

Annual Budget

Present procedures require that the first level of budget preparation begins with the school councils and school staff working through available department heads and supervisors. The second level involves the Principal, whose responsibility it is to review, evaluate, increase or decrease and correlate the requests submitted. The third level involves the Superintendent and School Business Manager, who repeats the activities of level two with the total budget in hand. The fourth level is that of presentation to the School Committee, whose task it is to formulate the draft of the budget for submission to the Town at its Annual Town Meeting. This includes review of the budget with the board of Selectman and Finance Committee and adjusting the budget as appropriate.

It is the practice of the School Committee to invite a representative of the Finance Committee to budget meetings. All budget meetings are open to the public.

ADOPTED: June 3, 1974

AMENDED: December 5, 1988; September 11, 2006

LEGAL REFS.: M.G.L 15:1G; 71:38N; 71:59