

Best Practices Subcommittee Meeting Minutes
September 30, 2022 @ 9:15am
Zoom conference meeting

Attendance: SusanMary Redinger, Sharlene Cronin

The meeting was called to order at 9:15am.

The subcommittee discussed moving the Member Library folder into the new School Committee shared drive. Then members discussed completing the review of the remaining Handbook sections in the next/upcoming full committee meeting. SusanMary agreed to ask for 20 minutes of time on the next agenda. Members also discussed the ongoing maintenance of this Handbook. SusanMary suggested it could be an annual task for the Best Practices subcommittee going forward, or perhaps a task the Central Office could help with. Sharlene suggested it could be a task for an outgoing member to do a read-through and make any needed updates, new members could flag links that are out of date as they review the document.

Member then discussed a survey to members about professional development, reviewing a draft that Sharlene created. SusanMary agreed it looked ready to send to members and Sharlene proposed sending it out requesting feedback by Oct 20th.

The subcommittee then discussed improving the self-eval rubric and agreed that for the next meeting each member would think about proposals for making improvements.

The next subcommittee meeting will be October 19th at 9:15am.

The meeting adjourned without objection at 10:03am.