

Best Practices Subcommittee Meeting Minutes  
April 15, 2022 @ 9:30am  
Zoom conference meeting

Attendance: SusanMary Redinger, Sharlene Cronin

The meeting was called to order at 9:32am.

The subcommittee reviewed full committee feedback on the New Member Handbook and reflected changes as discussed during full committee. SusanMary agreed to add more content to the policy and facilities/buildings sections and Sharlene agreed to add more content about curriculum and handbook approvals.

The subcommittee continued discussion about future areas of focus including an annual website review, oversight of version control and document storage, best practices for financing functions.

Meeting minutes were approved for March 9, March 16 and March 22, as presented.

With no objection Sharlene adjourned the meeting at 10:37am.