

**Harvard Public Schools**  
Upper Town Hall Meeting; 13 Ayer Road Harvard, MA 01451

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**School Committee Meeting**  
**Monday, May 14, 2018**  
**6:15 PM**

- I. Call to Order and Read the Vision Statement (6:15)**
- II. Welcome New Committee Member; Shannon Malloy (6:16)**
- III. Elect New Officers (6:18)**
- IV. Public Commentary (6:30)**
- V. Student Update (6:35)**
- VI. Club Consideration (6:40)**
- VII. Bromfield School Survey Results (6:55)**
- VIII. Review Operating Norms (7:20)**
- IX. Superintendent Update (7:30)**
- X. Student Achievement Committee Update (7:40)**
- XI. School Committee Self-Evaluation (7:50)**
- XII. Senior Class Activities (8:05)**
- XIII. Brainstorm Questions for Student Advisory Committee Meeting on May 25 (8:10)**
- XIV. Personnel Updates (8:20)**
- XV. Review Kindergarten and Preschool Enrollment (8:25)**
- XVI. Review Time/Day of the Week for Future Meetings (8:30)**
- XVII. Review Liaison and Sub Committee Assignments (8:35)**
- XVIII. Agenda Items (8:45)**
- XIX. Approval of Meeting Minutes (8:50)**
- XX. Liaison/Sub-Committee Reports (8:55)**
- XXI. Reminder to Sign Diplomas**
- XXII. Open to Interested Citizens' and School Committee Commentary (9:00)**
- XXIII. Adjournment (9:05)**

**Attachments: Superintendent Report, Grant Information, Club Information, School Committee Self-Evaluation Tool**

**Vision Statement: The Harvard Public Schools Community, dedicated to educational excellence guides all students to realize their highest potential by balancing academic achievement with personal well-being in the pursuit of individual dreams. The students engage in learning how to access and apply knowledge, think critically and creatively, and communicate effectively. They develop the confidence and ability to understand diverse perspectives, collaborate, and contribute to their local, national, and global communities.**

Application for New Clubs and Organizations  
The Bromfield School  
Harvard, MA 01451

**Organization Name:** Bromfield Mirror/Journalism Club

**Application Date:** October 20, 2017

**Student Organizers:** Ivy Wang, Kate Selig, Julia Deng

**Faculty Advisor:** Ms. Hyde

Mr. Osborn (Harvard press Editor-in-Chief) will be an adjunct advisor

**Organizational Goals and Objectives:**

Our original interest in starting this club/restarting the Mirror online was because we wanted to learn more about journalism, a field extremely important especially amidst the negative attitude towards the media. But we also wanted to invite others to join and dispel the belief that “you don’t need training to write the news”, and to encourage more budding journalists, that anyone after learning and practicing its core skills.

Our goal is to create a place where both Bromfield students and parents in the Harvard community can find the most recent news about Bromfield. The way we want to create that is by making online version of the Bromfield school newspaper, continuing the Bromfield Mirror theme.

While we will be working on the process and learning what makes good journalism, we will also be working towards an end product. We chose to focus on an *online* newspaper because journalism is heading online. It also allows more flexibility and therefore more participation and more articles can be published than a printed paper that would limit the number editions we want to publish and increase cost.

**Rationales:**

There is a lot within the Bromfield community that the Harvard Press nor any other news outlet (Bromfield Bulletin/Bromfield Now) covers in detail. For example, important club/extracurricular events such as LipSynch, individual accomplishments in the Bromfield community (students winning speaker awards at MUN conferences/Speech and Debate tournaments), student council decisions, school meetings, policy changes, grade spirit, sports teams (that don’t receive as much coverage at the Harvard Press), are all ignored or overlooked. There have been a lot of times that a classmate had an incredible experience, or there was a club achievement or event that I didn’t know about until a while after the event. Most other high schools have a news center if not newspaper that keeps everyone updated and helps recognize the numerous events high schoolers are accomplishing, and with this online newspaper, we will be striving to do the same.

