison and Subcommittee Reports:

Ms. Cronin reminded members that the School Committee evaluations are due on Thursday. She also shared that the Budget Subcommittee met earlier this morning and Ingrid shared much of what happened in that meeting as part of her report. She also shared that capital has discussed the possibility of starting to meet in July which is earlier than past years.

Ms. Allen said that she met with the Student Advisory Council and they talked about ways the School Committee can communicate with the student body. There was also a Wellness Committee meeting where they discussed the possibility of having some kind of district-wide fair modeled after the STEAM event earlier this year. Although policy was tabled for this evening, Ms. Allen shared that they are waiting to review some of the curriculum policies until this summer based on feedback and MASC policies.

Ms. Molloy said that there is a warrant ready for review in the School Committee packet. Additionally, SEPAC will have their spring social on the library lawn this Wednesday with a rain date for the following week.

Ms. Knowles had no update to share.

Ms. Redinger said that the wall and fence at HES are done and that once the drain on the main road is complete, the building project will be finished. She also shared that she sent out the minutes from the last TBS school council meeting. HEAC met and Ms. Redinger is turning over the management of the AC project to Ms. Cronin until a new member is selected to represent the Committee.

Ms. Besse shared that the HES School Council will meet on Tuesday.

Public Commentary:

None.

School Committee Commentary:

Ms. Allen shared that she is very excited about the District's principals.

Executive Session:

At 9:12 PM, a motion was made and seconded to enter into Executive Session to discuss strategy with respect to collective bargaining with the HEA because an open meeting may have

detrimental effects on the bargaining position of the School Committee. The motion was passed unanimously by a roll call vote and members will not return to open session.

Move: Ms. Redinger

Second: Ms. Cronin

Status: Passed

Superintendent L. Dwight's Update
June 12, 2023

I. EL Teacher Needed

Standard I: Instructional Leadership

We have identified a need to hire a second English as a Second Language (ESL) teacher for the district in order to meet the needs of our English Learners (EL). There are a total of twenty six students who require services with 16 at HES and 10 at TBS. By hiring two teachers, we will support the students and provide support for teachers as they create entry points for lessons and modify assignments as needed.

Samantha Pereyra provided a potential [schedule and information](#) on students' needs when she met with the leaders to advocate for additional services. We anticipate initially hiring for 1 year and then we will reassess at the end of next year.

II. End of Year Celebrations

Standard III: Family Engagement

Families gathered on June 4th to celebrate the graduating students from the class of 2023. We were able to host the event outside with the help of the custodians and volunteers who secured objects, provided tent coverage, dried seats, set up sound equipment, and provided mobility help as needed. The vast majority of responses that we have received have been positive about the decision to remain outside despite the rain and cold temperatures.

Other grade levels are enjoying special field trips, smaller ceremonies, picnics, socials, and more. These special events mark transitions, add joy, and encourage relationship building.

III. Technology Advisory

Standard III: Family Engagement, Standard I: Instructional Leadership

The technology advisory is collaborating on the data security procedures. Members of the advisory are also test piloting the new communication tool; ParentSquare. We are planning to develop a mission/vision statement at our next meeting and when aligned we will share it with the School Committee for further vetting and approval.

IV. HES Family Forum

Standard III: Family Engagement

Rebecca Katsh-Singer shared information from her first year as the HES principal at an online parent forum. She spoke about student learning, areas of

Superintendent L. Dwight's Update
June 12, 2023

focus, and then shared data from the parent survey. After sharing the data, she and Hilary answered questions from the parents who attended the meeting by Zoom.

V. Wage and Salary Advisory

Standard IV: Professional Culture

We met with the advisory to review the handbook and job descriptions. An edited and improved version of the handbook will be completed by the end of the year and then shared with employees and the School Committee. We are planning ways to orientate staff each year and how to include new hires throughout the year in this process.

VI. MASS Spring Meeting

Standard IV: Professional Culture


The Massachusetts Association of School Superintendents met on May 25th for their annual spring meeting. Topics of discussion were school safety, DEI, and new teacher and principal evaluation rubrics. The half day event ended with awards for retirees and others honored by the association as well as remarks from Commissioner Riley.



SEPAC Year in Review 2022- 2023

Co-Chairs:
Aspen Ference
Jenny Gillard

Board Members:
Shannon Molloy
Molly Vaughan



SEPAC Highlights

- Monthly SEPAC meetings, open to all SEPAC members & interested parties
- SEPAC co-chairs met monthly with District leadership to maintain open dialogue and fulfill SEPAC's obligation to "participate in the planning, development and evaluation of the district's special education programs."
- Hosted 2 workshops, provided by The Federation for Children with Special Needs and our MassPac membership
 - Basic Rights: Understanding the IEP
 - Bullying: What Parents Need to Know
- Adaptive sports
 - Soccer
 - Basketball
 - Planning for adaptive skateboarding
- SEPAC Awareness Month- November

SEPAC Highlights

- Social Events- Fall & Spring Socials
- Parent Support Group-4 held this year
- Membership & Board positions
 - 62 families
 - 3 new board members for '23-'24
- Conduct annual survey of families receiving special education services



SEPAC SURVEY FEEDBACK

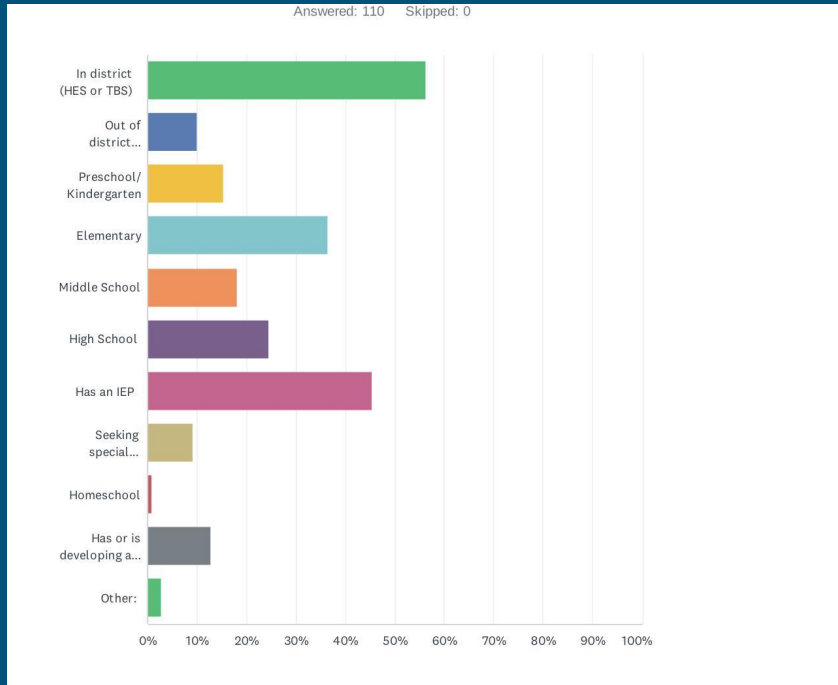
SEPAC and HPS
Survey completed for the 2021-22 school year



This brief summary will:

Provide a report of the responses received from our 2021/22 survey as well as our recommendations for the district.

Survey Respondents



110 responses:

- 56% in district—40 responses in elementary, 20 in middle, 27 in high school.
- 10% out of district
- 45% have an IEP
- 9% seeking services
- 13% have or are developing a 504

The survey opened just prior to the end of school and remained open all summer, with a reminder email being sent again just before school began.

Questions from our survey, 2021-22

Q2- The process to obtain additional supports and services for my child was easy to access and navigate

Q3- Are you satisfied with the communication between your child's special education team, general education providers, and your family?

Q4- How much have you utilized outside providers to better access the curriculum or supplement academic needs, such as counselors, occupational or physical therapists, math or reading tutors, or speech and language therapists?

Q5- I believe the school professionals providing specialized instruction and related services are knowledgeable regarding my child's disability.

Q6- The special education services my child receives are scheduled so that my child does not miss important academic time in the gen ed class

Q7- I am satisfied with the frequency and duration of services that my child receives

Q8- How well do you understand what summer services (ESY) are available for your child and how they qualify?

Q9- I feel like inclusion is a priority for the HPSD

Q10- Do you feel the school district has created an environment / curriculum that promotes social acceptance by peers for children with differences?

Takeaways from survey results

Highlights

- 72% of respondents agreed or strongly agreed that the communication between their child's special education team, general education providers, and their family was satisfactory.
- 65% agree or strongly agree that school professionals providing specialized instruction and related services are knowledgeable regarding the student's disability.
- 65% of respondents agreed that their child's services were scheduled so that important academic time was not missed.
- 69% agreed or strongly agreed that inclusion is a priority for the HPSD

Takeaways from survey results

SEPAC Recommendations

- In response to communication, SEPAC recommends:
 - Continue to work on open, timely & thorough communication
 - Providing families with information regarding the IEP process, including disseminating the SEPAC IEP Eligibility Timeline
 - Multiple respondents noted they would like more communication than they receive currently. Additionally, several families relayed that they would like less general observations and more specificity about their child's improvements and challenges, including those who receive RTI
- Reducing the need to utilize outside providers in order to access curriculum or supplement academic needs
 - Focusing on individual services for children rather than group sessions when progress is not being observed, or seeking parent feedback on this modality would be helpful.

SEPAC Recommendations con't

- In response to parents satisfaction with the frequency & duration of services
 - The SEPAC recommends the team provide clear communication to parents as to why and how the frequency and duration of services is determined. Additionally, the SEPAC recommends the team provide logical reasoning and open dialogue with parents as to why certain services (e.g., writing support when it is recommended by outside evaluation) are not being offered
- Mixed understanding & satisfaction with Extended School Year (ESY) services
 - The SEPAC recommends the district provide clear guidelines during service meetings as to what summer services are and how students qualify, regardless of whether the particular student will be eligible. Early communication with parents as to whether a child will qualify for summer services is recommended, so a parent can plan adequately.
 - District was able to provide information about ESY much earlier this year

SEPAC Recommendations con't

- In response to inclusion as a priority for HPS
 - The SEPAC recommends inclusion continue to be a priority and a goal for the Harvard Public School District.
 - The SEPAC also recommends on-going professional development around various disabilities, particularly “silent disabilities” such as dyslexia and mental health disabilities. We hope the District will take advantage of the many workshops offered through the Mass Partnerships for Youth to provide education for staff as well as students and families.
- In response to creating an environment/ curriculum that promotes social acceptance by peers
 - SEPAC recommends education about neurodiversity be embedded in the curriculum so that students have the tools to interact with their differently-abled peers. Utilizing social groups, or reverse inclusion, can impact how neurotypical students learn about and view their peers with disabilities or learning differences, and can promote social acceptance.

Thank you!

harvardsepac@gmail.com

Bromfield High School Strategic Plan 2022-24

Kimberley Murphy 10/21/22
Approved: 11/14/22



Harvard Public Schools Vision

We commit to providing a high quality education centered around dynamic learning and personal well being in a community where everyone can find belonging.

Harvard Public Schools Core Values

1. Engage in Learning with Courage
2. Promote Balance and Well-Being
3. Cultivate an Equitable, Just & Inclusive School Culture
4. Value Individuals and Relationships
5. Partner with Community

School Improvement Priority #1

1. **Engage in Learning with Courage**
 - Update academic pathways and curriculum alignment to ensure dynamic learning for all students
 - Increase student voice and choice in advocating for their learning needs while increasing their sense of belonging
 - Increase inclusion opportunities for students
 - Intentionally increase joy, courage, and curiosity in student learning

Update academic pathways and curriculum alignment to ensure dynamic learning for all students	Increase student voice and choice in advocating for their learning needs while increasing their sense of belonging	Increase inclusion opportunities for students	Intentionally increase joy, courage, and curiosity in student learning
<p>Review the academic pathways at TBS</p> <p>Create a common understanding of relevance and authenticity</p>	<p>Increase travel and analyze current extra-curricular opportunities</p>	<p>Review collaborative teaching structures at TBS</p>	<p>High School Hallways analysis</p>

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SIP Priority Action	Action Steps	Date	Status
Review HS Academic Pathways -consider graduation requirements -consider electives	Meet with counselors and department leaders	2022-2024	In progress -CS at HS -In tandem with schedule
Create a common understanding of authentic application and relevance -examine the end of year experiences for courses -examine tasks and units	Use PD/Faculty meeting space about relevance Create a tool to examine tasks Work with department leaders about end of the year assessments/experience	2022-2024	Paused, considering UDL implications

SIP Priority Action	Action Steps	Date	Status
Increase travel and extra-curricular opportunities -work to have 1 special travel opportunity (either overnight or field trip) per grade level	Reinstate DC trip for 9th grade Coordinate with Student Council	Fall 2022 Winter 2022	Done Done 11th grade field trip solidified & adapted 10th grade challenge day solidified

SIP Priority Action	Action Steps	Date	Status
Collaborative Teaching -Collaborate with district and site leadership to draft a vision for Collaborative Teaching in Bromfield High School.	Coordinate and collaborate to put a vision together Increase PD opportunities around co-teaching models	Feb 2023 Summer 2023	Done In progress

SIP Priority Action	Action Steps	Date	Status

High School Hallway Analysis -Promote safety throughout the school by analyzing hallway adult presence and supervision	Repurpose a building sub as a hall monitor/support	Q1	Done
	Evaluate the bulletin board usage	2022-2024	In progress
	Work with maintenance		

School Improvement Priority #2

2. Promote Balance and Well-Being

- Create a model for belonging that is embedded across all aspects of a student's school experience
- Provide supports for all members of the school community that address social, emotional, physical well being
- Increase opportunities to promote volunteerism across PK-12 within the community

Create a model for belonging that is embedded across all aspects of a student's school experience	Provide supports for all members of the school community that address social, emotional, physical well being	Increase opportunities to promote volunteerism across PK-12 within the community
Participate in a k-12 committee	Create a Anti-Vape Task Force with an educational approach Identify programing to promote healthy relationships and decision making	Analyze club offerings as well as the Senior Project

SIP Priority Action	Action Steps	Date	Status
Participate in a k-12 committee	By December 2022 Organize a K-12 committee to create a model for belonging, model completed by June 2023; Include expectations for culture/climate	Dec 2022	No action yet

SIP Priority Action	Action Steps	Date	Status
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Create an Anti-Vape Task Force	Create task force Incorporate updates into G+	Oct. 2022	Done & in progress
Identify programming to promote healthy relationships and decision making -analyze YRBS data to identify particular areas of SEL need	Use PD time with faculty to analyze data	Winter 2022	Done
	Look into guest speakers and programming	Winter/Spring 2022	Done

SIP Priority Action	Action Steps	Date	Status
Analyze club offerings as well as the Senior Project	Create form to get a list of clubs Join the Senior Project committee	Fall 2022 2022-2024	Done

School Improvement Priority #3

3. Cultivate an Equitable, Just & Inclusive School Culture

- Increase consistent restorative justice opportunities for students
- Evaluate curriculum for DEI and bias

Increase consistent restorative justice opportunities for students	Evaluate Curriculum for DEI and bias
Increase Reflective Practices Rooted in Restorative Justice Create HS Specific G+	Use a curriculum analysis protocol in departments

SIP Priority Action	Action Steps	Date	Status
Reflective Practices Rooted in Restorative Justice Increase restorative reflection and mediation practices into current HighSchool behavior	Coordinate with MS about reflective processes Put together a vision for restorative processes at TBS	2022-2024	In progress

system when appropriate			
Create HS Specific C+	Meet bi-weekly with High School Counselors and specialists to review and identify ways to support High School students.	2022-2024	Done

SIP Priority Action	Action Steps	Date	Status
Use a curriculum analysis protocol in departments	Identify a protocol	Winter 2023	Paused to consider UDL implications
	Implement with department leaders	Spring 2024	
	Implement in departments	Spring/Summer 2024	

School Improvement Priority #4

4. Value Individuals and Relationships

- Recognition beyond academic honors, sports achievements, and performances
- Examine the School Schedule with the core values and other pathways through high school in mind

Recognition beyond academic honors, sports achievements, and performances	Examine the School Schedule with the core values and other pathways through high school in mind
Be purposeful about who and what is included in shout outs in the FYI and Newsletter	Create a committee to explore the schedule
Examine the End of the Year Class Awards	

SIP Priority Action	Action Steps	Date	Status
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Be purposeful about who and what is included in shout outs in the FYI and Newsletter	Implement a quarterly newsletter Solicit content from a variety of stakeholders	Q1 2022 Quarterly	Done
Examine the End of the Year Class Awards	Gather information and observe year 1	2022-2023	Year 1 done

SIP Priority Action	Action Steps	Date	Status
Create a committee to explore the schedule	Create committee	Spring 2023	Done!

School Improvement Priority #5

- 5. Partner with Community**
- *Deepen engagement with parent organizations and stakeholders*

Deepen engagement with parent organizations and stakeholders

Evaluate Stakeholder Communication

Quarterly Newsletter

SIP Priority Action	Action Steps	Date	Status
Evaluate Stakeholder Communication Including the FYI, Daily Bulletin and Newsletter	Survey stakeholders	Spring 2023	Many changes have been made Need to survey staff re: FYI
Quarterly Newsletter Draft a Quarterly newsletter to share with Community Members that highlight High School happenings.	Create template Create and send newsletter, quarterly	Sept 2022 Quarterly	Done Q1 2022 done Q2 2022 done Q3 & Q4 moved to be weekly

Bromfield Middle School Strategic Plan 2022-24 (2 Year Plan)

Stephen Greene Created 10/16/22 rev. 6/9/23
Approved:



District Vision

We commit to providing a high-quality education centered around dynamic learning and personal well-being in a community where everyone can find belonging.

District Core Values

1. Engage in Learning with Courage
2. Promote Balance and Well-Being
3. Cultivate an Equitable, Just & Inclusive School Culture
4. Value Individuals and Relationships
5. Partner with Community

Middle School Values

1. Engagement
2. Authenticity
3. Inclusivity
4. Empathy
5. Integrity

School Improvement Priority #1

1. Engage in Learning with Courage

- 1.1. Update academic pathways and curriculum alignment to ensure dynamic learning for all students
- 1.2. Increase student voice and choice in advocating for their learning needs while increasing their sense of belonging
- 1.5: Increase inclusion opportunities for students
- 1.6 Intentionally increase joy, courage, and curiosity in student learning

1.1. Update academic pathways and curriculum alignment to ensure dynamic learning for all students

1.2. Increase student voice and choice in advocating for their learning needs while increasing their sense of belonging

1.5: Increase inclusion opportunities for students

1.6 Intentionally increase joy, courage, and curiosity in student learning

Review and Update the Curriculum of Study for Middle School	Building Middle School Student Sense of Belonging: "Greene-On-The-Go"	Review and Revise DCAP and Tier 2 Support Delivery	Develop Middle School Principal's Advisory Team
	Elevate Student Voice in Middle School	Review Current Collaborative Teaching Plan and develop vision.	

