

## **Referral for a Special Education Evaluation**

A student may be referred for an evaluation by a parent or any person in a caregiving or professional position concerned with the student's development. When a student is referred for an evaluation, the district shall send written notice to the student's parents, seeking consent for the evaluation to occur and providing the parents with the opportunity to express any concerns or provide information on the student's skills or abilities.

When we receive a parent's consent for evaluation, the appropriate assessors will schedule their testing so that it is completed within thirty days of receiving the signed consent. Please be aware that students will miss some classes in order to complete the testing in all suspected areas of disability. It is a time-consuming, comprehensive process.

Although parents have the right to request an evaluation, they also have other options to consider when concerned about their child's performance in school:

- Meeting with the child's teacher to share concerns and to get current information on performance
- Request that the "Teacher Support Team" meet to discuss your child's performance and come up with an action plan, if needed
- Meet with the child's guidance counselor to discuss other options for support
- Request a meeting with the Special Education Coordinator in the building about your concerns
- Request a meeting with the building Principal