In the end: We want this Bromfield Newspaper to create a deeper sense of community and allowing everyone to know “what’s going on at Bromfield”.

**What do you see as the role of the faculty advisor in this organization?**

Ms. Hyde taught the Journalism course before it was stopped *and* was the advisor for the Bromfield School Newspaper until it stopped two years ago. Ms. Hyde would be able to both teach and run the production of the online newspaper.

Mr. Osborn, the Editor of the Harvard Press who has mentored us so far, will also be able to guide the newspaper as well as give firsthand experience. He may also be able to connect the school paper more directly with the Harvard Press.

Having both teachers allows more flexibility and a larger production, as well as invaluable experience.

***The Mirror* Advisor Job Description**  
**The Town of Harvard School Committee Meeting**  
**April 23, 2018**

**Responsibilities of *The Mirror* Advisor:**

- Striking a balance between overseeing the work and allowing the students the freedom to produce their own newspaper that accurately reflects the voice of the student body
- Giving solid advice regarding all aspects of a newspaper, from writing and editing to design and layout
- Encouraging students voice their opinions and let their voices be heard
- Teaching budding journalists how to properly research facts, give proper credit/attribution, and reference material correctly – responsible journalism
- Provoking student dialogue about school issues
- Encouraging staff members to discuss various sides of issues
- Being the intermediary between staff members when differences of opinions occur
- A comfort level with Adobe InDesign, the program we use for the layout

**Time:** Bi-weekly full staff meetings for approximately 1.5-2 hours  
Meetings with editorial staff approximately once a week  
Meetings with the editor-in-chief approximately 1-2 times a week  
Approximately 5-10 hours of outside of school hours per publication for final editing and feedback on all articles  
Layout work for 1-2 weeks before printing: every day after school for 1-3 hours  
Regular communication with staff all year  
Tracking of progress and managing student roles within the staff all year

**What do you project the time commitment would be for this advisor?**

Please see attached document.

**For Office Use Only:**

Estimated tentative advisor stipend

\$ 2300

Athletic Director

Principal's Approval

**HTA**

Superintendent's Approval

Melissa [Signature]

School committee Approval

# Harvard School Committee Operating Norms

## Vision Statement:

The Harvard Public Schools community, dedicated to educational excellence, guides all students to realize their highest potential by balancing academic achievement with personal well-being in the pursuit of individual dreams. The students engage in learning how to access and apply knowledge, think critically and creatively, and communicate effectively. They continue to develop the confidence and ability to understand diverse perspectives, collaborate, and contribute, to their local, national, and global communities.

## Governance:

The School Committee will conduct its business in a manner accessible to the public, and in accordance with the Open Meeting Law.

We respect the need for all Committee members to have adequate time to prepare for meetings. Meeting materials will be submitted in time to be included in committee meeting packets which will be distributed to members no later than 48 hours prior to a meeting.

Members will come to meetings well-prepared to discuss issues on the agenda and to participate in efficient decision making while exhibiting professional conduct and behavior. Debate and thorough discussion of matters is encouraged, and members agree to maintain civility and respect despite any difference in opinions or views.

We shall conduct business through a set agenda that advances district goals. Emerging items shall be addressed in subsequent meetings through planned agenda items, unless it is determined by the School Committee Chairperson that it would be detrimental to delay the issue. Requests to add items to an agenda shall be made to the Superintendent and the School Committee Chairperson.

School Committee members agree to thoughtfully seek and support solutions that will provide the greatest benefits to students. Wherever possible, the committee will involve members of the community, parents, students, faculty and the administration in the consideration of major initiatives and significant changes. Once the School Committee has taken action, Committee members will support the official position of the School Committee.

School Committee members agree to recognize and respect that their authority exists only when a quorum of the Committee meets and not as individual Committee members.

The Superintendent and the School Committee recognize the importance of working collaboratively with town officials, boards and committees, and we will actively seek ways to enlist their support in our efforts.