1.1 SIP Priority Action	Action Steps	Date	Status
<p>Review, Update, and Publish the Curriculum of Study for Middle School</p> <p>The current Curriculum of study will be reviewed annually in the spring/summer to reflect the current Middle School course offerings. Course selection requirements will be updated to illustrate HS course selection implications if any. There will be a focus on our 8th grade Math offerings. Currently, there is a common curriculum for Math for 6th and 7th grade, but a split in courses for 8th grade that have implications for High School course selection. These 8th grade Math course offerings will be reviewed and assessed for future course planning.</p>	<ul style="list-style-type: none"> - Set as an agenda item and collaborate in Monthly meetings with Lead Teachers: Complete - Support Dept lead teachers in review of course offerings in their respective departments: Complete - Departments update offerings with clear delineation of learning pathways and class requirements: Complete - Review Annually: Complete - Facilitate specific review of 8th grade Math course offerings with the Math department: Complete 	<p>2022-23</p> <p>Winter 2023</p> <p>Spring 2023</p> <p>Spring 2023 Fall 2023</p>	Complete

1.2 SIP Priority Action	Action Steps	Date	Status
<p>Building MS Student Sense of Belonging: "Greene-On-The-Go"</p> <p>A new program that will begin the week of October 24th. This program is focused on relationship building between the Principal and Student community. Opportunities for Focus group lunches will be raffled. Students via participation will share about their interests, aspirations, and give feedback to the school. Answers will be saved for an end of the year message.</p>	<ul style="list-style-type: none"> - Develop a series of questions for students to answer for the raffle chance to win lunch with the principal: In progress, process complete - Develop Googlesheets tracker for student answers with Front Office Staff: Complete - Create branding with support of staff (Cindy Fontaine and Elizabeth Hoorneman): Complete - Develop schedule and logistics for when I would run this activity each Month.: 2023/24 Priority 	<p>Began Fall 2022</p> <p>Fall 2022</p> <p>Spring 2023</p> <p>2023/24</p>	In progress

	<ul style="list-style-type: none"> - Schedule 2 Monthly days when the event will occur: 2023/24 Priority - Send end of the year “I see you” emails to students: 2023/24 Priority 	<p>2023/24</p> <p>2023/24</p>	
<p>Elevate Student Voice in MS</p> <p>As we continue to set the vision for the Middle School at Bromfield, it is important that we partner with our students. We will also review the roles and responsibilities of the Middle School Student Council. Collect Feedback from students on Middle School Culture</p>	<ul style="list-style-type: none"> - Collect student feedback survey data annually regarding student interests.: Complete - Host student focus groups during lunch to collect feedback on Middle School culture: In progress - Review the roles and responsibilities of the Middle School Student Council.: In progress, 2023/24 Priority 	<p>Fall 2022</p> <p>2023/24</p> <p>2023/24</p>	In Progress

1.5 SIP Priority Action	Action Steps	Date	Status
<p>Review and Revise DCAP and Tier 2 Support Delivery</p> <p>Review the current Bromfield DCAP and restructure in order to support Tier 2 Student Support Team work.</p>	<ul style="list-style-type: none"> - Create the Student Collaborative Planning Team: Complete (Now called s2s) - Review and revise the Tier 2 intervention tracking protocol: Complete - Review and revise the Tier 2 Interventions flowcart: Complete - Develop tier 2 intervention tracking tool: Complete - Create checklist format for DCAP to support Tier 2 intervention process: Complete 	<p>Winter 2023</p> <p>Winter 2023</p> <p>Winter 2023</p> <p>Spring 2023</p> <p>Winter 2023</p>	Complete
<p>Review Current Collaborative Teaching Plan and develop vision.</p> <p>Collaborate with district and site leadership to draft vision for Collaborative Teaching in Bromfield Middle School.</p>	<ul style="list-style-type: none"> - In partnership with Dir of Pupil Services and Bromfield SPED Coordinator, observe collaborative teaching and document current work: Complete - Collect data form staff regarding current work via collaborative teaching staff survey: In Progress - Develop Collaborative Teaching Task Force: Under Review - Create collaborative teaching resource drive cultivated and maintained by leadership and collaborative teaching task 	<p>Spring 2023</p> <p>2023/24</p> <p>Pending</p> <p>2023/24</p>	In Progress

	force: In progress		
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1.6 SIP Priority Action	Action Steps	Date	Status
Develop Middle School Principal's Advisory Team With the refinement of the Middle School and High School identities, principal advisory structures will be reviewed and reorganized. The Middle School Grade Level Lead Teacher role will increasingly be grown to become the Middle School Principal advisory.	<ul style="list-style-type: none"> - Growth of the Teacher Role: Collaboratively develop a job description with the Middle School lead teachers that meets the needs of the future growth of the Middle School identity: Complete - MS Lead Teacher Meetings: Principal will attend all grade level team meetings as available to participate in grade level planning and support: Complete 	Fall 2022 2022/23	Complete

School Improvement Priority #2

2. Promote Balance and Well-Being

- 2.1. Create a model for belonging that is embedded across all aspects of a student's school experience
- 2.2. Provide supports for all members of the school community that address social, emotional, physical well being
- 2.4. Promote student involvement in identifying and adopting enrichment programs for all students

2.1. Create a model for belonging that is embedded across all aspects of a student's school experience	2.2. Provide supports for all members of the school community that address social, emotional, physical well being	2.4. Promote student involvement in identifying and adopting enrichment programs for all students
Create Engaging and Welcoming Middle School Hallways	Develop District Aligned Middle School Values	Explore/Expand Middle School Joy and Enrichment Opportunities

2.1 SIP Priority Action	Action Steps	Date	Status
Create Engaging and Welcoming Middle School Hallways In order to create a sense of belonging, the Middle School will	<ul style="list-style-type: none"> - Explore 8th Grade/Upper Grades Designated Earned Space: Complete - Values based messaging in the Middle School spaces: 	Fall 2022 Winter 2023	Complete

create a plan to develop a vibrant and engaging environment in the Middle School Hallways. We will also explore ways to create a space that is uniquely for Middle School and that is a privilege that could be earned by students.	<p>Complete</p> <ul style="list-style-type: none"> - Collaborate with the NAHS, grade levels and teachers to develop mural plan for the 6th/7th grade <p>Complete</p>	Spring 2023	
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2.2 SIP Priority Action	Action Steps	Date	Status
<p>Develop District Aligned Middle School Values. Draft, reflect upon and live the core values collectively drafted as a Middle school</p>	<ul style="list-style-type: none"> - Explore potential values for the Middle School with staff and collaboratively select core 5: Complete - Operationalize values by drafting core value statement: Complete - Establish review of values each faculty meetings, formally and informally: Complete - Draft grade level and classroom approaches to rolling out the school values to students.: Complete 	<p>Fall 2022</p> <p>Winter 2022</p> <p>2022/23</p> <p>Winter 2023</p>	Complete

2.4 SIP Priority Action	Action Steps	Date	Status
<p>Explore/Expand Middle School Joy and Enrichment Opportunities In collaboration with Middle School Lead Teachers and staff, the Middle School will plan and facilitate Joy and Enrichment opportunities for Middle School students</p>	<ul style="list-style-type: none"> - Review the current Bromfield club, enrichment opportunities and resource distribution: In-progress - Take inventory of all opportunities provided for Middle School students and develop a plan for further review and/or increasing opportunities: In-progress - Reinstate Middle School Homework Club: Complete - Facilitate review of Community Meeting structure in Middle School grade levels: 2023/24 Priority 	<p>2023/24</p> <p>2023/24</p> <p>Winter 2022</p> <p>2023/24</p>	In Progress

School Improvement Priority #3

3. Cultivate an Equitable, Just & Inclusive School Culture

- 3.1. Increase consistent restorative justice opportunities for students
- 3.5. Ensure respectful classroom environments that enable students to demonstrate respect for diverse perspectives and collaborate

3.1. Increase consistent restorative justice opportunities for students	3.5. Ensure respectful classroom environments that enable students to demonstrate respect for diverse perspectives and collaborate
Reflective Practices Rooted in Restorative Justice	Establish MS Equity Priorities
Supporting the Social-Emotional need of Middle School Students	

3.1 SIP Priority Action	Action Steps	Date	Status
Reflective Practices Rooted in Restorative Justice Install restorative reflection and mediation practices into current Middle School behavior system	<ul style="list-style-type: none"> - Implement incident investigation structure that ensures all reports are collected, reviewed and communicated to stakeholders: Complete - Implement IRJ Based student reflection sheet to support student reflection after an incident occurs: Complete - Implement Post-incident reflection forms to support intentional student reflection Complete - Research and participate in Restorative Justice refresher PD for the Middle School Principal: 2023/24 Priority 	Fall 2022 Fall 2022 Fall 2022 2023/24	Significant Progress
Supporting the Social-Emotional need of Middle School Students Meet bi-weekly with Middle School Counselors and specialists to review and identify ways to support Middle School students.	<ul style="list-style-type: none"> - Create the MS Counselor Support Team: Complete - Establish meeting structure and weekly meetings: Complete - Assign and track schoolwide and grade level projects and initiatives: Complete 	Fall 2022 Fall 2022 Fall 2022	Complete

3.5 SIP Priority Action	Action Steps	Date	Status
Establish MS Equity Priorities The work around equity has been long established here at the Bromfield School. Over the next 2 years, we will continue to engage in collective institutional learning in the Middle School around equity, and will collaboratively develop a plan for supporting Middle School	<ul style="list-style-type: none"> - Collaboratively review the current DEI work in the district Complete (Ongoing) - Establish monthly leadership meetings regarding equity 2023/24 Priority - Establish monthly middle school principal's equity article blog protocol for 2023-24 	Winter 2023 2023/24 2023/24	Revisit 2023/24

specific equity work.	<p>2023/24 Priority</p> <ul style="list-style-type: none"> - Develop Middle School response protocol for when issues of equity and inclusivity arise amongst students <p>2023/24 Priority</p>	2023/24	
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School Improvement Priority #4

4. Value Individuals and Relationships

- 4.1. Recognition beyond academic honors, sports achievements, and performances
- 4.3. Valuing students’ stories and backgrounds
- 4.4. Advisory program with trained mentors and mentees.

4.1. Recognition beyond academic honors, sports achievements, and performances	4.3. Valuing students’ stories and backgrounds	4.4. Advisory program with trained mentors and mentees.
MS Sense of Belonging and Celebration Plan	“Seeing All Students” - Supporting Middle School Student Sense of Belonging	Review and Assess Current Middle School Class Schedule

4.1 SIP Priority Action	Action Steps	Date	Status
<p>MS Sense of Belonging and Celebration Plan</p> <p>Develop a Middle School Student Engagement Plan that includes plans for acknowledging and highlighting students.</p>	<ul style="list-style-type: none"> - Collaborate with staff during monthly faculty meetings to plan methods of acknowledging students for non-sports related achievements: Complete - Highlight students quarterly for values aligned behaviors, actions and achievements. Complete - Plan and facilitate at least 1 whole Middle School Culture related assembly each semester. Complete 	2022/23	Complete
		Winter 2023	
		Winter 2023	

4.3 SIP Priority Action	Action Steps	Date	Status
<p>“Seeing All Students” - Supporting Middle School Student Sense of Belonging</p> <p>Goal is for the Principal to</p>	<ul style="list-style-type: none"> - Annually, Principal to memorize the names and faces of all 6th grade students by Winter Vacation: <ul style="list-style-type: none"> - <i>*2022-23 only, memorize the</i> 	2023/24	In Progress

memorize all student names before the end of December. Will tie in a celebration with students once accomplished.	<i>names and faces of all students in the Middle School by the end of January 2023.</i> 2023/24 Priority	Fall 2023	
	<ul style="list-style-type: none"> Daily, use the Proactive Positive Student Engagement protocol for validating students to drive sense of belonging. Complete Provide staff with updates on student achievements for in school encouragement. Complete 	2022/23	

4.4 SIP Priority Action	Action Steps	Date	Status
Review and Assess Current Middle School Class Schedule Establish a committee to study the schedules at Bromfield and set outcomes and a timeline for the following year	<ul style="list-style-type: none"> Research PD offerings virtually or locally that support the creation of school schedules: Complete 	Winter 2022	Complete
	<ul style="list-style-type: none"> Develop Middle School Schedule Research Committee: Complete 	Winter 2022	
	<ul style="list-style-type: none"> Review the current Bromfield class schedule and, if relevant, draft samples of as potential new Middle School class schedule: Complete 	Winter 2023	

School Improvement Priority #5

- 5. Partner with Community
 - o 5.1. Establish varied pathways for members of the community to be involved and provide input to the district and ensure a range of voices are heard.
 - o Deepen engagement with parent organizations and stakeholders
 - o Parent Call Plan

5.1. Establish varied pathways for members of the community to be involved and provide input to the district and ensure a range of voices are heard.
Deepen engagement with parent organizations and stakeholders (PTO, HST, SEPAC?)
Parent/Family Engagement Plan

5.1 SIP Priority Action	Action Steps	Date	Status
<p>Deepen engagement with parent organizations and stakeholders (PTO, HST, SEPAC?) Engage these parent organizations by attending events, engaging parents through meet and greets, and collaborate to sponsor Middle School Wide events.</p>	<ul style="list-style-type: none"> - Attend at least 1 PTO, HST, or SEPAC event each quarter: Complete - Collaborate with organizations to support the planning and funding of engaging MS activities: Complete 	<p>2022/23</p> <p>2022/23</p>	<p>Complete</p>
<p>Parent/Family Engagement Plan By the end of the year, the Principal will have contacted and engaged every Middle School parent in a non-behavior related conversation.</p>	<ul style="list-style-type: none"> - Principal will informally host a parent conference via phone or in-person with the parents of every 6th grade student's parent or guardian annually. 2023/24 Priority - Collaborate with School Council, Staff and parent organizations to drive Bromfield parent engagement.: 2023/24 Priority - Develop Plan for Quarterly Parent Newsletters: Complete but weekly 	<p>2023/24</p> <p>2023/24</p> <p>Winter 2023</p>	<p>In Progress</p>

2023 Superintendent Evaluation - Harvard School District

clelievre@psharvard.org [Switch account](#)



* Indicates required question

Email *

Record clelievre@psharvard.org as the email to be included with my response

Name *

Your answer



Indicator Rubric for Superintendent Evaluation (new for Harvard as of 2023)

The Indicator Rubric for Superintendent Evaluation is an evaluation tool intended to support a shared understanding of effective leadership practice between a superintendent and school committee members.

Designed around the 21 Indicators from the [Standards of Effective Administrative Leadership](#) (603 CMR 35.04), the Indicator Rubric includes descriptions of a superintendent's practice for each *Indicator* and articulates the specific responsibilities that a school committee may be expected to reasonably evaluate. This is a significant departure from the more detailed, *element*-level rubrics associated with other educator roles in the model system for educator evaluation.

While this structural difference results in a shorter, less complex evaluation tool, it does *not* simplify the responsibilities of a superintendent. All 21 Indicators associated with the four Standards of Effective Administrative Leadership remain in place, and the superintendent is still expected to meet expectations associated with each Standard, typically assessed by focusing on one to two Indicators per Standard each year. Describing practice at the Indicator level rather than at the element level acknowledges the following unique components of an educator evaluation process conducted by a school committee:

§ The Role

of the School Committee: The school committee's role is governance, rather than management. A school committee thereby focuses on the *what* and the *why* (governance) of superintendent leadership, rather than the *how* (management). The Indicator Rubric does the same.

§ The Composition

of a School Committee: The school committee as "evaluator" is comprised of multiple individuals, rather than a single evaluator. This demands consensus building, a process made exponentially easier when focused around fewer descriptors of practice.



§ The Focus

of a School Committee: School committee members, many of whom are often non-educators, focus primarily on the outcome of a superintendent's work, rather than the details of implementation. The Indicator Rubric guides committee members to maintain this focus.

§ A Public

Process. The superintendent's evaluation is the only educator evaluation conducted in public. The Indicator Rubric includes the practices to which a committee can reasonably be expected to have access or insight, such that the public process of collecting and evaluating evidence may be conducted with transparency and integrity.

Step 1: Assess Progress Towards Goals:

Goals should be SMART and include at least one goal for each category: professional practice, student learning, and district improvement.

Superintendent's Performance Goals

Check one rating for each goal.

Student Learning Goal: Create a more equitable math pathway through middle school and high school by reviewing student data, meeting with leaders, implementing new middle school curriculum, reorganizing courses, and planning for additional support in the summer and within the school year. (See supporting documents in the Evaluation Folder.)

- Did not meet
- Some progress
- Significant progress
- Met
- Exceeded



Feedback on Student Learning Goal:

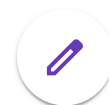
Your answer

Professional Practice Goal: Provide support to the new leaders in the following ways; provide a mentor for their specific areas of growth, meet as a team bi-weekly to forward the district/school improvement plans, meet bi-weekly as a group to discuss observations, professional development, and goals. Additionally, meet individually with new leaders weekly to problem solve and provide support and guidance. (See supporting documents in the Evaluation Folder.)

- Did not meet
- Some progress
- Significant progress
- Met
- Exceeded

Feedback on Professional Practice Goal:

Your answer



District Improvement Plan: Core Value #1: Engage in Learning with Courage. Rate progress against Year 1 Measures/Actions

[DIP](#)

- Did not meet
- Some progress
- Significant progress
- Met
- Exceeded

Feedback on Core Value #1:

Your answer

District Improvement Plan: Core Value #2: Promote Balance and Well-Being. Rate progress against Year 1 Measures/Actions [DIP](#)

- Did not meet
- Some progress
- Significant progress
- Met
- Exceeded

Feedback on Core Value #2:

Your answer



District Improvement Plan: Core Value #3: Cultivate an Equitable, Just & Inclusive School Culture. Rate progress against Year 1 Measures/Actions [DIP](#)

- Did not meet
- Some progress
- Significant progress
- Met
- Exceeded

Feedback on Core Value #3:

Your answer

District Improvement Plan: Core Value #4: Value Individuals and Relationships. Rate progress against Year 1 Measures/Actions [DIP](#)

- Did not meet
- Some progress
- Significant progress
- Met
- Exceeded

Feedback on Core Value #4:

Your answer



District Improvement Plan: Core Value #5: Partner with Community. Rate progress against Year 1 Measures/Actions [DIP](#)

- Did not meet
- Some progress
- Significant progress
- Met
- Exceeded

Feedback on Core Value #5:

Your answer

Step 2: Assess Performance on Standards

Unsatisfactory = Performance on a standard or overall has not significantly improved following a rating of Needs Improvement, or performance is consistently below the requirements of a standard or overall and is considered inadequate, or both.

Needs Improvement/Developing = Performance on a standard or overall is below the requirements of a standard or overall but is not considered to be Unsatisfactory at the time. Improvement is necessary and expected. For new superintendents, performance is on track to achieve proficiency within three years.

Proficient = Proficient practice is understood to be fully satisfactory. This is the rigorous expected level of performance.

Exemplary = A rating of Exemplary indicates that practice significantly exceeds Proficient and could serve as a model of practice regionally or statewide.



Superintendent's Performance rating for Standard I: Instructional Leadership.
The education leader promotes the learning and growth of all students and the success of all staff by cultivating a shared vision that makes powerful teaching and learning the central focus of schooling.

Check one box for each indicator and indicate the overall standard rating below:

I-A Curriculum Rubric:

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
I-A: Curriculum	Does not ensure the implementation of standards-based units of instruction across the district (e.g. fails to provide adequate resources or training).	Ensures that most instructional staff implement standards-based units of instruction consisting of well-structured lessons, but curricula in some schools or content areas lack appropriate rigor or alignment to state standards.	Monitors and assesses progress across all schools and content areas to ensure that all instructional staff implement effective and rigorous standards-based units of instruction consisting of well-structured lessons with measurable outcomes.	Empowers administrators to ensure all instructional staff collaboratively plan, adapt as needed, and implement standards-based units comprised of well-structured lessons aligned to state standards and local curricula. Continually monitors and assesses progress, and provides additional supports as needed. Models this practice for others.

1-A Curriculum

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary



Instruction Rubric

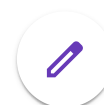
	Unsatisfactory	Needs Improvement	Proficient	Exemplary
I-B: Instruction	Does not ensure that instructional practices across schools and content areas reflect high expectations for teaching and learning, are engaging and motivating, or meet the diverse learning of all students; or establishes inappropriately low expectations for teaching and learning.	Supports instructional practices in some schools or content areas that reflect high expectations, engage all students, and are personalized to accommodate diverse learning styles, needs, interests, and levels of readiness; but allows lower expectations and/or insufficiently engaging instruction to persist in parts of the district.	Monitors and supports principals and instructional staff through observations and feedback to ensure that instructional practices in all settings reflect high expectations regarding content and quality of effort and work, engage all students, and are personalized to accommodate diverse learning styles, needs, interests, and levels of readiness.	Sets high expectations for the content and quality of instruction and empowers all administrators to do the same, such that instructional practices throughout the district are engaging, inclusive, and personalized to accommodate diverse learning needs of all students. Stays informed of new, evidenced-based instructional practices and provides resources and supports to implement them as needed. Monitors principals and instructional staff in support of these practices through observations and feedback.

1-B Instruction:

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary

Assessment Rubric

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
I-C: Assessment	Does not set expectations around or ensure the use of a variety of formal and informal assessment methods throughout the district.	Encourages most principals and administrators to facilitate practices that propel personnel to use a variety of formal and informal methods and assessments to measure student learning, growth, and understanding, but assessment use and analysis is inconsistent throughout the district.	Monitors and supports principals and instructional staff through observations and feedback to ensure that all principals and administrators facilitate practices that propel personnel to use a variety of formal and informal methods and assessments to measure student learning, growth, and understanding and make necessary adjustments to their practice when students are not learning.	Empowers teams of administrators and instructional staff to use a comprehensive system of informal and formal assessment methods to measure each student's learning, growth, and progress toward achieving state/local standards, and to use findings to adjust instructional practice and implement appropriate interventions and enhancements for students. Ensures alignment of assessments to content and grade level standards, and monitors administrators' efforts and successes in this area. Models this practice for others.



I-C: Assessment

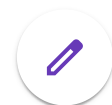
- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary

Evaluation Rubric

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
I-D: Evaluation	<p>Does not supervise and evaluate administrators in alignment with state regulations or contract provisions, such that:</p> <ul style="list-style-type: none"> Administrators' goals are neither SMART nor aligned to school and/or district goals, and/or Administrators rarely provide quality supervision and evaluation to other staff; and/or Administrators are rarely, if ever, observed and provided with feedback on their own leadership practice. 	<p>Supervises and evaluates administrators in alignment with state regulations and contract provisions, but:</p> <ul style="list-style-type: none"> Some administrator goals may not be SMART or aligned to school and district priorities; and/or Observations of and feedback to staff by other administrators is inconsistent or nonspecific; and/or Observations of and feedback to administrators by the superintendent are inconsistent or nonspecific. 	<p>Provides effective and timely supervision and evaluation of all staff in alignment with state regulations and contract provisions, as evidenced by:</p> <ul style="list-style-type: none"> Support to all administrators in developing SMART goals aligned to school and district priorities, Guidance, support and monitoring for all administrators to ensure they observe and provide useful feedback to faculty and staff, and Frequent observations of and feedback to administrators on effective leadership practice. 	<p>Provides effective and timely supervision and evaluation of all staff in alignment with state regulations and contract provisions, as evidenced by:</p> <ul style="list-style-type: none"> Support to all administrators to develop and attain SMART goals aligned to school and district priorities, and sharing best practices and success with the district community; Guidance, support and monitoring for all administrators to ensure they observe and provide useful feedback to faculty and staff; Frequent observations of and feedback to administrators on effective leadership practice. <p>Models this process through the superintendent's own evaluation process and goals.</p>

1-D Evaluation:

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary



Data-Informed Decision Making Rubric

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
1-E: Data-Informed Decision Making	Gathers limited information on district strengths and weaknesses and writes district and annual action plans that lack data-informed goals.	Identifies multiple sources of evidence related to student learning to assess the district's strengths and areas for improvement, but these data are not comprehensive and/or analysis is insufficient, such that district and annual action plans lack focused or measurable goals.	Uses multiple sources of evidence related to student learning, including state, district, and school assessment results and growth data, to inform district goals and improve organizational performance, educator effectiveness, and student learning. Regularly monitors and shares progress with the community. Supports principals to align school improvement goals to district plans and goals.	Leads administrator teams in identifying and using multiple sources of evidence including state, district, and school assessment results and growth data, educator evaluation data, district culture and climate information, to assess and communicate the district's strengths and areas for improvement. Involves stakeholders in the creation of district improvement and annual action plans comprised of measurable, results-oriented goals, and empowers principals to develop and implement similarly robust and aligned school plans and goals. Regularly monitors and shares progress with the community.

