

ACADEMIC INTEGRITY APPEALS BOARD

Members: The Academic Integrity Appeals Board consists of one administrator, three faculty members, and three students (a sophomore, junior, and senior).

Purpose: The Academic Integrity Appeals Board was created to provide an appeals process for students who feel they have been unjustly accused of cheating or plagiarism.

Process of Convening the Academic Integrity Appeals Board: When a student feels he/she has been unjustly accused of cheating or plagiarism, he can appeal to the Academic Integrity Appeals Board. The student will obtain and complete the form (below) that can be found on the school website under documents and in the main office. Once the form has been completed and submitted to Mr. Hoffman, a hearing will be scheduled.

Academic Integrity Appeals Board Activation Form

Name: _____ Grade: _____

Class: _____ Period: _____

Assignment: _____

Teacher: _____

Please describe your concern:

Hearing Process: The administrator will conduct the hearing and be a voting member of the board. The board will first hear from the student. The student may bring anyone with him to the hearing who can help his defense, but he must make his own argument. The teacher will then present his case. The teacher may also bring anyone who can corroborate his version. It should be noted that both sides will not be present at the same time while addressing the board. After hearing both sides of the argument, the board may or may not call back either side for further questioning. The board will work towards consensus but will render a decision after deliberation whether or not consensus is reached.