We adopt Roberts Rules of Order as our guide.

**Communication:**

The Superintendent and the School Committee practice proactive communication and agree that there will be no surprises. If School Committee members have questions or concerns, they agree to contact the Superintendent and/or Chairperson well in advance of a meeting. Members will work collaboratively and share information within the parameters of the Open Meeting Law.

It is the role of the Chairperson to act as the spokesperson for the Committee. Members will direct requests for comments by the media to him/her. As individuals, Committee members are welcome to express their own personal views and opinions.

The school committee shall exercise leadership in vision, planning, policy, budgeting, evaluation, and advocacy of the school district.

**Roles and Responsibilities**

It is the responsibility of the Superintendent to oversee the hiring, evaluation and handling of personnel issues and to manage the day-to-day operations of the school district; it is the responsibility of the School Committee to evaluate the Superintendent's effectiveness in these matters.

We respect the Superintendent's role as the administrator for the district and his/her oversight of the schools' administrators, who in turn manage their respective faculty and staff.

Committee members will channel requests for information, reports, etc., through the Committee Chair rather than directly to staff. Committee members are encouraged to share information with the Superintendent that they feel is important to the management and/or leadership of the district.

Committee members will refer to the proper chain of command the questions and concerns they receive from members of the school community. Committee members understand that due to privacy concerns they may not receive direct feedback on the disposition of the questions and concerns that they forward.

We shall not use our positions for personal or partisan gain nor shall we take any independent actions that may compromise the School Committee as a whole.

**Evaluation and Improvement:**

The School Committee will evaluate its performance on an annual basis and will assess the results of the evaluation to determine areas or aspects in need of improvement.

School Committee members and the Superintendent appreciate the benefits of professional growth and development, and agree to participate in experiences designed to further their knowledge and understanding and to advance the work of our public schools.

All new School Committee members will attend the required MASC orientation within their first year of service.

We recognize the importance of honoring our agreed upon norms and we agree to hold ourselves and each other accountable for upholding them.

We shall review, revise and reaffirm these operating norms on an annual basis.



**Superintendent's Update**  
**May 14, 2018**

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**I. Hildreth Elementary building project update**

*Standard II: Management and Operations*

*Standard IV: Professional Culture, Communications*

Here is a list of the actions completed in the past two weeks:

- Held public forums on 4/24 and 5/1
- Met with the Working Group and the School Building Committee (SBC) to discuss the meetings and encouraging voter participation
- Met with presenters to plan for ATM
- Met with the SBC following the votes to plan next steps
- Interviewed with the Press

**II. Inclusion Committee Work**

*Standard I: Instructional Leadership*

The Inclusion Committee met on 4/24. We looked at the student survey results. Questions are attached, and I would like to share the data at an upcoming SC meeting. Collecting this information was the first part of District Improvement goal.

**III. Professional Development**

On the early release day added for the election, teachers at Bromfield heard our school attorney, Liz Valerio, share information on sensitivity training. The topics she covered included dress code, bullying, cyber communications, and mandated reporting. She used case studies to encourage dialogue and reflection.

At HES teachers focused on using literature to increase knowledge and understanding of diverse perspectives and cultures. Teachers used a rubric to evaluate their current materials and materials brought in by the presenter.

**IV. Science Lab Update**

*Standard II: Management and Operations*

We have a meeting planned for this coming Monday, May 14<sup>th</sup> at 2:30PM to review the modified drawings prepared by Longo after they took input from teachers and school leaders. We will create the paperwork to advertise the project work so that construction may begin soon after school is out.

**V. Music at HES**

*Standard IV: Professional Culture; Family Engagement*



**Superintendent's Update**  
**May 14, 2018**

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David Gilfix held a series of concerts for grades 3, 4, and 5. Fifth grade had the addition of band led by Craig Robbins and a volunteer choir that met with David Gilfix before school. The students and families seemed to enjoy the performances.