1-E Data-Informed Decision Making:

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary



I-F: Student Learning

Demonstrates expected impact on student learning based on multiple measures of student learning, growth, and achievement, including student progress on common assessments and statewide student growth measures where available.

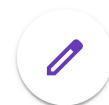
NOTE: There are no associated

performance descriptors for the Student Learning Indicator. For administrators, evidence of impact on student

learning based on multiple measures of student learning, growth, and achievement must be taken into account by the evaluator(s) when determining a performance rating for Standard I. Evaluators and educators should identify the most appropriate assessments of student learning and anticipated student learning gains associated with those measures when developing the Educator Plan. For superintendents and other district leaders, multiple measures of student learning might include (but should not be limited to) statewide assessments, assessments from curricular materials used in multiple schools, district-created common assessments, or others measures that provide information about student learning across the district.

1-F: Student Learning

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary



Overall Rating for Standard I: Instructional Leadership (Check One)

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary

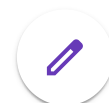
Comments and analysis for Standard I: Instructional Leadership (recommended for any overall rating; required for overall rating of Exemplary, Needs Improvement or Unsatisfactory.)

Your answer

Superintendent's Performance Rating for Standard II: Management and Operations.

Promotes the learning and growth of all students and the success of all staff by ensuring a safe, efficient, and effective learning environment, using resources to implement appropriate curriculum, staffing, and scheduling.

Check one box for each indicator and indicate the overall standard rating below.



Environment Rubric

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
II-A. Environment	<p>Fails to establish plans, procedures, routines, and operational systems that address the safety, health, and emotional and social needs of students throughout the district, such that schools and other buildings are not generally clean, attractive, welcoming, or safe.</p>	<p>Oversees plans, procedures, routines, and operational systems that address the safety, health, and emotional and social needs of students, but allows for variation in implementation and/or quality across the district, such that not all students have equitable access to clean, safe, and supportive learning environments.</p>	<p>Develops and executes effective plans, procedures, routines, and operational systems to address a full range of safety, health, and emotional and social needs of students throughout the district, as evidenced by:</p> <ul style="list-style-type: none"> orderly and efficient student entry, dismissal, meals, class transitions, assemblies, and recess; school and district buildings that are clean, attractive, welcoming, and safe; and safe and supportive learning environments for all students. 	<p>Empowers all administrators to develop and execute effective plans, procedures, routines, and operational systems to address a full range of safety, health, and emotional and social needs of all students throughout the district, as evidenced by:</p> <ul style="list-style-type: none"> orderly and efficient student entry, dismissal, meals, class transitions, assemblies, and recess; school and district buildings that are clean, attractive, welcoming, and safe; and safe and supportive learning environments for all students. <p>Assesses efficacy using feedback from students, staff, and families, and other data sources, and makes adjustments as necessary. Models this practice for others.</p>

II-A. Environment:

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary



Human Resources Management and Development Rubric

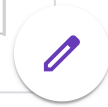
	Unsatisfactory	Needs Improvement	Proficient	Exemplary
II-B. Human Resources Management & Development	Does not implement any formal processes for the recruitment and hiring of faculty and staff, and/or fails to provide sufficient induction, development, or career growth supports to educators, as evidenced by an inability to reliably hire and retain educators that meet the learning needs of district students.	Oversees processes for recruitment, hiring, induction, development, and career growth, but systems are inadequately or inconsistently implemented throughout the district, and/or do not consistently promote the hiring, retention, and support of a diverse, effective educator workforce.	Monitors and supports the implementation of a cohesive approach to recruitment, hiring, induction, development, and career growth that promotes high-quality and effective practice , as evidenced by districtwide systems that support: <ul style="list-style-type: none"> Hiring and retaining a diverse workforce; Comprehensive induction supports for new educators; Job-embedded professional development aligned with district goals; and Distributed leadership opportunities to support educator career growth. 	Ensures a districtwide system for recruiting, hiring, and retaining an effective and diverse workforce of administrators and educators who share the district's mission and meet the learning needs of all students, as evidenced by: <ul style="list-style-type: none"> comprehensive induction supports for all new educators; job-embedded professional learning that (a) reinforces district goals, (b) results in high-quality and effective practice; and formalized distributed leadership and career growth opportunities. Empowers all administrators to implement these systems consistently.

II-B. Human Resources Management and Development:

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary

Scheduling and Management Information Systems Rubric

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
II-C. Scheduling and Management Information Systems	Does not implement systems to ensure optimal use of time for teaching, learning, or collaboration, such that instructional time is inadequate and/or routinely disrupted, and administrators have limited to no opportunities to collaborate around meaningful practice.	Encourages the use of scheduling and management information systems that promote time for teaching and learning, but does not monitor efficacy throughout the district and/or allows for frequent schedule disruptions; provides inadequate time for administrators to collaborate around leadership practice.	Uses systems to ensure optimal use of time for teaching, learning, and collaboration , as evidenced by: <ul style="list-style-type: none"> school schedules that maximize student access to quality instructional time and minimize school day disruptions; and regular opportunities for administrators to collaborate. 	Empowers administrators and teams to contribute to the design and monitoring of district systems that maximize access to quality instructional time for all students, and minimize disruptions and distractions for all school-level staff. Supports ongoing administrator collaboration within and across schools.



II-C. Scheduling and Management Information Systems:

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary

Laws, Ethics and Policies Rubric

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
II-D. Laws, Ethics and Policies	Demonstrates lack of awareness or consistent non-compliance with some or all state and federal laws and mandates, school committee policies, or collective bargaining agreements, and/or fails to adhere to ethical guidelines.	May know state and federal laws and mandates, school committee policies, and collective bargaining agreements, but inconsistently complies with some laws or policies, and/or ethical guidelines.	Understands and complies with state and federal laws and mandates, school committee policies, collective bargaining agreements, and ethical guidelines, and provides the resources and support to ensure district-wide compliance.	Provides the resources and support for all school personnel to understand and comply with state and federal laws and mandates, school committee policies, collective bargaining agreements, and ethical guidelines. Models this practice for others.

II-D. Law, Ethics, and Policies:

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary



Fiscal Systems Rubric

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
II-E. Fiscal Systems	Develops a budget that does not align with the district's goals or mismanages available resources. Does not communicate budget rationale or financial short falls to staff, community members, municipal stakeholders, or the school committee.	Develops a budget that loosely aligns with the district's vision, mission, and goals, and/or inconsistently manages expenditures and available resources. Does not effectively communicate budget rationale to staff, community members, municipal stakeholders, and the school committee.	Develops a budget that supports the district's vision, mission, and goals; allocates and manages expenditures consistent with district/school-level goals and available resources; and effectively communicates budget rationale to staff, community members, municipal stakeholders, and the school committee. Provides regular updates on implementation of the budget.	Leads the administrator team to develop a district budget aligned with the district's vision, mission, and goals that addresses the needs of all students. Allocates and manages expenditures consistent with district/school-level goals, and seeks alternate funding sources as needed. Proactively communicates budget rationale to staff, community members, municipal stakeholders, and the school committee. Provides regular updates on implementation of the budget.

II-E. Fiscal Systems:

- Unsatisfactory
 Needs Improvement
 Proficient
 Exemplary

Overall Rating for Standard II: Management and Operations (Check One)

- Unsatisfactory
 Needs Improvement
 Proficient
 Exemplary



Comments and analysis for Management and Operations: (recommended for any overall rating; required for overall rating of Exemplary, Needs Improvement or Unsatisfactory):

Your answer

Superintendent's Performance Rating for Standard III: Family and Community Engagement.

Promotes the learning and growth of all students and the success of all staff through effective partnerships with families, community organizations, and other stakeholders that support the mission of the school and district.

Check one box for each indicator and indicate the overall standard rating below.

Engagement Rubric

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
III-A. Engagement	Does little to welcome families as members of the district, classroom or school community, or tolerates an environment that is unwelcoming to some families.	Invites families to participate in the classroom and school community, but efforts are limited or insufficient, leading to limited family involvement throughout the district.	Promotes, monitors and supports comprehensive, culturally responsive and collaborative engagement practices that welcome and encourage every family to actively participate in the classroom and school community , and engages community stakeholders to contribute to the classroom, school, and community's effectiveness.	Ensures that all personnel to use culturally responsive and collaborative practices that engage all families to contribute to district, classroom, school, and community effectiveness, including but not limited to families with limited access to technology, and families whose home language is not English. Actively engages stakeholders from all segments of the community, including residents, municipal officials, and business leaders, in furthering the mission of the school and the district. Models this practice for others.

III-A. Engagement:

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary



Sharing Responsibility Rubric

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
III-B. Sharing Responsibility	Does not ensure that administrators are identifying student learning and development needs and working with families to address them.	Encourages administrators to work with families to address students struggling academically or behaviorally, but does not consistently monitor these activities to ensure that student needs are being met, either within or outside of schools.	Monitors adherence to district-wide policies and practices that promote continuous collaboration with families to support student learning and development both at home and at school , as evidenced by: <ul style="list-style-type: none"> the collaborative identification of each student's academic, social, emotional, and behavioral needs; and connecting families to the necessary resources and services within the school and the community to meet students' learning needs. 	Empowers all administrators to regularly collaborate with families to address each student's academic, social, emotional, and behavioral needs, and to access as needed necessary services within and outside of schools to address those needs. Monitors these processes to ensure all student needs are being met. Models this practice for others.

III-B. Sharing Responsibility:

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary

Communication Rubric

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
III-C. Communication	Does not set clear expectations for or provide support to administrators regarding regular or culturally sensitive communication with families, and/or allows culturally insensitive, inappropriate, or disrespectful communications with families to occur. District communication regarding student learning and performance occurs primarily through school report cards.	May set expectations regarding regular, two-way, culturally proficient communications with families, but allows occasional communications that are culturally insensitive to some families' home language, culture, and values. District communication primarily occurs through school newsletters and other one-way media.	Engages in regular, two-way, culturally proficient communication with families and community stakeholders about student learning and performance , that is provided in multiple formats and reflects understanding of and respect for different families' home languages, culture, and values.	Supports and empowers all administrators to engage in regular, two-way, culturally responsive communications with families about student learning and performance. District-wide communications with families are provided in multiple formats and respect and affirm different families' home languages, culture, and values.



III-C. Communication:

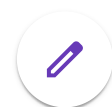
- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary

Family Concerns Rubric

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
III-D. Family Concerns	Does not address most family concerns in a timely or effective manner, fails to provide systems or supports for administrators to do the same, and/or allows responses to be inconsistent or insufficient. Resolutions are often not in the best interest of students.	Ensures that most family concerns are addressed as they arise, but responsiveness is inconsistent across the district. Supports administrators to reach solutions to family concerns, but may not ensure equitable resolutions that are in the best interest of students.	Addresses family concerns in an equitable, effective, and efficient manner , and supports administrators to seek equitable resolutions to both academic and non-academic concerns that (a) reflect relevant information from all parties including families, faculty, and staff, and (b) are in the best interest of students.	Ensures that all family concerns are addressed in a timely and effective manner throughout the district; empowers administrators to proactively respond as academic or non-academic concerns arise; and promotes collaborative problem solving processes informed by relevant input from all families, faculty, and staff that result in equitable solutions that are in the best interest of students. Models this practice for others.

III-D. Family Concerns:

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary



Overall Rating for Standard III: Family and Community Engagement (Check One)

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary

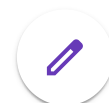
Comments and analysis for Family and Community Engagement (recommended for any overall rating; required for overall rating of Exemplary, Needs Improvement or Unsatisfactory):

Your answer

Superintendent's Performance Rating for Standard IV: Professional Culture.

Promotes success for all students by nurturing and sustaining a school culture of reflective practice, high expectations, and continuous learning for staff.

Check one box for each indicator and indicate the overall standard rating below.



Commitment to High Standards Rubric

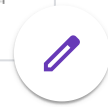
	Unsatisfactory	Needs Improvement	Proficient	Exemplary
IV-A. Commitment to High Standards	<p>Does not encourage high standards of teaching and learning or high expectations for achievement among administrators, as evidenced by:</p> <ol style="list-style-type: none"> a failure to develop or articulate the district's mission or core values; and an inability or unwillingness to lead administrator leadership meetings that inform school and district matters. 	<p>May articulate high standards for teaching and learning, but expectations are inconsistently applied throughout the district, as evidenced by:</p> <ol style="list-style-type: none"> Mission and core values are present but may not reflect district-wide buy-in, or are rarely used to inform decision-making. Meetings: Leads administrator leadership meetings that address matters of consequence but may not result in meaningful decision-making. 	<p>Fosters a shared commitment to high standards of teaching and learning with high expectations for achievement for all, including:</p> <p>1. Mission and core values: Develops, promotes, and secures staff commitment to core values that guide the development of a succinct, results-oriented mission statement and ongoing decision-making.</p> <p>2. Meetings: Plans and leads well-run and engaging meetings that have clear purpose, focus on matters of consequence, and engage participants in a thoughtful and productive series of conversations and deliberations about important school matters.</p>	<p>Established a district-wide commitment to high standards of teaching and learning with high expectations for achievement for all, including:</p> <ol style="list-style-type: none"> Mission and core values: Collaborates with educators and community members to develop, secure and/or promote core values and an aligned mission, and to use them to guide decision making. Meetings: Empowers administrators to share responsibility for leading team meetings that address important district matters, and foster collaborative learning and problem-solving around instructional leadership issues. <p>Models this practice for others.</p>

IV-A. Commitment to High Standards:

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary

Cultural Proficiency Rubric

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
IV-B. Cultural Proficiency	<p>Develops and implements culturally insensitive or inappropriate policies and practices, does not support administrators and staff in building cultural proficiency, and/or fosters a culture that minimizes the importance of individual differences.</p>	<p>Takes pride in having a diverse administration, faculty and/or student body, but some policies and practices are not culturally responsive; and/or provides limited resources for administrators to support the development of culturally responsive learning environments and school culture that affirms individual differences.</p>	<p>Ensures that policies and practices enable staff members and students to interact effectively in a culturally diverse environment in which students' backgrounds, identities, strengths, and challenges are respected, as evidenced by the sufficient provision of guidance, supports, and resources to all schools to promote culturally responsive learning environments and school cultures that affirm individual differences of both students and staff.</p>	<p>Leads stakeholders to develop and implement culturally responsive policies and practices that acknowledge the diverse backgrounds, identities, strengths, and challenges of administrators, students and staff. Empowers administrators with time, resources, and supports to build culturally responsive learning environments and collaborates with community members to create a culture that affirms individual differences. Models this practice for others.</p>



IV-B. Cultural Proficiency:

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary

Communication Rubric

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
IV-C. Communications	Demonstrates ineffectual interpersonal, written, or verbal communication skills at times, such that staff, families and community members, and/or the school committee lack accurate or sufficient information.	Demonstrates adequate interpersonal, written, and verbal communication skills, but outreach to staff, families and community members, and/or the school committee may be inconsistent or unclear.	Demonstrates strong interpersonal, written, and verbal communication skills , as evidenced by regular and informative outreach to staff, families and community members, and the school committee in a manner that advances the work of the district. Regularly seeks and considers feedback in decision-making.	Utilizes and models strong context- and audience-specific interpersonal, written, and verbal communication skills. Actively seeks and incorporates feedback into decision-making and in communicating rationale for the decisions to staff, family, community members and school committee.

IV-C. Communication:

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary



Continuous Learning Rubric

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
IV-D. Continuous Learning	Accepts the practice of administrators working largely in isolation, without consideration of data and best practices. Does not reflect on leadership practice or demonstrate new ways of thinking about administration and leadership.	Encourages administrators and teams to reflect on the effectiveness of instruction and student learning and use data and best practices to adapt practice, but does not monitor administrators in these practices to ensure consistency or efficacy. Occasionally reflects on their own leadership practice.	<p>Develops and nurtures a culture in which staff members are reflective about their practice and use student data, current research, best practices and theory to continuously adapt instruction and achieve improved results, as evidenced by:</p> <ul style="list-style-type: none"> Supporting regular opportunities for administrators and teams to reflect on and collaborate around the effectiveness of a wide range of practices related to instruction and student learning, and Engaging in their own continuous learning to improve leadership practice. <p>Models these behaviors in their own practice.</p>	<p>Develops, nurtures, and models a culture in which all staff members are reflective about their practice and use student data, current research, best practices and theory to continuously adapt instruction and achieve improved results, as evidenced by:</p> <ul style="list-style-type: none"> Empowering all administrators to collaborate and share knowledge and skills of best practices that improve student learning within their own buildings, and Regularly reflecting on and improving their own leadership practice in order to develop new approaches to improve overall district effectiveness.

IV-D. Continuous Learning:

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary

Shared Vision Rubric

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
IV-E. Shared Vision	Does not engage stakeholders in the creation of or commitment to a shared educational vision, such that the vision is not one in which all students will be prepared to succeed in postsecondary education and become responsible citizens and community contributors.	Engages some administrators, staff, students, families, and community members in developing and committing to a shared educational vision focused on student preparation for college and career readiness, civic engagement, responsible citizenship, and community contributions, but stakeholder engagement is limited and/or the vision is unrepresentative of the district community.	Continuously engages all stakeholders in the creation of (or commitment to) a shared educational vision focused on student preparation for college and career readiness, civic engagement, community contributions, and responsible citizenship. ¹	Leads administrators, staff, students of all ages, families, and community members to develop and internalize a shared educational vision around student preparation for college and careers, civic engagement, community contributions, and responsible citizenship. Ensures alignment of school and district goals to this vision. Models this practice for others.



IV-E. Shared Vision:

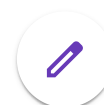
- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary

Managing Conflict Rubric

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
IV-F. Managing Conflict	Does not respond to disagreement or dissent and/or does not address conflict in a solutions-oriented or respectful manner. Does not attempt or fails to build consensus within the district and school communities.	Responds respectfully to most cases of disagreement and dissent, but employs only a limited range of strategies to resolve conflict and build consensus within the district and school communities, with varying degrees of success.	Employs strategies for responding to disagreement and dissent, constructively resolving conflict, and building consensus throughout district and school communities, while maintaining a commitment to decisions that are in the best interest of all students.	Models a variety of strategies for responding respectfully and effectively to disagreement and dissent, and resolves conflicts in a constructive manner such that all parties are able to move forward productively. Regularly strives to achieve consensus within the district and school communities, while maintaining a commitment to decisions that are in the best interest of all students. Empowers and supports administrators to use these approaches in their own leadership.

IV-F. Managing Conflict:

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary



Overall Rating for Standard IV: Professional Culture (Check One)

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary

Comments and analysis for Professional Culture: (recommended for any overall rating; required for overall rating of Exemplary, Needs Improvement or Unsatisfactory):

Your answer

Step 3: Rate Overall Summative Performance (Based on your ratings above from the Goals and the Standards); Check One

- Unsatisfactory
- Needs Improvement
- Proficient
- Exemplary

Step 4: Add Evaluator Comments

Comments and analysis are recommended for any rating but are required for an overall summative rating of Exemplary, Needs Improvement or Unsatisfactory or Impact on Student Learning rating of high or low.



Comments

Your answer

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Google Forms







TO: Harvard School Committee

FROM: Ingrid Nilsson, Director of School Finance

DATE: June 9, 2023

RE: FY23 Financial Update

Since the last financial update, there have been a number of additional expenses that needed to be captured, primarily in the Pupil Services/Special Education Department. There were increased tuition expenses due to changes and additions in placements that weren't included in the previous update. Contracted services expenses in that department also increased, all related to student needs. The out-of-district tuition is over budget by \$284,974. This is the most significant cost driver impacting the FY23 budget as we end the school year.

As reported last month, learning assistant expenses increased this year as additional staff was required to meet students' needs. The substitute costs also continues to escalate in order to cover staff absences and long-term leaves.

Due to increased tuition reimbursement requests, mentors for new staff , and less grant funds available than budgeted, the professional development line is projected to be over budget by about \$28,000.

COST CENTER	FY23 TOTAL BUDGET	FY23 YTD EXPENDED- Omnibus	FY23 YTD - Non-General Funds	FY23 YE ENCUMBRANCES	FY23 BUDGET YEAR END	
1-CO	1,358,304	1,212,783	122,501	111,312	(88,292)	TSA Match, higher bus bid, PD/tuition reimburse
2-FAC	1,284,204	1,081,862	104,912	84,868	12,562	
3-HES	4,010,555	2,660,450	785,915	523,026	41,165	
4-TBS	6,157,223	3,992,169	1,196,402	810,861	157,792	
5-PPS	5,341,345	3,794,871	1,354,281	533,225	(341,032)	OOD tuitions, outside contracted services
6-TECH	927,513	474,548	395,000	35,425	22,540	
Grand Total	19,079,144	13,216,684	3,959,010	2,098,717	(195,266)	

DESE FUNCTION	FY23 TOTAL BUDGET	FY23 YTD EXPENDED- Omnibus	FY23 YTD - Non general Funds	FY23 YE Encumbrances	FY23 YE AVAILABLE BUDGET	
Teachers	9,193,344	5,619,119	2,130,934	1,415,853	27,438	
Other Teaching Services	1,826,107	1,631,458	159,392	156,784	(121,526)	Learning Assistants, Substitutes
Out of District Programs	1,756,835	1,018,699	917,895	105,216	(284,975)	OOD Tuition
Operations, Maintenance, Technology Infrastructure	1,656,742	1,400,418	119,912	100,002	36,410	
Instructional Leadership	1,275,912	1,164,724	0	84,488	26,700	
Student/Pupil Services (Health, Transport, Athletics)	1,237,482	1,035,210	49,000	103,360	49,912	
Instructional Materials, Equipment & Technology	868,348	296,475	455,377	55,678	60,818	
Administration	571,729	469,230	73,035	38,494	(9,030)	
Guidance, Counseling & Testing	486,680	356,180	40,000	20,772	69,727	
Professional Development	120,465	121,728	13,465	12,569	(27,298)	PD
Employee Costs	85,500	103,442	0	5,500	(23,442)	TSA Match
Grand Total	19,079,144	13,216,684	3,959,010	2,098,717	(195,266)	

As summarized in the two charts above, we are projecting a \$195,266 deficit for FY23. As the biggest cost impact is the out-of-district tuition, we recommend that the School Committee authorizes the School Department to use up to \$260,000 in circuit breaker funds to cover the deficit. While we do not anticipate needing that full amount, we request this authorization now in order to close the year in a timely manner.

We believe that the Circuit Breaker account will be able to absorb this increase because our increased costs will qualify for circuit breaker reimbursement through the normal cycle, with the 75% reimbursement for expenses over the \$49,494 per student foundation threshold. In FY23 we will

receive \$969,717 for FY22 special education expenses, while we expect to receive at least \$1.2 million in FY24 for FY23 expenses. The current circuit breaker balance at year-end will be \$798,000.

Additionally the [Athletics Department](#) does not have sufficient funds in their revolving account to pay for all their spring sports expenses, primarily the \$38,000 needed for spring coaches, payments for officials and the May/June transportation costs. Transportation for student athletics was \$42,000 more than budgeted and the primary reason for this additional subsidy request. The increased expense is partially due to the increased cost of extended seasons into the playoffs for our teams that have successfully competed at the highest levels. It is projected that the Athletics Department will need an additional \$53,000 to close the year.

On a positive note, the [Food Services Department](#) will not need the full budgeted offset from the Devens account. Of the \$89,241 of the approved Devens offset to Food Service, only half (\$44,620) was needed. If the School Committee approves, this \$44,620 could be used to help close the Athletics deficit, with an additional \$9000 potentially still needed. We recommend that this \$9000 comes from the Devens account.

Recommended action:

Approve the use of up to \$260,000 in circuit breaker funds to offset extraordinary out-of-district special education tuition expenses in FY23.

Approve the use of \$44,620 in Devens funds originally allocated to the supplement Food Service expenses to supplement Athletics costs in FY23.

Approve up to \$9,000 additional Devens funds for Athletics in FY23.

Field Trip Approval Form 2023- 2024

Please turn this form in to the principal at least eight weeks prior to the proposed field trip date.

Purpose of Field Trip and Curricular Connection: See attached

Date(s) of Trip: Wednesday, Feb 14, 2024 - Saturday, Feb 24, 2024

Advisor(s): Patricia Nilan

Students/Class/Grade Level Attending the Field Trip:

Bromfield Cares members - grades 9-12

Destination: New Orleans, Louisiana - EpWorth Project (Slidell, La)

Departure Time: TBD **Return Time:** TBD

Mode of Transportation: Bus, Plane, Van, Trolley

(If travelling by private car, the 'Registration Form For Student Transportation In Private Vehicles' should be completed for all drivers-the form is available in the file cabinet in the small conference room in the main office).

Important: If a diabetic student is going on the trip, a nurse must go on the trip unless the parent is going on the trip.



Department Leader Signature/Approval



Principal Signature/Approval



Nurse Signature/Acknowledgment

Field Trip Data Form 2023-2024

STEP 2

Please turn this form in to the main office no later than 3 days before scheduled departure.

Date(s) of Trip: **2/14/2024 - 2/24/2024**

Advisor(s): **Patricia Nilan**

Advisor Cell Phone: **978-852-9752**

Destination: **EpWorth Project, Slidell, Louisiana**

Street Address: **360 Robert Blvd**

Destination Phone Number: **985-781-7990**

City/State: **Slidell, La**

Contact Person: **Patricia Nilan (Bromfield)**

Chris Schottland (United Saints)

Departure Time: **TBD**

Return Time: **TBD**

Bus Company: **TBD**

Phone number: **TBD**

Please attach the list of students going on the field trip.

Please give enough notice so the nurse can get you the medical information, the medications needed for students on the trip, and a first aid kit.

The nurse also needs a copy of this field trip information form and a copy of students attending the field trip.

A list of students attending the trip should be posted by the staff mailboxes at least one week in advance of the trip

Please tell Chef Paul personally the date of the field trip and how many students will be involved at least a week before the trip.

If a diabetic student is going on the trip, a nurse must go on the trip unless the parent is going on the trip.

Please attach copies of all letters and trip information provided to parents and/or students.

Please give the office a list of students scheduled to attend but absent (on the day of departure).

Please attach plans for students who are not participating.

Out of State/Overnight Field Trip Request Form

Advisor(s): Patricia Nilan

Grade Level(s) of Students Attending Trip: Bromfield Cares: Grades 9-12

**Trip Destination: Slidell, Louisiana
Epworth Project**

Date of Departure: Wednesday, February 14, 2024

Time of Departure: Late afternoon

Date of Return: Saturday, February 24, 2024

Time of Arrival: Late afternoon

Travel Company (if applicable): none

Name of Contact Person: Patricia Nilan

Address: 2 Suncook St, Pepperell, Ma 01463

Phone: 978-852-9752

Cost of Trip: \$1800.00

Plan to address overnight stipend for professional staff: included in student cost

Deposit Method and Due Dates: See attached

Date of Parent Meeting(s): 1-2 weeks before the trip

Purpose of Field Trip:

- 1. Provide students with an opportunity for doing community service**
- 2. Expose students to diverse cultures and diverse perspectives.**
- 3. Expose students to social justice issues such as homelessness, hunger, and poverty.**
- 4. Teach students about Hurricane Katrina and other cultural issues from then and now.**
- 5. Provide opportunities for students to work together with others from different backgrounds.**
- 6. Learn new skills, such as building, construction, painting and planting.**
- 7. Allow students to contribute to their national global community.**

New Orleans Service Trip Itinerary 2024

**Subject to change

Wednesday, February 14, 2024 – Depart Bromfield to fly to New Orleans (Time TBD)

Arrive in New Orleans, check in, unpack, and bed.

Thursday, February 15, 2024 – Friday, February 16, 2024

Breakfast 7:00- 8:00

Morning meeting 8:00-8:30

Community Service 9:00-4:00

Dinner 4:30 – 5:00

Night Activity / Free group time 5:00-7:00 (soccer, games, etc)

Reflection 7:00-9:00

Rooms and bed 10:00

Saturday, February 17, 2024

Wake and Breakfast: 7:00am-8:00am

Service Project: 8:30-11:30am

Possible Projects

Second Harvest

Coalition for Restoring Coastal Louisiana

Lunch 11:30 – 12:00 – Supplied

Service Project 12:00- 4:00

Dinner 5:00-6:00 Cajun Buffet

Team-bonding 6:30- 7:00

Reflection 7:00-8:00

Free group time till 10:00 – in rooms and lights out

Sunday Feb 18 ,2024

Wake and breakfast 7:00-8:00

Cultural and Historical Tour / Activities 8:30 – 3:00

Abandoned House

Levy

Make it Right Houses

Mr. Green's House

Living Museum

Katrina Memorial

Streetcar to French Quarter 3:00-6:00

Historical tour, Free Time, and Dinner

Reflection 7:00-8:00

Monday Feb 19th - Friday Feb 23rd 2024

Breakfast 7:00-8:00

Morning meeting 8:00-8:30

Community Service 9:00-4:00

Dinner 4:30

Night Activities / Free group time 5:00-7:00 (soccer, games, etc)

Reflection 7:00-9:00

Rooms and bed 10:00

Saturday Feb 24th Depart New Orleans and arrive home

2022-23 HARVARD PTO GRANT REQUEST FORM

The Harvard PTO Grant Program is designed to support curriculum enrichment as well as programs and projects that enhance the educational experience of HPS students. Teachers and staff are encouraged to apply for grants to fund enrichment programs, performances and other opportunities as well as to fund supplies, equipment, and other programs or projects which have a direct and beneficial impact on the quality of student education and experience.

Date of Request: May 10th, 2023

Total Amount Requested: \$165

Submitted By/Title: Jessica Blanchette, 8th Grade math teacher

Email: jblanchette@psharvard.org

Program/Project Title: 8th Grade Celebration

Description (please provide as much detail about your request):

Jesse Shaw and I are planning to celebrate the 8th graders completing their middle school experience and moving on to high school by creating a graduation-like ceremony called celebration on June 22nd, 2023 in the Cronin Auditorium. We are seeking grant money to help us create an inviting and exciting celebratory event for all 8th graders and families. The day will entail a grade level breakfast in the cafeteria, the ceremony, and a family-student mingle time in the auditorium directly after the event. If granted, we will use the money for breakfast supplies and decorations. Breakfast supplies entails plates, utensils, and napkins. The decorations for the ceremony will include balloons, streamers, banners, and garland. For the reception, we are hoping to have photos of the students over the years, more balloons, and to set up a photo area for students and families with photo props.

Approx # of students (and grades) impacted: 76 students, one grade (8th).

Program/Project Start Date & End Date: June 22nd, 2023

Please itemize expenses: See attached spreadsheet.

The Harvard Schools PTO is a 501(c)(3) nonprofit organization which relies on membership, fundraisers, parent involvement and community support throughout the year. If awarded this grant, how will you help promote the PTO's involvement to make others aware of the PTO's support?

We will mention our appreciation during a section of the ceremony that recognizes our gratitude for all parents and community members who are involved in the PTO. This recognition will occur in front of staff members, students, and families on the day of the event.

Signature of Applicant:

Jessica Blanchette



Date: 5/9/2023

Signature of Principal:



Date: 5/17/23

Please email a copy of this completed form to info@harvardpto.org

Grants will be board reviewed for approval every other week.

Approved:

Not Approved:

Signature:



Date:

01 Jun 23

2022-23 HARVARD PTO GRANT REQUEST FORM

The Harvard PTO Grant Program is designed to support curriculum enrichment as well as programs and projects that enhance the educational experience of HPS students. Teachers and staff are encouraged to apply for grants to fund enrichment programs, performances and other opportunities as well as to fund supplies, equipment, and other programs or projects which have a direct and beneficial impact on the quality of student education and experience.

Date of Request: 5/31/2023

Total Amount Requested: \$ 100.00

Submitted By/Title: Kellie Carlucci, 6th Grade Team Leader

Email: kcarlucci@psharvard.org

Program/Project Title: Apex Field Trip Scholarship

Description (please provide as much detail about your request):

We are asking for the cost to be covered for two students who need financial assistance. The cost of the trip is \$50 per student.

Approx # of students (and grades) impacted: 2 students - Grade 6

Program/Project Start Date & End Date: June 16, 2023

Please itemize expenses: \$30 for Apex
\$20 toward bus cost

The Harvard Schools PTO is a 501(c)(3) nonprofit organization which relies on membership, fundraisers, parent involvement and community support throughout the year. If awarded this grant, how will you help promote the PTO's involvement to make others aware of the PTO's support? With the nature of the request, we would not want to alert the grade/parents that we have students needing financial assistance, but can say that we, the 6th grade, received support for the trip from the PTO. I will include that in our newsletter this week.

Signature of Applicant: Kellie Carlucci

Date: 5/31/2023

Signature of Principal: [Signature]

Date: 5/31/2023

Please email a copy of this completed form to info@harvardpto.org

Grants will be board reviewed for approval every other week.

Approved
James O'Leary
@ Jun 23

2022-23 HARVARD PTO GRANT REQUEST FORM

The Harvard PTO Grant Program is designed to support curriculum enrichment as well as programs and projects that enhance the educational experience of HPS students. Teachers and staff are encouraged to apply for grants to fund enrichment programs, performances and other opportunities as well as to fund supplies, equipment, and other programs or projects which have a direct and beneficial impact on the quality of student education and experience.

Date of Request: 4/27/2023

Total Amount Requested: \$2150

Submitted By/Title: Craig Robbins, Music Teacher

Email: crobbins@psharvard.org

Program/Project Title: BUSSING COST FOR UPPER MS GREAT EAST FESTIVAL

Description (please provide as much detail about your request):

The faculty of the music department at Bromfield request funding for the bussing cost for our music festival trip to Western Massachusetts on Friday, June 9. Our 8th grade band, choir, and middle school jazz band will travel to a school site (site TBD) for a morning festival performance, adjudication, and clinic. We will then continue on to Six Flags for an afternoon of community and fun, returning in the later evening that day.

Student festival fees have been paid through our school budget, students are to cover their own Six Flags ticket admission costs, and we hope to have the bussing costs by our PTO.

Our high school ensemble classes are taking part in a similar experience two weeks prior where we have since requested a separate grant from our music booster organization to cover the bussing for said trip in the same amount. The listed expense is based on a quote given by Wilson Bus (for 1 coach bus), of which is the only bus company that could accommodate our request for the given date. Multiple companies were consulted and requested, but only one could accommodate us given the date when first reaching out.

Approx # of students (and grades) impacted: 55

Program/Project Start Date & End Date: Friday, Jun 9, 2023

Please itemize expenses: \$2,150 (see quote attached)



2023 Classic Middle/High Matrix 8.5x11 Contract

2880 Old U.S. Hwy. 231 S.
Lafayette, IN 47909-2414
Phone: (800) 705-7526
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Mr. Wyatt Holt, Science
Phone: (978) 456-4152 x 334
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- One-Year Contract**
We agree to purchase datebooks from School Datebooks for the year of 2023-2024.
- Three-Year Contract**
We agree to purchase datebooks from School Datebooks for the years of 2023-2024, 2024-2025, 2025-2026 at a 4% discount per year. The three year contract also "locks" into our current price grid for the length of the contract. (*Shipping rate subject to change after initial year.)

5/17
Date

Signed (School Administrator)

Principal
Title

On Thu, Jun 1, 2023 at 9:00 PM Harvard PTO <info@harvardpto.org> wrote:

Hello all,

I'm very happy to report that our members have approved your request for funding for the Middle School Mural Grant.

James should be able to get a check out to the front office for \$3287.50.

We can't wait to see the product of this exciting project!!

Thanks to you all for your hard work to make this happen,

-Dana Oliver & on behalf of the PTO Board

Harvard Schools PTO

PO Box 488, Harvard, MA 01451

<https://sites.google.com/site/harvardpto/>

Notice of Gift

6/6/23

Hildreth Elementary School has received a gift of \$247.50 from the PTO to fund popsicles for the entire school population on Field Day.

Hildreth Elementary School requests that the School Committee accept the gift to be placed into the HES Gift Account.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Rebecca Katsh-Singer', written in a cursive style.

Rebecca Katsh-Singer

Principal



Harvard Schools Trust Grant Application – Short Form

Revised March 15, 2023. Prior versions should not be used.

NOTE: The standard application must be used if request is

- a) for more than \$500, or**
- b) for “seed money” to start a program that will be ongoing, or**
- c) for purchase of technology which will be integrated with existing technology.**

1. Applicant

- a. Matthew Lynde, Bromfield School Teacher and Girls Varsity Cross Country Coach
- b. mlynde@psharvard.org, 617-817-1503
- c. May 7, 2023

2. Project title and description

Bromfield Girls Varsity Cross Country Summer Reading: This project originated in a pre-season coach/student captain workshop where we discussed issues surrounding the world of running and mental health. We acknowledged mutual concerns that have been plaguing the team for several years. We believe it has contributed to overtraining and preventable injuries. In an attempt to initiate robust and meaningful discussion amongst teammates and coaches, we have decided to assign a summer reading book as a part of our preseason preparations. The recent release of Laura Fleshman’s (two-time US 5K women’s champion) book, *Good for a Girl: A Woman Running in a Man’s World* provides us with the perfect selection. The memoir celebrates one’s passion for running, while navigating the many obstacles adolescent women face in the sport.

3. Which students, and how many, will benefit from this project?

The Bromfield Girls Cross Country team will benefit from this project. There are approximately 12 returning Varsity runners this year. There may be new additions to the team as well but at this time the number is unknown.

4. What is the dollar amount of the request?

\$375.00 (15 books @ \$25)

5. How will you evaluate the success of this project?

The objective of this project is twofold: to strengthen the team’s culture and promote a healthy approach to running and fitness. Although some measures of success may include some long-term intangibles connected to mental health and improved self-esteem, the aim of this project is greater communication and increased knowledge of common struggles for adolescent female runners. The captains will hold regular summer practices which will include regular book discussions. We believe the insights and knowledge learned from this book will provide the team with an amazing start to pre-season workouts. In addition, a post-reading survey will be provided to encourage team members to share their reflections and insights about the book.

6. Follow-up with parents

The Harvard Schools Trust is a 501(c)(3) nonprofit organization. To fulfill grant requests, it relies on membership contributions from parents, school personnel, and community members. ***Your help in making the community aware of the Trust's importance is vital.***

What will you do to make parents aware of the Trust's support and to encourage them to become Trust members?

The families involved in the Girls Cross Country team always play a herculean role in the success of the program. Families will be notified about the support the Harvard Schools Trust provided in supporting this project.

7. Final summary

At the completion of your project or activity, please provide a final summary (one or more paragraphs). Include information about how the funds were spent, the highlights of the project, the results of any evaluations conducted, and any challenges that were encountered.

Please be in touch with your liaison from the Trust or one of the other Trust directors if you would like to discuss the summary.

The Trust's check will be written to The Harvard Public Schools Gift Account (managed by personnel in the Superintendent's office).

If there are other relevant materials that might be of interest to the Trust, please include them with this application.

The Trust reserves the right to require the standard, full grant application.

June 9, 2023

Dr. Linda Dwight
Harvard Public Schools
16 Massachusetts Avenue
Harvard, MA 01451

Dear Dr. Dwight,

The Harvard Schools Trust approved the following grants in May:

Submit Date	Request	Title	Submitter	Amount
4/7/2023	2023-21	Bromfield Mural Project with PTO	Steve Greene	\$3288
5/2/2023	2023-22	8th grade Hike Trip	Josh Clarke	\$1,000
5/7/2023	2023-23	Bromfield Girls Varsity Cross Country Summer Reading	Matthew Lynde	\$500
5/15/2023	2023-24	Follow- up Grant Invasive Species Removal and Native Species Replacement Project	Josh Clark	\$1,000
5/1/2023	2023-25	No Idling-Signs	The Bromfield Green Team, Annabelle Purcell	\$708

Very truly yours,

Terry Symula & Lindsay Burke
Co-Presidents
Harvard Schools Trust

Cc.
Stephen Greene
Kim Murphy
Rebecca Katsh-Singer
Hilary Sturgis
Karen Shuttle
Rolf VandeVaart
Jen Slavin



Harvard Schools Trust Grant Application

Please address *each* point under the five sections, answering *all* questions. If questions are ignored or not answered clearly, the Trust may need to postpone consideration until clarification is obtained.

1. Applicant information

- a. Name(s): The Bromfield Green Team, Annabelle Purcell
- b. Title, position, or relationship to the Harvard Public Schools: Bromfield Green Team is a Bromfield School club. I am a member of the Green Team
- c. Email address: 27apurcell@psharvard.org, jclarke@psharvard.org (advisor)
- d. Phone (day and evening): 978-793-2326
- e. Application date: May 15th, 2023

2. Project information

- a. Project title: No Idling-Signs
- b. Brief description. If applicable, attach additional information.

The Green Team would like to put up no-idling signs around the Bromfield school and HES to discourage people in the pick-up and drop-off lines from idling. 3 signs would go around the outside of the schools at Bromfield, and 3 at HES. These signs would have no-idling messages on them that encourage waiting vehicles to turn off their cars, as we have noticed that many people sit in their cars with the engines running for long periods of time and put unnecessary pollutants into the air. The signs would be similar to official street signs, with 8ft tall posts, and a 18x24 sign. They would also be metal and permanent.

- c. What is the enrichment value of the project? Are there long-term benefits?

The primary enrichment value of the project is educating the community about the detriment of idling and unnecessarily leaving the car running. By putting up these signs, we hope that parents will idle less, and influence their children to do as such. This is especially important as we will have signs at HES as well, and could create early awareness about pollution and CO2 emissions in younger students. This could lead to conversations about the issue. Long-term benefits would be that eventually people stop idling, not only at school, but also out of school and that when kids get old enough to drive, they don't idle either.

- d. How many students will benefit from the project?

This is a project that will benefit the Bromfield School as a whole. The intent is that people will see the signs and recognize that idling causes pollution and gets them to turn off the car. Students and parents will think twice about the issue of idling, and do research of their own.

- e. Has this grant ever been requested before? No.
- f. How does the project address the precepts of the district's vision and mission statements and core values?

This project aligns with the HPS vision statement in many ways. Specifically, we feel that these idling signs emphasize personal well-being. Idling puts harmful pollutants into the air, and the signs will help mitigate this issue, and make the air a little cleaner around the school. Especially for young students at HES, seeing the signs and recognizing the issue furthers their learning and encourages them to take action in the community. Additionally, this is a learning opportunity for students. Students will view the signs and recognize the issue. It is then up to them to do more research or simply encourage their families not to idle.