**VI. Making the News**

*Standard IV: Professional Culture*

WBZs Eye on Education visited this week to feature the work done by our students and counselors in the area of student wellness. The SWAT club will be featured in the highlight. We will let you know when it will be aired.

The Press wrote an article about the Building Bridges exhibit on display at the elementary school. This display, which seeks to challenge damaging myths and stereotypes, is paired with a guest speaker who survived the Rwandan genocide and will speak in the Bromfield Library on May 23<sup>rd</sup> at 7PM. These events were planned by teachers Kathleen Doherty and Bryce Mattie-Brown and funded by a Harvard Schools Trust Grant.

**VII. Teacher Appreciation Week**

This past week parents treated teachers to a wide variety of treats including a popcorn bar, deli sandwiches, milk and cookies, and cupcake trays. While only a few parents coordinated the efforts on site many parents contributed to the festivities by signing up to contribute. The teachers really felt appreciated and looked forward to the surprises.

**VIII. In Other Good News**

Mr. Reynolds, our prior band director, successfully defended his dissertation this week at UMass Amherst and became Dr. Reynolds.



Teacher Appreciation at HES

## Your School Experience

Please answer the 17 questions below. We want to hear your voice as we seek ways to improve the school experience for every student at Bromfield.

1. Grade Level

2. How you identify your gender.

3. How do you identify your ethnicity/race?

☐ American Indian

☐ Asian

☐ Black or African American

☐ Pacific Islander

☐ White or Caucasian

☐ Hispanic or Latino

☐ I prefer not to answer.

☐ Other (please specify)

4. Where do you live?

5. Students feel free to express their individuality here at Bromfield.

Disagree

☐

Somewhat Disagree

☐

Agree

☐

Strongly Agree

☐

N/A

☐

6. I am valued and respected for who I am here at Bromfield.

Disagree

☐

Somewhat Disagree

☐

Agree

☐

Strongly Agree

☐

N/A

☐

7. The environment here at Bromfield encourages students to develop an appreciation for diversity.

Disagree

Somewhat Disagree

Agree

Strongly Agree

N/A

☐☐☐☐☐

8. Students of all races and cultures are accepted here at Bromfield.

Disagree

Somewhat Disagree

Agree

Strongly Agree

N/A

☐☐☐☐☐

9. Students of all gender identities are accepted here at Bromfield.

Disagree

Somewhat Disagree

Agree

Strongly Agree

N/A

☐☐☐☐☐

10. Students of all political views are accepted here at Bromfield.

Disagree

Somewhat Disagree

Agree

Strongly Agree

N/A

☐☐☐☐☐

11. Students of all religious beliefs are accepted here at Bromfield.

Disagree

Somewhat Disagree

Agree

Strongly Agree

N/A

☐☐☐☐☐

12. Students of all learning abilities are accepted here at Bromfield.

Disagree

Somewhat Disagree

Agree

Strongly Agree

N/A

☐☐☐☐☐

13. Students of all socio-economic backgrounds (wealth) are accepted here at Bromfield.

Disagree

Somewhat Disagree

Agree

Strongly Agree

N/A

☐☐☐☐☐

14. I feel adults at Bromfield appropriately address harassment and discrimination that they overhear or witness.

Disagree

Somewhat Disagree

Agree

Strongly Agree

N/A

☐☐☐☐☐

15. If I were to experience harassment or discrimination, I would feel comfortable reporting it to adults at Bromfield.

Disagree

Somewhat Disagree

Agree

Strongly Agree

N/A

☐☐☐☐☐

Why or Why Not?

16. If I were to report harassment or discrimination at my school, I am confident that adults would respond to it appropriately.

Disagree

Somewhat Disagree

Agree

Strongly Agree

N/A

☐☐☐☐☐

Why or Why Not?

17. We continue to strive to create a safe and inclusive environment that values diversity and we value your input. Please share any additional thoughts.

## **Senior Schedule and Activities 2018**

### **Monday, April 9, 2018      Final Senior Community Service Project Timesheets Due**

Seniors should have completed their 40 hours by this date. If an extension is needed, they should see Mr. Hoffman. **Please note that seniors will not be allowed to do their final presentations if they have not completed at least 30 hours by Monday, April 23, 2018. In that case, they would need to schedule a makeup presentation.**

### **Wednesday, April 25, 2018 Senior Community Service Project Presentations**

Seniors will be presenting their projects to a board of judges, between the hours of 1:00 and 4pm. Presentations should run 7-10 minutes. Students should be prepared to present in business attire and with visuals. Please visit the Bromfield web site for more information regarding the presentation. Students should also bring their one-page Reflection Paper to their presentation. **The successful completion of this project, presentation, and reflection paper is a graduation requirement.** **Please note: There will not be an evening presentation this year.**

### **Monday, May 7 – Friday, May 18      AP Exams**

Students who are presently enrolled in AP courses, and who have registered for AP exams, will be taking the subject tests on these dates. Please visit the Bromfield web site for the specific test dates for each subject test.

### **Friday, May 18      Prom and Celebration**

This year the Prom will be held at The Devens Complex Center otherwise known as the Springhill Ballroom by Marriott at the Devens Common Center. The Prom starts at 7pm and ends at 11pm. All attendees should arrive at the prom by 8:30pm. It is important to remind students that they need to make good decisions on this special night, and not engage in the use of drugs or alcohol. There will be breathalyzers on site and they will be administered by the local police department if there is any question regarding the possible use of alcohol. Police will also be utilized if there is a question regarding the use of drugs. The Celebration Committee has also planned an all-night drug and alcohol free event at Bromfield after the prom. Celebration will begin at 11:00pm and last until 5:00am. All seniors, juniors and their approved guests, who attend Prom are invited to this spectacular event.

### **Wednesday May 23 through Friday, June 1      Senior Finals**

Seniors will be taking one final exam on each of the school days between May 24 and June 2. Seniors only need to attend school for their final exam on each day. Finals start at approximately 11am and run through 12:45pm. All textbooks for a course must be returned on the day of the exam for that course. We will also need to collect student MacBooks and the other materials given to them with the MacBook at the beginning of the year. MacBooks will be collected after students take their last final exam.

**June 5, 6, and 7****Graduation Practice**

Graduation practice will take place on Tuesday, Wednesday, and Thursday of graduation week. All seniors must attend graduation practice which will begin promptly at 9am and run until approximately 12 noon.

**Tuesday, June 5, 2018      Senior Athletic Awards**

This event is designed to recognize all of our seniors who have participated in athletic programs here at Bromfield. The evening begins with the award presentations and is followed by a dessert reception in the cafeteria. The evening will begin at 6:30pm.

**Wednesday, June 6, 2018      Scholarships and Awards Night**

This evening is a special night of recognition for our seniors. All scholarships and awards will be presented during this program. All scholarship and award recipients will receive personalized invitations but **all seniors are welcome to attend**. There will be light refreshments offered at the end of the program. We will begin the awards presentation at 6:30pm.

**Thursday, June 7, 2018      Distribution of Caps and Gowns**

After students complete their Senior Sign Out Forms which will be given to them prior to the beginning of Senior Finals, they will return these forms to the Main Office. Seniors cannot receive their caps and gowns without a completed sign out form. Missing school property, athletic uniforms, locks and other obligations must be met before students receive their caps and gowns. Checks to replace missing or damaged property should be made out to The Bromfield School. Please remember that students need to turn in or pay for damaged or missing MacBooks and all ancillary materials prior to receiving their caps and gowns. Caps and gowns will be distributed after graduation practice on Thursday, June 7.

**Thursday, June 7, 2018      Class Day**

The senior class will be presenting their 'Class Day' program for our students in grades 9-11. The program is set to run from 12:45 until 2:20. This event is designed to be a 'for students by students' event, but parents of seniors are welcome.