- g. If the request is for "seed money," what measures will be put in place to ensure the project's continuity? N/A the signs will be permanent
- h. If the request is for technology, has it been reviewed for compatibility with existing equipment and plans for future equipment? N/A
- i. What is the projected time frame? When will the project begin?
The installation project will begin once we get the signs from the company, VisiFlash, and we will then install them shortly after.

3. Financial information

Unfortunately, we are still waiting on a new quote that will include more details, like what the additional cost is for custom signs. However, this was the initial quote,

- a. What is the total amount of the request? \$708
- b. What are the detailed costs involved? **Please provide an itemized account.**

\$118 total per sign, 6 signs:

- \$36 sign
- \$2 hardware
- \$80 post

- c. Have you requested funds or gifts-in-kind from other sources? If so, please indicate. No.
- d. If the request is for equipment or supplies, what other vendors have been considered? Have you checked for competitive pricing?

Tim Kilhart from the Harvard DPW recommended VisiFlash

- e. Have upkeep and maintenance costs been considered? Please explain.

Yes, we have considered the maintenance costs, and there will not be any maintenance required.

- f. What is the time schedule for disbursement?

We would like to have the funds as soon as possible to start to mitigate the issue, but there is not a solid deadline. However, it would be best if we could have the funds available before the start of the next school year.

- g. The Trust's check will be written to The Harvard Public Schools Gift Account (managed by personnel in the Superintendent's office). Are there specific circumstances that require other arrangements? No.

4. Evaluation

- a. How will you evaluate the success of this project? What criteria will you use?

As of now, we do not have a plan, but we are open to suggestions. We feel that this may be difficult to measure as it will be hard to see how much idling changes.

- b. What input will students and teachers have in the evaluation?

To be determined

5. Follow-up with parents

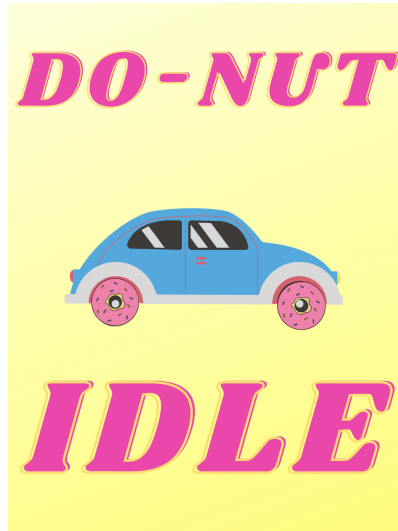
The Harvard Schools Trust is a 501(c)(3) nonprofit organization. In order to fulfill grant requests it relies on membership contributions from parents, school personnel, and community members.

As a grant recipient, what will you do to make parents aware of the Trust's support and to encourage them to become Trust members?

In all of our announcements and education about the project, we will highlight that HST has funded our project and why being a member of HST supports extracurricular activities of the school, such as this one. Without the funding we recognize that projects, such as the Green Team's, would not happen. We will also put the Trust's logo on the no-idling signs.

Please feel free to provide further narrative information. Also, if there are other relevant materials that might be of interest to the Trust, please include them with this application.

If it is not too expensive, we will have these custom signs made by members of the Green Team. If the price is too great, we will have generic “no idling” signs. Again, we will put the HST’s logo on the signs.





Harvard Schools Trust Grant Application

Please address *each* point under the five sections, answering *all* questions. If questions are ignored or not answered clearly, the Trust may need to postpone consideration until clarification is obtained.

This is a follow-up grant proposal to a grant proposal previously accepted by HST, paid out, and completed by The Bromfield Green Team.

1. Applicant information

- a. Name(s): The Bromfield Green Team, Joshua Clarke, Advisor
- b. Title, position, or relationship to the Harvard Public Schools: Bromfield Green Team is a Bromfield School club. Joshua Clarke is an 8th grade science teacher and the club's advisor.
- c. Email address: jclarke@psharvard.org
- d. Phone (day and evening): 978-235-3679
- e. Application date: March 1, 2022

2. Project information

- a. Project title: Invasive Species Removal and Native Species Replacement Project
- b. Brief description. If applicable, attach additional information.

This is a follow-up to our grant we were awarded last year for this work. We need more money to replant part of the area in front of Bromfield near the auditorium. We hope that HST can provide. This project is aimed at removing the invasive species surrounding the Bromfield school. From the Nature Conservancy: “Invasive species are any species that are non-native and harm the local ecosystem. When these non-native plants and animals establish themselves in our local ecosystems, they outcompete and dislodge species that have evolved specifically to live there. These plants affect us by degrading our soil, leading to erosion that can lower the quality of our water. They crowd out and can kill important tree species that provide shade, carbon storage and habitat for native wildlife.” The Green Team wants to remove the invasive species (Burning Bush) around Bromfield and replace them with native species. This change will benefit birds, pollinators, and the overall ecosystem of our school and town. The project will be student-led with assistance from Harvard's Garden Club and Bromfield maintenance. An educational program for Bromfield students will be provided as to why the plants are being replaced. We hope to share what we have learned with the community in the spring and fall in collaboration with the Harvard Climate Initiative.

- c. What is the enrichment value of the project? Are there long-term benefits? The primary enrichment value of the project is educating the community about invasive plants and their impact on the environment. During the project, not only will we be replacing an invasive species, but we will be educating students on the negative effects of invasive plants. As we teach both staff and students, we hope they will gain a better understanding of the negative impact of invasive species and prompt them to adopt native species in their own gardens. In addition, we will be improving the aesthetics of the school's entrance by replacing the Burning Bush with new, more colorful plants that may also lead to conversations as to what they are and why they are now there.
- d. How many students will benefit from the project? This is a project that will benefit the Bromfield School as a whole. In concert with the removal of the invasive Burning Bush and planting of native species, students will benefit from educational outreach about the project. In particular, the Green Team will utilize such platforms as videos on the school broadcast screens, informational posters and an Earth Day celebration. The videos and posters we are creating will outline why and how we are taking on this project along with ways students can take on similar projects with their families at home.
- e. Has this grant ever been requested before? **Yes, it was accepted, but we need more money.**
- f. How does the project address the precepts of the district's vision and mission statements and core values? This project aligns with our Harvard Public Schools vision statement in a myriad of ways. In particular, we strive to achieve a balance between educational excellence and personal well-being. The personal well-being portion of this vision has to do with personal dreams and goals of students, teachers and families. We see this project as aligning with the goals and dreams of our Green Team members as we work to achieve the most environmentally-friendly school community. Another part of the vision is to engage in learning how to access and apply knowledge, think critically and creatively and communicate effectively. By taking on this project, we have already learned much from the collaboration with the Garden Club and Harvard Climate Initiative Committee. We will be educating other members of the school and broader community, communicating what we have learned through the messaging, videos, and events we are planning. The educational portion has allowed the Green Team members to learn about invasive plants, native plants and landscape design, the process of grant writing, and eventually what it takes to plant a thriving landscape. Green Team members have also been involved in all the decision making and have been working collaboratively with others outside the school community, giving us all a chance to grow as conscientious, involved, and aware members of the community.
- g. If the request is for "seed money," what measures will be put in place to ensure the project's continuity? Once we have planted the new species, they will require similar maintenance to that of the Burning Bushes. To ensure that our project will benefit the school for many years to come, the new plants will need a small amount of continued maintenance (watering,

weeding, and occasional pruning). During the school year, this will be done by the Bromfield maintenance staff. As for the summer months, students from the Green Team are willing to commit time to complete any watering/weeding that the plants will require during this time. If we keep these measures consistent, the new plants should thrive and benefit the school's landscape indefinitely.

h. If the request is for technology, has it been reviewed for compatibility with existing equipment and plans for future equipment? N/A

i. What is the projected time frame? When will the project begin?

We are planning to commence planting during April school break, between the 18th and the 22nd. It is expected to take two or three days of work for 3-4 hours, with Green Team students and Garden Club members completing the work that week. We will showcase the new native gardens at the planned (April 30th) Earth Day Show and Tell Around Town. In addition, we are planning an event for the community in the fall to highlight what a native garden looks like and why it is important.

3. Financial information

a. What is the total amount of the request? **\$1000**

b. What are the detailed costs involved? **Please provide an itemized account.**

Plants, soil, mulch, not labor - \$1000

c. Have you requested funds or gifts-in-kind from other sources? If so, please indicate.

Not this time.

d. If the request is for equipment or supplies, what other vendors have been considered? Have you checked for competitive pricing? With the assistance of the Garden Club, quotes for plants, soil, mulch, etc. will be obtained from multiple sources in order to minimize the cost of the project. Bromfield maintenance has removed the Burning Bushes, which will keep this part of the project free of cost.

e. Have upkeep and maintenance costs been considered? Please explain. Yes, we have considered the maintenance costs. The Green Team, along with the School's maintenance staff will water and weed the gardens. The new plants will receive the same care that maintained the existing Burning Bushes which have been at the school for many years.

f. What is the time schedule for disbursement? As soon as we get money we will begin to set the plan for timing of planting.

g. The Trust's check will be written to The Harvard Public Schools Gift Account (managed by personnel in the Superintendent's office). Are there specific circumstances that require other arrangements? Given that the Garden Club will do the purchasing on the school's behalf because of their knowledge and contact with multiple nurseries, it would be beneficial if the money could be disbursed to them.

h. **Evaluation**

- i. How will you evaluate the success of this project? What criteria will you use? **The Green Team implemented a before and after survey to the students of Bromfield and found a significant increase in student understanding of the topic.**
- j. What input will students and teachers have in the evaluation?
[Native Plants Questionnaire](#)

4. Follow-up with parents

The Harvard Schools Trust is a 501(c)(3) nonprofit organization. In order to fulfill grant requests it relies on membership contributions from parents, school personnel, and community members.

As a grant recipient, what will you do to make parents aware of the Trust's support and to encourage them to become Trust members?

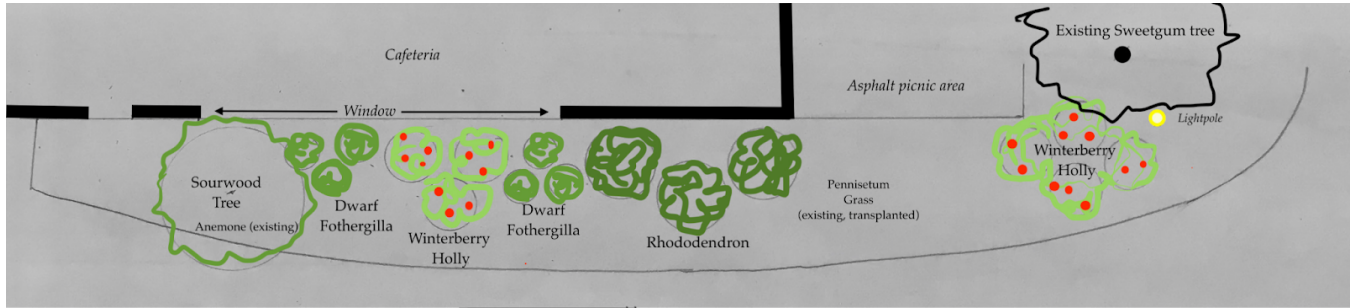
We have already put up a sign that mentions our donors including the Harvard School Trust. We could notify the newspaper after the next part of the planting is done and thank our donors again.

Please feel free to provide further narrative information. Also, if there are other relevant materials that might be of interest to the Trust, please include them with this application.

Existing Burning Bushes



Replacement Plan



Native plants



May 27, 2023

Fanfare
P.O. Box 428
Harvard MA, 01451

To Dr. Linda Dwight
Craig Robbins

CC: Karen Shuttle



Fanfare would like to announce that we approved a grant request submitted by the Bromfield Music Department.

Grant 2022-01 Music Festival Bussing \$2150 – Mr. Robbins requested Fanfare cover bussing costs to bring students in the High School Jazz, Wind Ensemble and Choir to the High School Music festival on Friday, May 26,

We hope that the Administration and School Committee will accept the funding for this gift at your next scheduled meeting so that the funds may be utilized by the Music Department.

Sincerely,

Elise Takehana
President - Fanfare

Application for New Club and Organizations

Harvard Public Schools
Harvard, Ma 01451

Club/Organization Name: Magic The Gathering

Application Date: Originally Feb 9 2023, Went missing. Now June 12

Student Organizer(s): Josiah Laperierre

Grade Level(s): 6-12

Club/Organization Description (include details and goals):

Strategy game, The goal is fun,

What do you anticipate needing from your advisor?

Time and space to play,

School Committee Meeting Minutes
Virtual Meeting
May 22, 2023
6:15 PM

Members attending: Suzanne Allen, Abigail Besse, Sharlene Cronin, Shannon Molloy, and SusanMary Redinger.

Others in attendance: Linda Dwight, Caitlin Lelievre, and Ingrid Nilsson.

Ms. Besse called the meeting to order at 6:18 PM.

Vision Statement:

Henry Wacek read the vision statement.

Student Update:

Tegan Allen shared that the Green Team watched “The Biggest Little Farm” which was made available to students by the Harvard Garden Club. She also said that some of the music students will be heading to New York City this upcoming Saturday.

Henry Wacek shared an update on the protest after the last meeting as students were upset about the unleveling of 9th grade English and the lack of communication leading to that decision. He mentioned that a lot of the communication focuses on the parents and not the students themselves. Tegan reiterated a point made at a previous meeting and said that it would be helpful to have morning announcements as they did pre-pandemic.

Superintendent Update:

- Survey Results: A survey on the proposed changes at TBS went out to families, students, teachers, and staff on May 16th and as of May 21st, the District had 203 responses. Although the data is still being analyzed, Dr. Dwight shared some of the initial responses and actions from the District.
- What is Dynamic Learning?: Dr. Dwight outlined how student learning looks different today than in the past. Student curiosity and inspiration are sparked through engaging questions, experiments, and projects and each student has contributions that add to the classroom experience which allows students to learn from each other. While the educators in Harvard already incorporate many strategies of dynamic learning, one of the focus areas for professional development in the next year is Universal Design for

Learning (UDL). This is a teaching approach that works to accommodate the needs and abilities of all learners.

- Hildreth Elementary Family Forum: Dr. Katsh-Singer and Ms. Sturgis will host families over Zoom on Wednesday, May 24th at 6:30 PM.
- Summer Grant Secured: Ms. Nilsson and Ms. Toth secured another year of summer funding for academic support. The District will have \$75,000 to provide summer tutoring and enrichment.
- Prom and Celebration: Students enjoyed the Junior/Senior prom held at Fruitlands this year. This was followed by an all-night community-planned and delivered Celebration with an *Around the World* theme.
- Senior Parade Planned: The parade of cars will return on Thursday, May 25th at 5:30 PM. The community has enjoyed this new tradition since 2020 as a way to celebrate the graduates.

Public Commentary:

Jim Voutelle, Harvard resident, thanked Tegan and Henry for their student updates. He also thanked Dr. Dwight and the School Committee for their work to address the concerns of the community. He asked a few questions related to how students will receive enough instruction time in the classroom and the relationship between the School Committee, the Superintendent's office, and the school council.

Erin Suchecki, Harvard resident and parent to two HPS students, spoke in support of the teachers. She indicated that HPS is one of the best districts in the state and that many residents move to Harvard because of the school district. She wants the teachers to feel that they are supported and she worries that a lack of support will be detrimental to the school system.

Lisa Hopkins, HPS Educator and member of the HEA, urged Committee members to settle a fair contract as soon as possible. She mentioned the rate of inflation and the higher rates of the settled contracts in other districts. She also pointed out that Harvard students have consistently higher test scores than other districts and she is hoping for a settlement at the mediation meeting on Wednesday May 24th.

Debby Walker, Harvard resident and HPS Educator, read a prepared statement and urged Committee members to settle a fair contract as soon as possible. She said that two thirds of the ARPA funds are unspent and at risk of being taken back. The HEA believes that this could be used to pay teachers as they were deemed essential during the pandemic.

Annie Cooper, Harvard resident, said that the School Committee is looking to implement some exciting changes in the next school year and that these changes will require a lot of work from

the teaching staff. She said it seems as though compensation for the additional work would be an appropriate consideration.

Fang Li, Harvard resident, thanked the School Committee and Dr. Dwight for reviewing the survey results. She expressed concern that letting any student into the honors classes isn't really changing anything in terms of unleveling. She also asked about the communication at TBS as it appears to be inefficient. She is worried about how students will feel they belong if their voices are not heard.

Charlene Tuttle, HPS retiree, spoke on behalf of the HEA. She and her husband moved to Harvard for the school system and her three kids are products of the school system. She believes it is demoralizing for teachers to speak publicly asking for more money. She recommended that the Committee members think of the future as more HEA members plan for retirement because new educators will look for districts where the Committee and teachers work in harmony.

Dot Samsi, Harvard resident and parent, said that she is feeling heard and appreciates the time that has been put into the changes as a result of the concerns shared by community members. She still has some concerns about the world languages piece. She recognizes that things are still in flux but is worried about the amount of time it will take to implement this revision to the schedule. Other high performing districts consider world languages to be a core subject.

HES ELA Update:

Dr. Katsh-Singer started the presentation by sharing how the phonics curriculum pilot fits into the HES Strategic Improvement Plan. She then introduced Ms. Chapman, First Grade Teacher, and Ms. Robinson, ELA Curriculum Specialist, to share the details of the program with School Committee members. Members then had an opportunity to ask questions.

District Improvement Plan Progress Update:

Dr. Dwight shared the District Improvement Plan and outlined the areas where progress has been made during the 2022-2023 school year. School Committee members had an opportunity to ask questions.

Best Practices - School Committee Evaluation Finalization:

Ms. Cronin proposed that the next step for the School Committee Evaluation is to go live and use it as the official self-evaluation for this year. Members will have until June 15th to complete the evaluation and Ms. Cronin asked that they make note of anything they think should be changed.

ATM Date Change Proposal Discussion:

Ms. Besse suggested postponing this agenda item in the interest of time, but asked members to review the information in their packet before she reaches out to provide Committee feedback on the proposed changes.

Harvard Housing Discussion:

Ms. Besse suggested postponing this agenda item and asked members to send her feedback by May 31st.

Grant/Club/Field Trip Approval:

Dr. Dwight shared the grants recently approved by the Harvard PTO for Committee members to review.

A motion was made and seconded to approve the grants from the Harvard PTO as presented. The motion was passed unanimously by a roll call vote.

Move: Ms. Allen

Second: Ms. Redinger

Status: Passed

Future Meeting Dates:

The next School Committee meeting is scheduled for June 12, 2023 with a tentative meeting scheduled for June 26, 2023 if necessary.

Agenda Items:

Ms. Besse said the next meeting will include the superintendent evaluation, SEPAC presentation, and the New Orleans trip request for next year. Members will let Ms. Besse know if there are any other items that should be included.

Minutes:

Ms. Besse approved the May 8th meeting minutes without objection.

SC Liaison and Subcommittee Reports:

Ms. Allen shared that policy will wrap up J policy and they are starting to move through I and they plan to share more at the next meeting. The Wellness Committee will have another meeting

and she mentioned the great speakers they were able to pull together for this year. Transportation continues to work on getting a shuttle stop added in town that will go to the train station.

Ms. Cronin said that the draft minutes from the last Budget Subcommittee meeting are in their packet which includes status updates on some capital projects. The Tech Advisory meets again on Wednesday and Best Practices met earlier today.

Ms. Molloy shared that SEPAC had a business meeting as well as a parent support group. She commented that they have been seeing new faces each time a support group is offered which has been exciting. The date of the spring social is June 14th with a rain date of June 21st. It will be held from 3:30 to 5 on the library lawn.

Ms. Redinger said that DEAC met and the primary discussion focused on overcrowding on bus 7. Unfortunately, it has not reached the point that Mass Development would pay for a second bus so they are waiting to hear from the District on how the bus issues can be resolved. She also shared that HEAC met and talked about the progress of electrification of the school and grants that may be available. The DPW is expecting the District to fix the runoff issue on Mass Ave and Mr. Harrigan will be coordinating this effort. Once that is done, the building project can be closed out. Best Practices is also working on creating some structure for the naming convention of files, folders, and drives.

Ms. Besse said the HES School Council met last week, but she was unable to attend due to a scheduling conflict. She shared that the HES community forum is taking place this week where the results of the survey will be shared.

Public Commentary:

Fang Li, Harvard resident, thanked Dr. Dwight and the School Committee for their work. She wanted to make an additional comment on the communication in the District. Specifically, she mentioned the low response rate from students completing the survey and said she believes they feel discouraged as a result of their concerns not being taken seriously.

School Committee Commentary:

Ms. Redinger shared that she was able to go to part of Lynn Lyons presentation tonight before attending the School Committee meeting. She suggested that it would be better to schedule these types of presentations on nights with no School Committee meeting to ensure more people can attend and benefit from the great speakers being offered to the community.

Ms. Molloy said she withheld her comments on the ELA presentation as it was added to their packet late and she did not have enough time to review everything. While she champions any kind of additional phonics to early curriculum, she is worried that this model teaches young readers the habits of struggling readers and students will carry that with them throughout their academic careers.

Adjournment:

With no objection, Ms. Besse adjourned the meeting at 9:01 PM.