**Friday, June 8, 2018      Graduation**

This is the big day. We are looking forward to a wonderful evening. Graduates should report to HES by 4:30 in preparation for the ceremony. Graduates should dress appropriately for the occasion and proper footwear is required. The ceremony will begin promptly at 5:30pm and should conclude by 7pm. The ceremony will be followed by a reception hosted by the Class of 2019.

## LIAISON AND SUBCOMMITTEE ASSIGNMENTS

<b>Assignments</b>	
Board of Selectman	Mary Traphagen
FinCom	SusanMary Redinger
DEAC	John Ruark
SEPAC	Jon Green
TBS School Council	Nancy Lancellotti
HES School Council	Mary Traphagen
CPIC	SusanMary Redinger
HEAC	John Ruark
Park and Recreation Representative	Mary Traphagen
State Representative	Mary Traphagen
CASE	Linda Dwight
HCTV	Jon Green
<b>Subcommittee Assignments</b>	
Budget	SusanMary Redinger/Mary Traphagen
Policy	Mary Traphagen/John Ruark
Science Labs	Nancy Lancellotti/SusanMary Redinger
Athletic Advisory	Mary Traphagen/John Ruark
Website Review	SusanMary Redinger and Jon Green
Wellness Committee	Mary Traphagen and Nancy Lancellotti
Superintendent Review	SusanMary Redinger and Mary Traphagen
HES Visioning	Mary Traphagen and SusanMary Redinger
Building Committee	SusanMary Redinger



School Committee Meeting  
Monday, April 23, 2018  
6:15 p.m.  
Upper Town Hall

Attendance: Mary Traphagen, Nancy Lancellotti, Jon Green, John Ruark, SusanMary Redinger, Maureen Babcock, Peter Rowe and Linda Dwight.

Mary Traphagen called the meeting to order at 6:15 p.m.

Nancy Lancellotti read the Vision Statement.

**Public Commentary – None**

**Student Update – None**

**Grant Acceptance**

The following grants from the Harvard Schools Trust were submitted for approval:

Littlebits STEM Invention Toolbox Pro Library – Rob Cullinane - \$4,769.96

ZeroSport filtered pitchers for 3<sup>rd</sup> grade – Students in Mrs. Ayles Class 3<sup>rd</sup> Grade - \$160

Nancy Lancellotti made the motion and SusanMary Redinger seconded to approve the Littlebits STEM Invention Toolbox Pro Library for \$4,979.96 and the ZeroSport filtered pitchers for \$160. Both grants are from the Harvard Schools Trust.

VOTE 5/0

**Science Curriculum Presentation – Hildreth**

Lauren Crittendon, Science Vertical Team Leader at Hildreth, and Josh Myler, Principal, presented information on the Science curriculum taught at Hildreth Elementary School.

**Club Consideration**

Mia Hopman, a junior at Bromfield attended the meeting to seek approval for a new club called “Student Wellness Advisory Team (SWAT)”. The goal of the club is to promote mental health and wellness of students, plan and implement events for schoolwide mental health awareness, and provide mental health/wellness opportunities for students, parents, and community members. The Faculty Advisor will be Susan Chlapowski and Katelyn Russell. The estimated advisor stipend is set at \$1,255.

SusanMary Redinger made the motion, and Nancy Lancellotti seconded to approve the Student Wellness Advisory Team Club as presented.

VOTE 5/0



## **Superintendent Report**

### **List of actions completed in the past two weeks:**

- \*Used Social media to advertise upcoming public input sessions.
- \*Helped with presentations and publicity documents.
- \*Held a public forum on April 10<sup>th</sup> and April 19<sup>th</sup>. Both forums were televised by the cable access channel.

### **Employment Update**

Our facilities director, Mark Force, will be parting ways with the district on May 10<sup>th</sup>. We thank him for his service to the district. We are advertising for his replacement and anticipate a smooth transition.

### **Ramp Project**

Abacus leaders David Eisen and David Pollak met with Peter Rowe, Scott Hoffman, Robin Benoit and Dr. Dwight to begin the work on the middle school ramp proposals. The timeline of their study includes several meetings this school year, independent work over the summer, further refinement in August/September, and options with pricing by October. A Visioning Committee will be formed and will be looking to have a School Committee representative at those meetings.

### **Science Lab Planning**

Longo visited and met with science teachers and school leaders for input on the science labs and prep room renovations. They produced preliminary drawings for 1<sup>st</sup> review.

### **Travel Team Return**

Students and staff returned with exciting reports from their travels in Europe. We will have the students share some of their experiences in an upcoming presentation.

### **Student Achievement Committee Update**

Nancy Lancellotti updated the Committee on the work being done by the Student Achievement Subcommittee. A final report will be presented prior to May 31<sup>st</sup>.

### **Executive Spotlight Draft Approval**

The Committee reviewed the Executive Spotlight of the HES Building Project, which will be included in the FY19 Budget book. The FY19 Budget book will be mailed to residents prior to the Annual Town Meeting.

### **School Committee Self Evaluation Tool; MASC vs. Harvard's**

The Committee reviewed the content of the Harvard School Committee's Self Evaluation and the MASC version of the Self Evaluation and how they are different. The Committee agreed to look at the content of the evaluation over the summer and decide if any changes should be made. For this year, the Committee will use the MASC content of the Self Evaluation with the Student Achievement piece included.

SusanMary Redinger made the motion, and John Ruark seconded to adopt the MASC evaluation content, adding in the Student Achievement piece.

VOTE 5/0

**Agenda Items**

Student Achievement

Survey Results

Good Friday issue

School Choice Outcome

Summer PD Review

Election of Officers

Due to Memorial Day being celebrated on Monday, May 28<sup>th</sup>, Mary Traphagen asked the Committee to consider moving the meeting to Tuesday, May 29<sup>th</sup>.

SusanMary Redinger made the motion, and Jon Green seconded to move the School Committee from May 28<sup>th</sup> to May 29<sup>th</sup>.

VOTE 5/0

**Approval of Meeting Minutes**

SusanMary Redinger made the motion, and John Ruark seconded to approve the minutes of the April 9, 2018 meeting as amended.

VOTE 5/0

**Liaison/Sub-committee Reports**

**Mary Traphagen** – reported that she met with the Student Advisory Council. Students thought the “Walkout” was meaningful, they are interested in Youth Empowerment, students talked about the Bi-Literacy Seal program and Juniors who took the At Risk Survey felt it resonated and they were much more honest with their answers. School Committee and Student Advisory Council will meet one more time this year. HES School Council meets tomorrow.

**John Ruark** reported that DEAC is in the process of putting out a survey. Will send out the survey after the town meeting and will bring back results. Athletic Advisory meets tomorrow. HEAC is interested in scheduling their annual meeting with the School Committee in May.

**Nancy Lancellotti** reported that The Bromfield School Council met. Planning is underway for a Reality Fair scheduled for June 1<sup>st</sup> at The Bromfield School. The concept description is that every student will get a job, and their job will offer a certain amount of pay. Students will then go around to stations and see how they are going to support themselves with the job they have. They will borrow the PTOs big wheel of fortune/misfortune to see what kinds of financial consequences/scenarios could come up, and how that will affect their financial stability.

**Thank you to Nancy Lancellotti**

School Committee members shared their appreciation for Nancy’s significant contributions and commitment while serving on the School Committee.

Nancy Lancellotti thanked everyone for continuing to serve on the Committee and recognized how important their mission is to the town. Nancy acknowledged that she learned something from everyone on the Committee and thanked them for their kindness.

**Interested Citizens Commentary - None**

**Adjournment**

SusanMary Redinger made the motion and Nancy Lancellotti seconded to adjourn the meeting at 7:55 p.m.

VOTE 5/0

Respectfully submitted:

Mary Zadroga