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TOWN OF HARVARD
PRELIMINARY ACCOUNTS PAYABLE WARRANT REPORT

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DATE: 06/02/2023 WARRANT: 23-25SCH AMOUNT: \$ 392,176.32

Jared R. Mullane, Finance Director

Date

Timothy Bragan, Town Administrator

Date

CASH ACCOUNT: 0000 104050 POOLED CASH WARRANT: 23-25SCH 06/02/2023

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
12654	ABACUS ARCHITECTS + PL 1 28530807 570000	00000		INV	06/02/2023	HS102737	113437	51187	
				SHAW GIFT	OTHER EXP	5,552.11			
				Invoice Net		5,552.11			
				CHECK TOTAL		5,552.11			
12654	ABACUS ARCHITECTS + PL 1 28530807 570000	00000		INV	06/02/2023	HS102814	113438	51188	
				SHAW GIFT	OTHER EXP	6,807.89			
				Invoice Net		6,807.89			
12654	ABACUS ARCHITECTS + PL 1 28530807 570000	00000		INV	06/02/2023	HS102840	113439	51189	
				SHAW GIFT	OTHER EXP	960.00			
				Invoice Net		960.00			
				CHECK TOTAL		7,767.89			
15007	ACE ENDICO INC 1 26303400 549000	00000		INV	06/02/2023	C63738-00	113397	51147	
				FOOD SVC R	FOOD SUPPL	3,004.95			
				Invoice Net		3,004.95			
15007	ACE ENDICO INC 1 26303400 549000	00000		INV	06/02/2023	C65387-00	113398	51148	
				FOOD SVC R	FOOD SUPPL	691.76			
				Invoice Net		691.76			
15007	ACE ENDICO INC 1 26303400 549000	00000		INV	06/02/2023	C66081-00	113399	51149	
				FOOD SVC R	FOOD SUPPL	49.47			
				Invoice Net		49.47			
15007	ACE ENDICO INC 1 26303400 549000	00000		INV	06/02/2023	C74103-00	113400	51150	
				FOOD SVC R	FOOD SUPPL	2,473.66			
				Invoice Net		2,473.66			
15007	ACE ENDICO INC 1 26303400 549000	00000		INV	06/02/2023	C75928-00	113401	51151	
				FOOD SVC R	FOOD SUPPL	47.52			
				Invoice Net		47.52			
15007	ACE ENDICO INC 1 26303400 549000	00000		INV	06/02/2023	C75735-00	113402	51152	
				FOOD SVC R	FOOD SUPPL	1,222.92			
				Invoice Net		1,222.92			
15007	ACE ENDICO INC 1 26303400 549000	00000		INV	06/02/2023	C85305-00	113403	51153	
				FOOD SVC R	FOOD SUPPL	1,881.12			
				Invoice Net		1,881.12			
15007	ACE ENDICO INC 1 26303400 549000	00000		INV	06/02/2023	C85306-00	113404	51154	
				FOOD SVC R	FOOD SUPPL	1,177.45			
				Invoice Net		1,177.45			
15007	ACE ENDICO INC 1 26303400 549000	00000		INV	06/02/2023	C85688-00	113405	51155	
				FOOD SVC R	FOOD SUPPL	100.02			
				Invoice Net		100.02			
				CHECK TOTAL		10,648.87			
7872	AIREX FILTER CORPORATI 1 12423059 525500	00000	20302287	INV	06/02/2023	315036	113447	51197	
				EQUIP MNT	HVAC MAINT	562.24			
				Invoice Net		562.24			
				CHECK TOTAL		562.24			

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CASH ACCOUNT: 0000 104050 POOLED CASH WARRANT: 23-25SCH 06/02/2023

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
15103	AMAZON CAPITAL SERVICE 1 88300936 570000	00000	2314269	INV	06/02/2023	1V1C-KOHG-HN77 173.75	113318	51067	
				BRM STDACT	OTHER EXP	173.75			
				Invoice Net					
15103	AMAZON CAPITAL SERVICE 1 28530806 570000	00000	2314270	INV	06/02/2023	1XHO-9LLD-1J1Q 198.22	113319	51068	
				BRM GIFTS	OTHER EXP	198.22			
				Invoice Net					
15103	AMAZON CAPITAL SERVICE 1 28530805 570000	00000	19303783	INV	06/02/2023	1R4Q-FK13-4VCP 141.91	113374	51124	
				HES GIFTS	OTHER EXP	141.91			
				Invoice Net					
15103	AMAZON CAPITAL SERVICE 1 13243012 551550	00000	19303779	INV	06/02/2023	1KM4-97D1-11NR 42.91	113375	51125	
				H GEN SUPL	PUPIL SUPL	42.91			
				Invoice Net					
						CHECK TOTAL	556.79		
646	APPLE COMPUTER, INC. 1 15243020 551560	00000	20305210	INV	06/02/2023	AL24862973 599.98	113373	51123	
				PREK SUPPL	PREK EXP	599.98			
				Invoice Net					
646	APPLE COMPUTER, INC. 1 16245559 542060	00000		INV	06/02/2023	AL24302980 99.00	113460	51210	
				DST SOFTWR	SOFTW SW	99.00			
				Invoice Net					
						CHECK TOTAL	698.98		
15318	ETHAN BAXTER 1 28530805 570000	00000		INV	06/02/2023	042823 3,000.00	113376	51126	
				HES GIFTS	OTHER EXP	3,000.00			
				Invoice Net					
						CHECK TOTAL	3,000.00		
15325	JEFFREY BOLIO 1 24530410 531000	00000		INV	06/02/2023	OFFICIATE-050523 93.00	113414	51164	
				ATHLETICS	CONTR SVCS	93.00			
				Invoice Net					
						CHECK TOTAL	93.00		
2059	THE CORWIN RUSSELL SCH 1 15930029 532030	00001	96	INV	06/02/2023	12232 4,155.58	113347	51096	
				DST-OD TU	PRIVOOD	4,155.58			
				Invoice Net					
						CHECK TOTAL	4,155.58		
10435	BROMFIELD PRINCIPAL'S 1 88300936 570000	00000		INV	06/02/2023	3157 14,396.00	113331	51080	
				BRM STDACT	OTHER EXP	14,396.00			
				Invoice Net					
10435	BROMFIELD PRINCIPAL'S 1 88300936 570000	00000		INV	06/02/2023	3159 2,150.00	113332	51081	
				BRM STDACT	OTHER EXP	2,150.00			
				Invoice Net					
10435	BROMFIELD PRINCIPAL'S 1 88300936 570000	00000		INV	06/02/2023	3160 2,150.00	113333	51082	
				BRM STDACT	OTHER EXP	2,150.00			
				Invoice Net					
10435	BROMFIELD PRINCIPAL'S 1 88300936 570000	00000		INV	06/02/2023	3161 2,150.00	113334	51083	
				BRM STDACT	OTHER EXP	2,150.00			
				Invoice Net					

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CASH ACCOUNT: 0000 104050 POOLED CASH WARRANT: 23-25SCH 06/02/2023

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 88300936 570000			BRM STDACT OTHER EXP		35.99			
				Invoice Net		35.99			
10435	BROMFIELD PRINCIPAL'S	00000		INV	06/02/2023	3162	113335	51084	
	1 88300936 570000			BRM STDACT OTHER EXP		72.00			
				Invoice Net		72.00			
10435	BROMFIELD PRINCIPAL'S	00000		INV	06/02/2023	3163	113336	51085	
	1 88300936 570000			BRM STDACT OTHER EXP		379.25			
				Invoice Net		379.25			
10435	BROMFIELD PRINCIPAL'S	00000		INV	06/02/2023	3164	113337	51086	
	1 88300936 570000			BRM STDACT OTHER EXP		3,750.00			
				Invoice Net		3,750.00			
10435	BROMFIELD PRINCIPAL'S	00000		INV	06/02/2023	3165	113338	51087	
	1 88300936 570000			BRM STDACT OTHER EXP		45.50			
				Invoice Net		45.50			
				CHECK TOTAL		22,978.74			
6879	CASE COLLABORATIVE	00000	61	INV	06/02/2023	23-0801	113356	51105	
	1 25530540 532040			DVN-SPED TUITION-CO		7,577.68			
				Invoice Net		7,577.68			
6879	CASE COLLABORATIVE	00000	60	INV	06/02/2023	23-0802	113358	51107	
	1 15940029 532040			COLLAB TUI COLLAB		9,166.52			
				Invoice Net		9,166.52			
6879	CASE COLLABORATIVE	00000	95	INV	06/02/2023	23-0803	113359	51108	
	1 25530540 532040			DVN-SPED TUITION-CO		7,577.68			
				Invoice Net		7,577.68			
6879	CASE COLLABORATIVE	00000	97	INV	06/02/2023	23-0804	113360	51109	
	1 25530540 532040			DVN-SPED TUITION-CO		9,166.52			
				Invoice Net		9,166.52			
6879	CASE COLLABORATIVE	00000	98	INV	06/02/2023	23-0805	113361	51110	
	1 25530540 532040			DVN-SPED TUITION-CO		7,577.68			
				Invoice Net		7,577.68			
6879	CASE COLLABORATIVE	00000	100	INV	06/02/2023	23-0806	113362	51111	
	1 15940029 532040			COLLAB TUI COLLAB		7,577.68			
				Invoice Net		7,577.68			
6879	CASE COLLABORATIVE	00000	6879	INV	06/02/2023	23-1005	113363	51112	
	1 25530540 532040			DVN-SPED TUITION-CO		6,888.80			
				Invoice Net		6,888.80			
6879	CASE COLLABORATIVE	00000	106	INV	06/02/2023	23-MISC-0093	113364	51113	
	1 15940029 532040			COLLAB TUI COLLAB		3,300.00			
				Invoice Net		3,300.00			
6879	CASE COLLABORATIVE	00000	106	INV	06/02/2023	23-0807	113365	51114	
	1 15940029 532040			COLLAB TUI COLLAB		9,166.52			
				Invoice Net		9,166.52			
6879	CASE COLLABORATIVE	00000	20305198	INV	06/02/2023	23-0808	113366	51115	
	1 15940029 532040			COLLAB TUI COLLAB		9,166.52			
				Invoice Net		9,166.52			
6879	CASE COLLABORATIVE	00000	109	INV	06/02/2023	23-0809	113367	51117	

CASH ACCOUNT: 0000 104050 POOLED CASH WARRANT: 23-25SCH 06/02/2023

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 15940029 532040			COLLAB TUI Invoice Net	COLLAB	7,577.68 7,577.68			
						CHECK TOTAL	84,743.28		
	273 CHARTER COMMUNICATIONS	00000		INV	06/02/2023	0095835050723	113461	51211	
	1 16413059 534100			IT UTILITY Invoice Net	PHONE	780.07 780.07			
						CHECK TOTAL	780.07		
	11293 SUSAN CHLAPOWSKI	00000		INV	06/02/2023	RMB-BIGY-121222	113320	51069	
	1 28530806 570000			BRM GIFTS Invoice Net	OTHER EXP	23.96 23.96			
	11293 SUSAN CHLAPOWSKI	00000		INV	06/02/2023	RMB-TARGET-111222	113321	51070	
	1 28530806 570000			BRM GIFTS Invoice Net	OTHER EXP	72.65 72.65			
	11293 SUSAN CHLAPOWSKI	00000		INV	06/02/2023	RMB-TARGET-012123	113322	51071	
	1 28530806 570000			BRM GIFTS Invoice Net	OTHER EXP	37.98 37.98			
	11293 SUSAN CHLAPOWSKI	00000		INV	06/02/2023	RMB-AMAZON-112922	113323	51072	
	1 28530806 570000			BRM GIFTS Invoice Net	OTHER EXP	23.29 23.29			
	11293 SUSAN CHLAPOWSKI	00000		INV	06/02/2023	RMB-AMAZON-112922-2	113324	51073	
	1 28530806 570000			BRM GIFTS Invoice Net	OTHER EXP	83.97 83.97			
						CHECK TOTAL	241.85		
	14706 COOLING & HEATING SPEC	00000		INV	06/02/2023	WO-5684	113448	51198	
	1 12423059 525500			EQUIP MNT Invoice Net	HVAC MAINT	7,635.00 7,635.00			
						CHECK TOTAL	7,635.00		
	12025 KERRIN CORRIERI	00000		INV	06/02/2023	REFUND-042523	113415	51165	
	1 24530410 432000			ATHLETICS Invoice Net	FEEES REV	325.00 325.00			
						CHECK TOTAL	325.00		
	2625 COSTA FRUIT & PRODUCE	00001		INV	06/02/2023	4818295	113393	51143	
	1 26303400 549000			FOOD SVC R Invoice Net	FOOD SUPPL	750.20 750.20			
	2625 COSTA FRUIT & PRODUCE	00001		INV	06/02/2023	4818510	113394	51144	
	1 26303400 549000			FOOD SVC R Invoice Net	FOOD SUPPL	475.92 475.92			
	2625 COSTA FRUIT & PRODUCE	00001		INV	06/02/2023	4819290	113395	51145	
	1 26303400 549000			FOOD SVC R Invoice Net	FOOD SUPPL	32.00 32.00			
	2625 COSTA FRUIT & PRODUCE	00001		INV	06/02/2023	4820881	113396	51146	
	1 26303400 549000			FOOD SVC R Invoice Net	FOOD SUPPL	472.90 472.90			

CASH ACCOUNT: 0000 104050 POOLED CASH WARRANT: 23-25SCH 06/02/2023

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
2625 COSTA FRUIT & PRODUCE	00001			INV	06/02/2023	4820889	113413	51163	
1 26303400 549000				FOOD SVC R	FOOD SUPPL	450.05			
				Invoice Net		450.05			
				CHECK TOTAL		2,181.07			
7439 COTTING SCHOOL	00000		107	INV	06/02/2023	0000022303	113344	51093	
1 15930029 532030				DST-OOD TU	PRIVOOD	11,804.76			
				Invoice Net		11,804.76			
				CHECK TOTAL		11,804.76			
965 FRANK CREAGH	00000			INV	06/02/2023	2023	113416	51166	
1 24530410 570000				ATHLETICS	OTHER EXP	281.00			
				Invoice Net		281.00			
				CHECK TOTAL		281.00			
6332 CROSSROADS CONTINUUM I	00001		53	INV	06/02/2023	20562	113346	51095	
1 15930029 532030				DST-OOD TU	PRIVOOD	18,582.96			
				Invoice Net		18,582.96			
				CHECK TOTAL		18,582.96			
6894 DAVID FRENCH MUSIC CO	00000		2314153	INV	06/02/2023	INV-4498	113325	51074	
1 14241016 551500				B CURMATLS	TEXTBOOKS	880.00			
				Invoice Net		880.00			
				CHECK TOTAL		880.00			
4445 DEDEIAN, JEFFREY	00000			INV	06/02/2023	OFFICIATE-051223	113417	51167	
1 24530410 531000				ATHLETICS	CONTR SVCS	93.00			
				Invoice Net		93.00			
				CHECK TOTAL		93.00			
10373 DEE BUS SERVICE INC	00000			INV	06/02/2023	9	113441	51191	
1 11330059 533010				REG TRANSP	SCHOOLBUS	45,941.00			
2 24530450 520000				TRANSP REV	PURCH SRVS	4,000.00			
3 25530500 533010				DVN-DIST	TRANSP SVC	7,515.00			
				Invoice Net		57,456.00			
				CHECK TOTAL		57,456.00			
12137 DIRECT ENERGY	00000			INV	06/02/2023	HS33627774	113449	51199	
1 12412059 521100				HEAT BLDGS	GASHEAT	746.48			
				Invoice Net		746.48			
12137 DIRECT ENERGY	00000			INV	06/02/2023	HS33626922	113450	51200	
1 12412059 521100				HEAT BLDGS	GASHEAT	1,334.82			
				Invoice Net		1,334.82			
				CHECK TOTAL		2,081.30			
13630 DUVA DISTRIBUTORS, INC	00000			INV	06/02/2023	28042879	113382	51132	
1 26303400 549000				FOOD SVC R	FOOD SUPPL	61.88			
				Invoice Net		61.88			

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CASH ACCOUNT: 0000 104050 POOLED CASH WARRANT: 23-25SCH 06/02/2023

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
13630	DUVA DISTRIBUTORS, INC 1 26303400 549000	00000		INV	06/02/2023	28042948	113383	51133	
			FOOD SVC R	FOOD SUPPL		53.32			
				Invoice Net		53.32			
13630	DUVA DISTRIBUTORS, INC 1 26303400 549000	00000		INV	06/02/2023	28042979	113384	51134	
			FOOD SVC R	FOOD SUPPL		88.46			
				Invoice Net		88.46			
13630	DUVA DISTRIBUTORS, INC 1 26303400 549000	00000		INV	06/02/2023	28043005	113385	51135	
			FOOD SVC R	FOOD SUPPL		120.32			
				Invoice Net		120.32			
13630	DUVA DISTRIBUTORS, INC 1 26303400 549000	00000		INV	06/02/2023	28043006	113386	51136	
			FOOD SVC R	FOOD SUPPL		82.14			
				Invoice Net		82.14			
13630	DUVA DISTRIBUTORS, INC 1 26303400 549000	00000		INV	06/02/2023	28043078	113387	51137	
			FOOD SVC R	FOOD SUPPL		164.28			
				Invoice Net		164.28			
13630	DUVA DISTRIBUTORS, INC 1 26303400 549000	00000		INV	06/02/2023	28043121	113388	51138	
			FOOD SVC R	FOOD SUPPL		61.60			
				Invoice Net		61.60			
13630	DUVA DISTRIBUTORS, INC 1 26303400 549000	00000		INV	06/02/2023	28043077	113389	51139	
			FOOD SVC R	FOOD SUPPL		31.55			
				Invoice Net		31.55			
13630	DUVA DISTRIBUTORS, INC 1 26303400 549000	00000		INV	06/02/2023	28043120	113390	51140	
			FOOD SVC R	FOOD SUPPL		101.76			
				Invoice Net		101.76			
13630	DUVA DISTRIBUTORS, INC 1 26303400 549000	00000		INV	06/02/2023	28043185	113391	51141	
			FOOD SVC R	FOOD SUPPL		73.23			
				Invoice Net		73.23			
13630	DUVA DISTRIBUTORS, INC 1 26303400 549000	00000		INV	06/02/2023	28043186	113392	51142	
			FOOD SVC R	FOOD SUPPL		70.83			
				Invoice Net		70.83			
				CHECK TOTAL			909.37		
13235	ELEVATOR ENGINEERING L 1 12422059 524000	00000		INV	06/02/2023	9755	113451	51201	
			BLDGS MNT	MAINTSVC		140.00			
				Invoice Net		140.00			
				CHECK TOTAL			140.00		
7360	FIRST STUDENT INC 1 25530540 539000	00000		INV	06/02/2023	11884426	113369	51119	
			DVN-SPED	HMLSS TRSP		2,850.00			
				Invoice Net		2,850.00			
				CHECK TOTAL			2,850.00		
14086	FRANK P MCCARTIN CO, I 1 12422059 543000	00000		INV	06/02/2023	421099	113452	51202	
			BLDGS MNT	MAINTSUPPL		300.23			
				Invoice Net		300.23			
				CHECK TOTAL			300.23		

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CASH ACCOUNT: 0000 104050 POOLED CASH WARRANT: 23-25SCH 06/02/2023

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
14534 ROBERT C GERMAN, JR	1 24530410 531000	00000		INV	06/02/2023	OFFICIATE-051223	113418	51168	
				ATHLETICS	CONTR SVCS	162.00			
				Invoice Net		162.00			
				CHECK TOTAL		162.00			
5227 WILLIAM GILMAN	1 24530410 531000	00000		INV	06/02/2023	OFFICIATE-051523	113419	51169	
				ATHLETICS	CONTR SVCS	104.00			
				Invoice Net		104.00			
				CHECK TOTAL		104.00			
2098 GRAINGER	1 12422059 543000	00000		INV	06/02/2023	9702499220	113453	51203	
				BLDGS MNT	MAINTSUPPL	75.00			
				Invoice Net		75.00			
				CHECK TOTAL		75.00			
396 HES STUDENT ACTIVITIES	1 88300932 570000	00000		INV	06/02/2023	807	113377	51127	
				HES STDACT	OTHER EXP	5.00			
				Invoice Net		5.00			
396 HES STUDENT ACTIVITIES	1 88300932 570000	00000		INV	06/02/2023	808	113378	51128	
				HES STDACT	OTHER EXP	857.00			
				Invoice Net		857.00			
				CHECK TOTAL		862.00			
6068 IMAGE SOFTWARE SERVICE	1 88300936 570000	00000		INV	06/02/2023	7073	113317	51066	
				BRM STDACT	OTHER EXP	960.00			
				Invoice Net		960.00			
				CHECK TOTAL		960.00			
6852 JUSTICE RESOURCE INSTI	1 15930029 532030	00000	110	INV	06/02/2023	12451023HVD	113340	51089	
				DST-OOD TU	PRIVOOD	4,294.95			
				Invoice Net		4,294.95			
6852 JUSTICE RESOURCE INSTI	1 15930029 532030	00000	105	INV	06/02/2023	12451023HVD-2	113341	51090	
				DST-OOD TU	PRIVOOD	4,294.95			
				Invoice Net		4,294.95			
6852 JUSTICE RESOURCE INSTI	1 15930029 532030	00000	108	INV	06/02/2023	12451023HVD-3	113342	51091	
				DST-OOD TU	PRIVOOD	4,294.95			
				Invoice Net		4,294.95			
6852 JUSTICE RESOURCE INSTI	1 15930029 532030	00000	20305190	INV	06/02/2023	12451023HVD-4	113343	51092	
				DST-OOD TU	PRIVOOD	4,294.95			
				Invoice Net		4,294.95			
				CHECK TOTAL		17,179.80			
10477 LABBB COLLABORATIVE	1 15940029 532040	00000	20305188	INV	06/02/2023	0423AD10941	113352	51101	
				COLLAB TUI	COLLAB	3,375.00			
				Invoice Net		3,375.00			
10477 LABBB COLLABORATIVE	1 15940029 532040	00000	20305188	INV	06/02/2023	0423EC9415	113353	51102	
				COLLAB TUI	COLLAB	5,014.35			
				Invoice Net		5,014.35			

CASH ACCOUNT: 0000 104050 POOLED CASH WARRANT: 23-25SCH 06/02/2023

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
10477	LABBB COLLABORATIVE 1 15940029 532040	00000	20305188	INV	06/02/2023	0523AD10941 4,950.00 4,950.00 Invoice Net	113354	51103	
10477	LABBB COLLABORATIVE 1 15940029 532040	00000		INV	06/02/2023	0523EC9415 7,354.38 7,354.38 Invoice Net	113355	51104	
				CHECK TOTAL		20,693.73			
10344	MELISSA LEVINE 1 24530410 531000	00000		INV	06/02/2023	OFFICIATE-051223 162.00 162.00 ATHLETICS CONTR SVCS Invoice Net	113420	51170	
				CHECK TOTAL		162.00			
15195	LYNN LYONS 1 22332223 531000	00000	2314219	INV	06/02/2023	042123 4,750.00 4,750.00 FY23 CSHS CONTR SVCS Invoice Net	113326	51075	
				CHECK TOTAL		4,750.00			
15322	GRACE MACCALLUM 1 24530410 531000	00000		INV	06/02/2023	OFFICIATE-051023 162.00 162.00 ATHLETICS CONTR SVCS Invoice Net	113421	51171	
				CHECK TOTAL		162.00			
8661	MICHAEL MANGANARO 1 24530410 531000	00000		INV	06/02/2023	OFFICIATE-051023 162.00 162.00 ATHLETICS CONTR SVCS Invoice Net	113422	51172	
				CHECK TOTAL		162.00			
14677	MANSFIELD PAPER COMPAN 1 26303400 544500	00000		INV	06/02/2023	507605 311.30 311.30 FOOD SVC R PROG SUPPL Invoice Net	113409	51159	
14677	MANSFIELD PAPER COMPAN 1 26303400 544500	00000		INV	06/02/2023	507604 276.82 276.82 FOOD SVC R PROG SUPPL Invoice Net	113410	51160	
14677	MANSFIELD PAPER COMPAN 1 26303400 544500	00000		INV	06/02/2023	508682 302.73 302.73 FOOD SVC R PROG SUPPL Invoice Net	113411	51161	
				CHECK TOTAL		890.85			
9167	MARKS EQUIPMENT REPAIR 1 26303400 520000	00000		INV	06/02/2023	14051 318.26 318.26 FOOD SVC R PURCH SRVS Invoice Net	113412	51162	
				CHECK TOTAL		318.26			
1030	THE MAY INSTITUTE 1 15930029 532030 2 21324023 520000	00000	82	INV	06/02/2023	6169100 .00 12,777.60 DST-OD TU PRIVOOD FY23 240 PURCH SRVS	113339	51088	

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	3 21324023 532030	FY23	240	TUITION-PR		.00			
				Invoice Net		12,777.60			
				CHECK TOTAL		12,777.60			
9156	MOORE LUMBER AND HARDW	00000		INV	06/02/2023	967373/1	113454	51204	
	1 12422059 543000			BLDGS MNT	MAINTSUPPL	37.72			
				Invoice Net		37.72			
				CHECK TOTAL		37.72			
14893	LISA A SOLDI	00000		INV	06/02/2023	0011	113327	51076	
	1 88300936 570000			BRM STDACT	OTHER EXP	1,312.50			
				Invoice Net		1,312.50			
				CHECK TOTAL		1,312.50			
7756	NALLY ASSOCIATES	00000		INV	06/02/2023	23-0347	113423	51173	
	1 24530410 570000			ATHLETICS	OTHER EXP	59.22			
				Invoice Net		59.22			
7756	NALLY ASSOCIATES	00000		INV	06/02/2023	23-0338	113424	51174	
	1 24530410 570000			ATHLETICS	OTHER EXP	136.02			
				Invoice Net		136.02			
				CHECK TOTAL		195.24			
121	NATIONAL GRID	00001		INV	06/02/2023	7638469009-050823	113457	51207	
	1 12413059 521000			UTILITIES	ELECTRICTY	10.87			
				Invoice Net		10.87			
				CHECK TOTAL		10.87			
132	NATIONAL GRID	00000		INV	06/02/2023	4801246970-050923	113455	51205	
	1 12412059 521100			HEAT BLDGS	GASHEAT	1,077.12			
				Invoice Net		1,077.12			
132	NATIONAL GRID	00000		INV	06/02/2023	4801413490-050923	113456	51206	
	1 12412059 521100			HEAT BLDGS	GASHEAT	1,926.96			
				Invoice Net		1,926.96			
				CHECK TOTAL		3,004.08			
6057	NEW ENGLAND ICE CREAM	00001		INV	06/02/2023	5542312910	113379	51129	
	1 26303400 549000			FOOD SVC R	FOOD SUPPL	230.38			
				Invoice Net		230.38			
6057	NEW ENGLAND ICE CREAM	00001		INV	06/02/2023	5542312911	113380	51130	
	1 26303400 549000			FOOD SVC R	FOOD SUPPL	302.71			
				Invoice Net		302.71			
6057	NEW ENGLAND ICE CREAM	00001		INV	06/02/2023	5542313611	113381	51131	
	1 26303400 549000			FOOD SVC R	FOOD SUPPL	212.46			
				Invoice Net		212.46			
				CHECK TOTAL		745.55			
13777	NEXT GEN SUPPLY GROUP.	00000		INV	06/02/2023	373484	113458	51208	

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 12422059 543000			BLDGS MNT MAINTSUPPL Invoice Net		53.70 53.70			
						CHECK TOTAL		53.70	
15003	PATRICIA NGUYEN								
	1 15330029 533010	00000		INV SPD TRANSP SPEDTRANSP Invoice Net	06/02/2023	042823 2,829.60 2,829.60	113370	51120	
						CHECK TOTAL		2,829.60	
15319	ERNIE PALMACCI								
	1 24530410 531000	00000		INV ATHLETICS CONTR SVCS Invoice Net	06/02/2023	OFFICIATE-041323 104.00 104.00	113425	51175	
15319	ERNIE PALMACCI								
	1 24530410 531000	00000		INV ATHLETICS CONTR SVCS Invoice Net	06/02/2023	OFFICIATE-051823 104.00 104.00	113426	51176	
						CHECK TOTAL		208.00	
12080	SEVERIN INTERMEDIATE H								
	1 25530500 530700	00001	20306142	INV DVN-DIST TECH SRVCS Invoice Net	06/02/2023	INV335896 3,902.50 3,902.50	113462	51212	
12080	SEVERIN INTERMEDIATE H								
	1 16245559 542060	00001		INV DST SOFTWR SOFTW SW Invoice Net	06/02/2023	INV347649 6,535.28 6,535.28	113463	51213	
						CHECK TOTAL		10,437.78	
10853	AMY PRICE								
	1 11235659 531200	00000		INV DIST PD TRAINING Invoice Net	06/02/2023	PROFDEV-102822 225.00 225.00	113442	51192	
						CHECK TOTAL		225.00	
3481	RFK COMMUNITY ALLIANCE								
	1 15930029 532030	00000	112	INV DST-OD TU PRIVOOD Invoice Net	06/02/2023	IVC090447 7,777.14 7,777.14	113348	51097	
3481	RFK COMMUNITY ALLIANCE								
	1 25530540 532030	00000	113	INV DVN-SPED TUITION-PR Invoice Net	06/02/2023	IVC090448 7,777.14 7,777.14	113349	51098	
3481	RFK COMMUNITY ALLIANCE								
	1 25530540 532040	00000	114	INV DVN-SPED TUITION-CO Invoice Net	06/02/2023	IVC090449 7,777.14 7,777.14	113350	51099	
						CHECK TOTAL		23,331.42	
12103	NED RICH								
	1 24530410 531000	00000		INV ATHLETICS CONTR SVCS Invoice Net	06/02/2023	OFFICIATE-051623 93.00 93.00	113427	51177	
						CHECK TOTAL		93.00	
7733	STANLEY RICKER								
		00000		INV	06/02/2023	OFFICIATE-051923	113429	51179	

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 24530410 531000			ATHLETICS	CONTR SVCS	93.00			
				Invoice Net		93.00			
						CHECK TOTAL		93.00	_____
15323	JACK RODRIQUENZ			00000	INV 06/02/2023	OFFICIATE-050523	113430	51180	
	1 24530410 531000			ATHLETICS	CONTR SVCS	93.00			
				Invoice Net		93.00			
15323	JACK RODRIQUENZ			00000	INV 06/02/2023	OFFICIATE-051623	113431	51181	
	1 24530410 531000			ATHLETICS	CONTR SVCS	93.00			
				Invoice Net		93.00			
						CHECK TOTAL		186.00	_____
9371	DANIEL K ROY			00000	INV 06/02/2023	OFFICIATE-051223	113432	51182	
	1 24530410 531000			ATHLETICS	CONTR SVCS	93.00			
				Invoice Net		93.00			
						CHECK TOTAL		93.00	_____
134	SCHOOL HEALTH CORPORAT		2314265	00000	INV 06/02/2023	4200974-00	113328	51077	
	1 14243016 551550			B GEN SUPL	PUPIL SUPP	126.72			
				Invoice Net		126.72			
						CHECK TOTAL		126.72	_____
14077	HOLLY SENYKOFF			00000	INV 06/02/2023	REFUND-042523	113433	51183	
	1 24530410 432000			ATHLETICS	FEES REV	70.00			
				Invoice Net		70.00			
						CHECK TOTAL		70.00	_____
11219	SHI INTERNATIONAL		20306131	00001	INV 06/02/2023	B16469681	113464	51214	
	1 16245559 542060			DST SOFTWR	SOFTW SW	5,091.75			
				Invoice Net		5,091.75			
						CHECK TOTAL		5,091.75	_____
14603	SONOVA USA, INC.		20305204	00000	INV 06/02/2023	5138705238	113371	51121	
	1 15232029 544500			DST MED-TH	SPEDSUPPL	128.99			
				Invoice Net		128.99			
						CHECK TOTAL		128.99	_____
2221	STAPLES BUSINESS ADVAN			00001	INV 06/02/2023	3521551392-2	113329	51078	
	1 14243016 551550			B GEN SUPL	PUPIL SUPP	70.08			
				Invoice Net		70.08			
2221	STAPLES BUSINESS ADVAN			00001	CRM 06/02/2023	3536633417	113330	51079	
	1 14243016 551550			B GEN SUPL	PUPIL SUPP	-70.08			
				Invoice Net		-70.08			
2221	STAPLES BUSINESS ADVAN			00001	INV 06/02/2023	3537311395	113443	51193	
	1 11123059 542000			DIST ADMIN	CO EXP	24.98			
				Invoice Net		24.98			
						CHECK TOTAL		24.98	_____

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
14900 CHARLES STRONG		00000		INV	06/02/2023	OFFICIATE-050523	113434	51184	
1	24530410 531000			ATHLETICS CONTR SVCS		93.00			
				Invoice Net		93.00			
				CHECK TOTAL		93.00			
3227 NUTTAL, MACAVOY & JOYC		00001		INV	06/02/2023	051023	113372	51122	
1	15143029 531500			SPED LEGAL SPEDLEGAL		2,024.50			
				Invoice Net		2,024.50			
				CHECK TOTAL		2,024.50			
13493 SUMMIT ACADEMY INC		00000	52	INV	06/02/2023	5519	113351	51100	
1	15930029 532030			DST-ODD TU PRIVOOD		5,784.24			
				Invoice Net		5,784.24			
				CHECK TOTAL		5,784.24			
14642 THURSTON FOODS INC		00000		INV	06/02/2023	1227888	113406	51156	
1	26303400 549000			FOOD SVC R FOOD SUPPL		1,040.37			
				Invoice Net		1,040.37			
14642 THURSTON FOODS INC		00000		INV	06/02/2023	1226531	113407	51157	
1	26303400 549000			FOOD SVC R FOOD SUPPL		1,079.76			
				Invoice Net		1,079.76			
14642 THURSTON FOODS INC		00000		INV	06/02/2023	1228949	113408	51158	
1	26303400 549000			FOOD SVC R FOOD SUPPL		389.60			
				Invoice Net		389.60			
				CHECK TOTAL		2,509.73			
7984 ULINE		00000	20302286	INV	06/02/2023	163218800	113459	51209	
1	12422059 543000			BLDGS MNT MAINTSUPPL		230.92			
				Invoice Net		230.92			
				CHECK TOTAL		230.92			
12939 VALERIO DOMINELLO & HI		00000		INV	06/02/2023	68	113444	51194	
1	11143059 531500			LEGAL SRVC LEGALGEN		1,937.50			
				Invoice Net		1,937.50			
12939 VALERIO DOMINELLO & HI		00000		INV	06/02/2023	69	113445	51195	
1	11143059 531500			LEGAL SRVC LEGALGEN		2,350.00			
				Invoice Net		2,350.00			
				CHECK TOTAL		4,287.50			
12947 PAUL J VIPRAIO		00000		INV	06/02/2023	OFFICIATE-050823	113435	51185	
1	24530410 531000			ATHLETICS CONTR SVCS		93.00			
				Invoice Net		93.00			
				CHECK TOTAL		93.00			
14942 VISUAL EDGE IT, INC.		00000		INV	06/02/2023	24AR819794	113446	51196	
1	11123059 525500			DIST ADMIN EQUIPLEASE		140.65			
2	15211029 525500			SPED DIR EQUIPLEASE		140.65			

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CASH ACCOUNT: 0000 104050 POOLED CASH WARRANT: 23-25SCH 06/02/2023

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	3 14225056 525500	B		ADMIN IT	EQUIP LEAS	843.72			
	4 13225052 525500	H		ADMIN IT	EQUIPLEASE	562.48			
				Invoice Net		1,687.50			
						CHECK TOTAL		1,687.50	
12935	MOLLY WARING	00000		INV	06/02/2023	53811	113368	51118	
	1 15272022 538400			HES TESTG	HESTEST	3,500.00			
				Invoice Net		3,500.00			
12935	MOLLY WARING	00000		INV	06/02/2023	OFFICIATE-042523	113436	51186	
	1 24530410 432000			ATHLETICS	FEES REV	280.00			
				Invoice Net		280.00			
						CHECK TOTAL		3,780.00	
9610	WHALLEY COMPUTER ASSOC	00000		INV	06/02/2023	F93542	113465	51215	
	1 19352022 585000			HPS-22ART	A18 22ATM	9,551.10			
				Invoice Net		9,551.10			
						CHECK TOTAL		9,551.10	
2388	WILLOW HILL SCHOOL	00000	103	INV	06/02/2023	JM-23-9	113345	51094	
	1 15930029 532030			DST-OD TU	PRIVOOD	7,277.60			
				Invoice Net		7,277.60			
						CHECK TOTAL		7,277.60	
=====									
146 INVOICES						WARRANT TOTAL		392,176.32	392,176.32
=====									

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FUND	ORG	ACCOUNT	AMOUNT	AVL B	BUDGET	
100	11123059	DISTRICT ADMINISTR	100 -3-305-200-39-1230-0001-0000-525500	EQUIP LEASE/REPAIRS	140.65	1,044,209.93
100	11123059	DISTRICT ADMINISTR	100 -3-305-200-39-1230-0001-0000-542000	CO OFFICE EXPENSE	24.98	1,044,209.93
100	11143059	LEGAL SERVICES	100 -3-305-200-39-1430-0001-0000-531500	LEGAL FEES GEN	4,287.50	1,044,209.93
100	11235659	DIST PROFESSIONAL	100 -3-305-200-39-2356-0001-0000-531200	TRAINING/EDUCATION PRO	225.00	1,044,209.93
100	11330059	REGULAR TRANSPORTA	100 -3-305-200-39-3300-0001-0000-533010	REGULAR BUS TRANSPORT	45,941.00	1,044,209.93
100	12412059	HEATING OF BUILDIN	100 -3-305-200-39-4120-0002-0000-521100	NATURAL GAS HEAT	5,085.38	1,044,209.93
100	12413059	UTILITY SERVICES	100 -3-305-200-39-4130-0002-0000-521000	ELECTRICITY	10.87	1,044,209.93
100	12422059	MAINTENANCE OF BUI	100 -3-305-200-39-4220-0002-0000-524000	MAINTENANCE CONTRACTED	140.00	1,044,209.93
100	12422059	MAINTENANCE OF BUI	100 -3-305-200-39-4220-0002-0000-543000	BUILDING MAINTENANCE S	697.57	1,044,209.93
100	12423059	MAINTENANCE OF EQU	100 -3-305-200-39-4230-0002-0000-525500	HVAC EQUIPMENT MAINT S	8,197.24	1,044,209.93
100	13225052	HES ADMIN TECHNOLO	100 -3-305-200-32-2250-0003-0000-525500	HES EQUIP LEASE/REPAIR	562.48	1,044,209.93
100	13243012	HES PUPIL SUPPLIES	100 -3-301-200-32-2430-0003-0000-551550	HES PUPIL GENERAL SUPP	42.91	1,044,209.93
100	14225056	BRM ADMIN TECHNOLO	100 -3-305-200-36-2250-0004-0000-525500	TBS EQUIP LEASE/REPAIR	843.72	1,044,209.93
100	14241016	BRM CURRICULUM MAT	100 -3-301-200-36-2410-0004-0000-551500	TBS HS TEXTBOOKS	880.00	1,044,209.93
100	14243016	BRM PUPIL SUPPLIES	100 -3-301-200-36-2430-0004-0000-551550	TBS HS PUPIL SUPPLIES	126.72	1,044,209.93
100	15143029	SPED LEGAL SERVICE	100 -3-302-200-39-1430-0005-0000-531500	LEGAL FEES SPED	2,024.50	1,044,209.93
100	15211029	SPECIAL EDUCATION	100 -3-302-200-39-2110-0005-0000-525500	PUPIL SUPPRT EQUIP LEAS	140.65	1,044,209.93
100	15232029	DIST MEDICAL/THERA	100 -3-302-200-39-2320-0005-0000-544500	PUPIL SUPPLIES SPECIAL	128.99	1,044,209.93
100	15243020	PREK PUPIL SUPPLIE	100 -3-302-200-30-2430-0005-0000-551560	PREK EXPENSES	599.98	592.02
100	15272022	HES TESTING & ASSE	100 -3-302-200-32-2720-0005-0000-538400	DIAGNOSTIC ASSESSMENTS	3,500.00	1,044,209.93
100	15330029	SPED TRANSPORTATIO	100 -3-302-200-39-3300-0005-0000-533010	SPED TRANSPORTATION	2,829.60	1,044,209.93
100	15930029	DIST OUT OF DISTRI	100 -3-302-200-39-9300-0005-0000-532030	OOD PRIVATE SCHOOL TUI	72,562.08	1,044,209.93
100	15940029	DIST COLLABORATIVE	100 -3-302-200-39-9400-0005-0000-532040	OOD COLLABORATIVE FEES	66,648.65	1,044,209.93
100	16245559	DIST INSTRUCTIONAL	100 -3-305-200-39-2455-0006-0000-542060	SOFTWARE-SYSTEM WIDE	11,726.03	1,044,209.93
100	16413059	TECH UTILITY SERVI	100 -3-305-200-39-4130-0006-0000-534100	TELECOMMUNICATIONS	780.07	1,044,209.93
100	19352022	HPS-2022 ARTICLES	100 -3-300-500-00-0000-0000-2022-585000	A18 22ATM-SCH NETWORK	9,551.10	129,729.90
				FUND TOTAL	237,697.67	
2150	21324023	FY23 FC240 IDEA	2150-3-302-700-39-0000-0240-2023-520000	FY23 240-PURCH OF SRVC	12,777.60	-2,422.04
2150	21324023	FY23 FC240 IDEA	2150-3-302-700-39-0000-0240-2023-532030	FY23 240-TUITION PRIVA	.00	-2,422.04
				FUND TOTAL	12,777.60	
2250	22332223	FY23 DPH CSHS Gran	2250-3-302-700-00-3200-0322-2023-531000	FY23 CSHS-CONTRCTD SRV	4,750.00	-7,941.62
				FUND TOTAL	4,750.00	
2450	24530410	ATHLETICS REVOLVIN	2450-3-300-700-00-0000-0410-0000-432000	ATHLETICS FEE REVENUE	675.00	.00
2450	24530410	ATHLETICS REVOLVIN	2450-3-300-700-00-0000-0410-0000-531000	ATHLETICS - CONTRACTED	1,797.00	25,773.52
2450	24530410	ATHLETICS REVOLVIN	2450-3-300-700-00-0000-0410-0000-570000	ATHLETICS - CHARGES EX	476.24	25,773.52
2450	24530450	SCHOOL BUS REVOLVI	2450-3-300-700-00-0000-0450-0000-520000	SCHOOL BUS REV - SERVI	4,000.00	12,818.20
				FUND TOTAL	6,948.24	
2550	25530500	DEVENS - DISTRICTW	2550-3-300-700-39-0000-0500-0000-530700	DEVENS TECHNOLOGY	3,902.50	3,300,269.84
2550	25530500	DEVENS - DISTRICTW	2550-3-300-700-39-0000-0500-0000-533010	DEVENS TRANSPORTATION	7,515.00	3,300,269.84
2550	25530540	DEVENS - SPECIAL E	2550-3-300-700-39-0000-0540-0000-532030	DEVENS - TUITION PRIVA	7,777.14	-920,802.15
2550	25530540	DEVENS - SPECIAL E	2550-3-300-700-39-0000-0540-0000-532040	DEVENS - TUITION COLLA	46,565.50	-920,802.15

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FUND ORG	ACCOUNT	AMOUNT	AVL B BUDGET
2550 25530540	DEVENS - SPECIAL E 2550-3-300-700-39-0000-0540-0000-539000	DEVENS - HOMELESS TRAN 2,850.00	-920,802.15
		FUND TOTAL 68,610.14	
2600 26303400	SCHOOL FOOD SERVIC 2600-3-300-000-39-3400-0600-0000-520000	FOOD SERVICE - PURCH S 318.26	-25,435.50
2600 26303400	SCHOOL FOOD SERVIC 2600-3-300-000-39-3400-0600-0000-544500	FOOD SERVICE - PROGRAM 890.85	-25,435.50
2600 26303400	SCHOOL FOOD SERVIC 2600-3-300-000-39-3400-0600-0000-549000	FOOD SERVICE - FOOD SU 16,994.59	-25,435.50
		FUND TOTAL 18,203.70	
2850 28530805	HES GIFT 2850-3-300-700-00-0000-0805-0000-570000	HES GIFT - OTHER EXP 3,141.91	14,299.61
2850 28530806	BROMFIELD GIFT 2850-3-300-700-00-0000-0806-0000-570000	BROMFIELD GIFT - OTHER 440.07	25,344.05
2850 28530807	SHAW GIFT 2850-3-300-700-00-0000-0807-0000-570000	SHAW GIFT - OTHER EXP 13,320.00	109,632.24
		FUND TOTAL 16,901.98	
8800 88300932	HILDRETH STUDENT A 8800-3-300-700-32-0000-0900-0000-570000	HES STUDENT ACT - OTHE 862.00	27,765.83
8800 88300936	BROMFIELD STUDENT 8800-3-300-700-36-0000-0900-0000-570000	BRM STUDENT ACT - OTHE 25,424.99	-28,497.97
		FUND TOTAL 26,286.99	
		=====	
		WARRANT SUMMARY TOTAL 392,176.32	
		=====	
		GRAND TOTAL 392,176.32	
		=====	

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
51066	6068	IMAGE SOFTWARE SERVICES	7073		INV	06/02/2023	960.00	CLASS OF 2023 SIGNS
51067	15103	AMAZON CAPITAL SERVICES, IN	1V1C-KQHG-HN77	2314269	INV	06/02/2023	173.75	DRAMA SUPPLIES
51068	15103	AMAZON CAPITAL SERVICES, IN	1XHQ-9LLD-1J1Q	2314270	INV	06/02/2023	198.22	SUPPLIES
51069	11293	SUSAN CHLAPOWSKI	RMB-BIGY-121222		INV	06/02/2023	23.96	CLASSROOM SUPPLIES
51070	11293	SUSAN CHLAPOWSKI	RMB-TARGET-111222		INV	06/02/2023	72.65	CLASSROOM SUPPLIES
51071	11293	SUSAN CHLAPOWSKI	RMB-TARGET-012123		INV	06/02/2023	37.98	CLASSROOM SUPPLIES
51072	11293	SUSAN CHLAPOWSKI	RMB-AMAZON-112922		INV	06/02/2023	23.29	CLASSROOM SUPPLIES
51073	11293	SUSAN CHLAPOWSKI	RMB-AMAZON-112922-2		INV	06/02/2023	83.97	CLASSROOM SUPPLIES
51074	6894	DAVID FRENCH MUSIC CO	INV-4498	2314153	INV	06/02/2023	880.00	MUSIC SUPPLIES
51075	15195	LYNN LYONS	042123	2314219	INV	06/02/2023	4,750.00	STUDENT ASSEMBLY
51076	14893	LISA A SOLDI	0011		INV	06/02/2023	1,312.50	AP EXAM PROCTORS
51077	134	SCHOOL HEALTH CORPORATION	4200974-00	2314265	INV	06/02/2023	126.72	TISSUES
51078	2221	STAPLES BUSINESS ADVANTAGE	3521551392-2		INV	06/02/2023	70.08	OFFICE SUPPLIES
51079	2221	STAPLES BUSINESS ADVANTAGE	3536633417		CRM	06/02/2023	-70.08	CREDIT MEMO, SUPPLIES
51080	10435	BROMFIELD PRINCIPAL'S ACCT	3157		INV	06/02/2023	14,396.00	PROM CATERING
51081	10435	BROMFIELD PRINCIPAL'S ACCT	3159		INV	06/02/2023	2,150.00	TRANSPORTATION, MUSIC
51082	10435	BROMFIELD PRINCIPAL'S ACCT	3160		INV	06/02/2023	2,150.00	TRANSPORTATION, MUSIC
51083	10435	BROMFIELD PRINCIPAL'S ACCT	3161		INV	06/02/2023	35.99	MUSIC FESTIVAL SCORES
51084	10435	BROMFIELD PRINCIPAL'S ACCT	3162		INV	06/02/2023	72.00	COOKING CLASS
51085	10435	BROMFIELD PRINCIPAL'S ACCT	3163		INV	06/02/2023	379.25	SHIRTS
51086	10435	BROMFIELD PRINCIPAL'S ACCT	3164		INV	06/02/2023	3,750.00	FIELD TRIP TRANSPORTAT
51087	10435	BROMFIELD PRINCIPAL'S ACCT	3165		INV	06/02/2023	45.50	MUSIC AWARDS
51088	1030	THE MAY INSTITUTE	6169100	82	INV	06/02/2023	12,777.60	TUITION APRIL 2023
51089	6852	JUSTICE RESOURCE INSTITUTE	12451023HVD	110	INV	06/02/2023	4,294.95	TUITION APRIL 2023
51090	6852	JUSTICE RESOURCE INSTITUTE	12451023HVD-2	105	INV	06/02/2023	4,294.95	TUITION APRIL 2023

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
51091	6852	JUSTICE RESOURCE INSTITUTE	12451023HVD-3	108	INV	06/02/2023	4,294.95	TUITION APRIL 2023
51092	6852	JUSTICE RESOURCE INSTITUTE	12451023HVD-4	20305190	INV	06/02/2023	4,294.95	TUITION APRIL 2023
51093	7439	COTTING SCHOOL	0000022303	107	INV	06/02/2023	11,804.76	TUITION MAY 2023
51094	2388	WILLOW HILL SCHOOL	JM-23-9	103	INV	06/02/2023	7,277.60	TUITION MAY 2023
51095	6332	CROSSROADS CONTINUUM INC.	20562	53	INV	06/02/2023	18,582.96	TUITION MAY 2023
51096	2059	THE CORWIN RUSSELL SCHOOL	12232	96	INV	06/02/2023	4,155.58	TUITION MAY 2023
51097	3481	RFK COMMUNITY ALLIANCE	IVC090447	112	INV	06/02/2023	7,777.14	TUITION MAY 2023
51098	3481	RFK COMMUNITY ALLIANCE	IVC090448	113	INV	06/02/2023	7,777.14	TUITION MAAAY 2023
51099	3481	RFK COMMUNITY ALLIANCE	IVC090449	114	INV	06/02/2023	7,777.14	TUITION MAY 2023
51100	13493	SUMMIT ACADEMY INC	5519	52	INV	06/02/2023	5,784.24	TUITION MAY 2023
51101	10477	LABBB COLLABORATIVE	0423AD10941	20305188	INV	06/02/2023	3,375.00	STUDENT AIDE APRIL 202
51102	10477	LABBB COLLABORATIVE	0423EC9415	20305188	INV	06/02/2023	5,014.35	TUITION APRIL 2023
51103	10477	LABBB COLLABORATIVE	0523AD10941	20305188	INV	06/02/2023	4,950.00	STUDENT AIDE MAY 2023
51104	10477	LABBB COLLABORATIVE	0523EC9415		INV	06/02/2023	7,354.38	TUITION MAY 2023
51105	6879	CASE COLLABORATIVE	23-0801	61	INV	06/02/2023	7,577.68	TUITION MAY 2023
51107	6879	CASE COLLABORATIVE	23-0802	60	INV	06/02/2023	9,166.52	TUITION MAY 2023
51108	6879	CASE COLLABORATIVE	23-0803	95	INV	06/02/2023	7,577.68	TUITION MAY 2023
51109	6879	CASE COLLABORATIVE	23-0804	97	INV	06/02/2023	9,166.52	TUITION MAY 2023
51110	6879	CASE COLLABORATIVE	23-0805	98	INV	06/02/2023	7,577.68	TUITION MAY 2023
51111	6879	CASE COLLABORATIVE	23-0806	100	INV	06/02/2023	7,577.68	TUITION MAY 2023
51112	6879	CASE COLLABORATIVE	23-1005	6879	INV	06/02/2023	6,888.80	TUITION MAY 2023
51113	6879	CASE COLLABORATIVE	23-MISC-0093	106	INV	06/02/2023	3,300.00	TUITION MAY 2023
51114	6879	CASE COLLABORATIVE	23-0807	106	INV	06/02/2023	9,166.52	TUITION MAY 2023
51115	6879	CASE COLLABORATIVE	23-0808	20305198	INV	06/02/2023	9,166.52	TUITION MAY 2023

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
51117	6879	CASE COLLABORATIVE	23-0809	109	INV	06/02/2023	7,577.68	TUITION
51118	12935	MOLLY WARING	53811		INV	06/02/2023	3,500.00	EVALUATION REIMBURSEME
51119	7360	FIRST STUDENT INC	11884426		INV	06/02/2023	2,850.00	HOMLESS TRANSPORTATION
51120	15003	PATRICIA NGUYEN	042823		INV	06/02/2023	2,829.60	MILEAGE, MAR & APR 202
51121	14603	SONOVA USA, INC.	5138705238	20305204	INV	06/02/2023	128.99	AUDIO SHOES
51122	3227	NUTTAL, MACAVOY & JOYCE PC	051023		INV	06/02/2023	2,024.50	LEGAL FEES
51123	646	APPLE COMPUTER, INC.	AL24862973	20305210	INV	06/02/2023	599.98	TOUCHCHAT LICENSES
51124	15103	AMAZON CAPITAL SERVICES, IN	1R4Q-FK13-4VCP	19303783	INV	06/02/2023	141.91	SUPPLIES
51125	15103	AMAZON CAPITAL SERVICES, IN	1KM4-97D1-11NR	19303779	INV	06/02/2023	42.91	PUPIL SUPPLIES
51126	15318	ETHAN BAXTER	042823		INV	06/02/2023	3,000.00	SCIENCE PRESENTATIONS
51127	396	HES STUDENT ACTIVITIES	807		INV	06/02/2023	5.00	THEATER TRIP REIMBURSE
51128	396	HES STUDENT ACTIVITIES	808		INV	06/02/2023	857.00	HABITAT PROGRAM
51129	6057	NEW ENGLAND ICE CREAM	5542312910		INV	06/02/2023	230.38	FOOD
51130	6057	NEW ENGLAND ICE CREAM	5542312911		INV	06/02/2023	302.71	FOOD
51131	6057	NEW ENGLAND ICE CREAM	5542313611		INV	06/02/2023	212.46	FOOD
51132	13630	DUVA DISTRIBUTORS, INC.	28042879		INV	06/02/2023	61.88	FOOD
51133	13630	DUVA DISTRIBUTORS, INC.	28042948		INV	06/02/2023	53.32	FOOD
51134	13630	DUVA DISTRIBUTORS, INC.	28042979		INV	06/02/2023	88.46	FOOD
51135	13630	DUVA DISTRIBUTORS, INC.	28043005		INV	06/02/2023	120.32	FOOD
51136	13630	DUVA DISTRIBUTORS, INC.	28043006		INV	06/02/2023	82.14	FOOD
51137	13630	DUVA DISTRIBUTORS, INC.	28043078		INV	06/02/2023	164.28	FOOD
51138	13630	DUVA DISTRIBUTORS, INC.	28043121		INV	06/02/2023	61.60	FOOD
51139	13630	DUVA DISTRIBUTORS, INC.	28043077		INV	06/02/2023	31.55	FOOD
51140	13630	DUVA DISTRIBUTORS, INC.	28043120		INV	06/02/2023	101.76	FOOD
51141	13630	DUVA DISTRIBUTORS, INC.	28043185		INV	06/02/2023	73.23	FOOD

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
51142	13630	DUVA DISTRIBUTORS, INC.	28043186		INV	06/02/2023	70.83	FOOD
51143	2625	COSTA FRUIT & PRODUCE CO.,	4818295		INV	06/02/2023	750.20	FOOD
51144	2625	COSTA FRUIT & PRODUCE CO.,	4818510		INV	06/02/2023	475.92	FOOD
51145	2625	COSTA FRUIT & PRODUCE CO.,	4819290		INV	06/02/2023	32.00	FOOD
51146	2625	COSTA FRUIT & PRODUCE CO.,	4820881		INV	06/02/2023	472.90	FOOD
51147	15007	ACE ENDICO INC	C63738-00		INV	06/02/2023	3,004.95	FOOD
51148	15007	ACE ENDICO INC	C65387-00		INV	06/02/2023	691.76	FOOD
51149	15007	ACE ENDICO INC	C66081-00		INV	06/02/2023	49.47	FOOD
51150	15007	ACE ENDICO INC	C74103-00		INV	06/02/2023	2,473.66	FOOD
51151	15007	ACE ENDICO INC	C75928-00		INV	06/02/2023	47.52	FOOD
51152	15007	ACE ENDICO INC	C75735-00		INV	06/02/2023	1,222.92	FOOD
51153	15007	ACE ENDICO INC	C85305-00		INV	06/02/2023	1,881.12	FOOD
51154	15007	ACE ENDICO INC	C85306-00		INV	06/02/2023	1,177.45	FOOD
51155	15007	ACE ENDICO INC	C85688-00		INV	06/02/2023	100.02	FOOD
51156	14642	THURSTON FOODS INC	1227888		INV	06/02/2023	1,040.37	FOOD
51157	14642	THURSTON FOODS INC	1226531		INV	06/02/2023	1,079.76	FOOD
51158	14642	THURSTON FOODS INC	1228949		INV	06/02/2023	389.60	FOOD
51159	14677	MANSFIELD PAPER COMPANY, IN	507605		INV	06/02/2023	311.30	KITCHEN SUPPLIES
51160	14677	MANSFIELD PAPER COMPANY, IN	507604		INV	06/02/2023	276.82	KITCHEN SUPPLIES
51161	14677	MANSFIELD PAPER COMPANY, IN	508682		INV	06/02/2023	302.73	KITCHEN SUPPLIES
51162	9167	MARKS EQUIPMENT REPAIR	14051		INV	06/02/2023	318.26	OVEN MAINT
51163	2625	COSTA FRUIT & PRODUCE CO.,	4820889		INV	06/02/2023	450.05	FOOD
51164	15325	JEFFREY BOLIO	OFFICIATE-050523		INV	06/02/2023	93.00	BASEBALL
51165	12025	KERRIN CORRIERI	REFUND-042523		INV	06/02/2023	325.00	LACROSSE USER FEE

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
51166	965	FRANK CREAGH	2023		INV	06/02/2023	281.00	BASEBALL
51167	4445	DEDEIAN, JEFFREY	OFFICIATE-051223		INV	06/02/2023	93.00	BASEBALL
51168	14534	ROBERT C GERMAN, JR	OFFICIATE-051223		INV	06/02/2023	162.00	LACROSSE
51169	5227	WILLIAM GILMAN	OFFICIATE-051523		INV	06/02/2023	104.00	SOFTBALL
51170	10344	MELISSA LEVINE	OFFICIATE-051223		INV	06/02/2023	162.00	LACROSSE
51171	15322	GRACE MACCALLUM	OFFICIATE-051023		INV	06/02/2023	162.00	LACROSSE
51172	8661	MICHAEL MANGANARO	OFFICIATE-051023		INV	06/02/2023	162.00	LACROSSE
51173	7756	NALLY ASSOCIATES	23-0347		INV	06/02/2023	59.22	SUPPLIES
51174	7756	NALLY ASSOCIATES	23-0338		INV	06/02/2023	136.02	SUPPLIES
51175	15319	ERNIE PALMACCI	OFFICIATE-041323		INV	06/02/2023	104.00	SOFTBALL
51176	15319	ERNIE PALMACCI	OFFICIATE-051823		INV	06/02/2023	104.00	SOFTBALL
51177	12103	NED RICH	OFFICIATE-051623		INV	06/02/2023	93.00	TRACK
51179	7733	STANLEY RICKER	OFFICIATE-051923		INV	06/02/2023	93.00	TRACK
51180	15323	JACK RODRIQUENZ	OFFICIATE-050523		INV	06/02/2023	93.00	TRACK
51181	15323	JACK RODRIQUENZ	OFFICIATE-051623		INV	06/02/2023	93.00	TRACK
51182	9371	DANIEL K ROY	OFFICIATE-051223		INV	06/02/2023	93.00	BASEBALL
51183	14077	HOLLY SENYKOFF	REFUND-042523		INV	06/02/2023	70.00	TENNIS USER FEE
51184	14900	CHARLES STRONG	OFFICIATE-050523		INV	06/02/2023	93.00	BASEBALL
51185	12947	PAUL J VIPRAIO	OFFICIATE-050823		INV	06/02/2023	93.00	BASEBALL
51186	12935	MOLLY WARING	OFFICIATE-042523		INV	06/02/2023	280.00	TRACK REFUND
51187	12654	ABACUS ARCHITECTS + PLANNER	HS102737		INV	06/02/2023	5,552.11	TBS WALKWAY
51188	12654	ABACUS ARCHITECTS + PLANNER	HS102814		INV	06/02/2023	6,807.89	TBS WALKWAY
51189	12654	ABACUS ARCHITECTS + PLANNER	HS102840		INV	06/02/2023	960.00	TBS WALKWAY
51191	10373	DEE BUS SERVICE INC	9		INV	06/02/2023	57,456.00	TRANSPORTATION
51192	10853	AMY PRICE	PROFDEV-102822		INV	06/02/2023	225.00	TRAINING

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
51193	2221	STAPLES BUSINESS ADVANTAGE	3537311395		INV	06/02/2023	24.98	OFFICE SUPPLIES
51194	12939	VALERIO DOMINELLO & HILLMAN	68		INV	06/02/2023	1,937.50	LEGAL FEES
51195	12939	VALERIO DOMINELLO & HILLMAN	69		INV	06/02/2023	2,350.00	LEGAL FEES
51196	14942	VISUAL EDGE IT, INC.	24AR819794		INV	06/02/2023	1,687.50	COPIER LEASE
51197	7872	AIREX FILTER CORPORATION	315036	20302287	INV	06/02/2023	562.24	AIR FILTERS
51198	14706	COOLING & HEATING SPECIALIS	WO-5684		INV	06/02/2023	7,635.00	HVAC MAINT
51199	12137	DIRECT ENERGY	HS33627774		INV	06/02/2023	746.48	GAS SUPPLIER, HES
51200	12137	DIRECT ENERGY	HS33626922		INV	06/02/2023	1,334.82	GAS SUPPLIER, TBS
51201	13235	ELEVATOR ENGINEERING LLC	9755		INV	06/02/2023	140.00	ELEVATOR MAINT, TBS
51202	14086	FRANK P MCCARTIN CO, INC.	421099		INV	06/02/2023	300.23	MAINT SUPPLIES
51203	2098	GRAINGER	9702499220		INV	06/02/2023	75.00	MAINT SUPPLIES
51204	9156	MOORE LUMBER AND HARDWARE	967373/1		INV	06/02/2023	37.72	MAINT SUPPLIES
51205	132	NATIONAL GRID	4801246970-050923		INV	06/02/2023	1,077.12	GAS, HES
51206	132	NATIONAL GRID	4801413490-050923		INV	06/02/2023	1,926.96	GAS, TBS
51207	121	NATIONAL GRID	7638469009-050823		INV	06/02/2023	10.87	ELECTRIC, SCH TRAFFIC
51208	13777	NEXT GEN SUPPLY GROUP, INC.	373484		INV	06/02/2023	53.70	MAINT SUPPLIES
51209	7984	ULINE	163218800	20302286	INV	06/02/2023	230.92	MAINT SUPPLIES
51210	646	APPLE COMPUTER, INC.	AL24302980		INV	06/02/2023	99.00	MAC SERVICE FEE
51211	273	CHARTER COMMUNICATIONS	0095835050723		INV	06/02/2023	780.07	INTERNET, TBS
51212	12080	SEVERIN INTERMEDIATE HOLDIN	INV335896	20306142	INV	06/02/2023	3,902.50	SERVICE FEE
51213	12080	SEVERIN INTERMEDIATE HOLDIN	INV347649		INV	06/02/2023	6,535.28	ANNUAL SUBSCRIPTION
51214	11219	SHI INTERNATIONAL	B16469681	20306131	INV	06/02/2023	5,091.75	SUBSCRIPTION
51215	9610	WHALLEY COMPUTER ASSOCAITES	F93542		INV	06/02/2023	9,551.10	NETWORK
WARRANT TOTAL							392,176.32	

05/31/2023 08:32 | TOWN OF HARVARD
851catherine.bowen | PRELIMINARY WARRANT LIST BY VOUCHER

| P 23
| apwarrnt

WARRANT: 23-25SCH 06/02/2023

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
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** END OF REPORT - Generated by Cat Bowen **