

School Committee Minutes  
Town Hall Meeting Room  
Monday, December 5, 2011  
6:00 pm.

Members attending: Keith Cheveralls, SusanMary Redinger, Piali De, PattyWenger, Kirsten Wright

Others present: Joseph Connelly, Lorraine Leonard, Mark Force, Mark Lavertue, Jim O'Shea and Scott Hoffman.

Keith Cheveralls called the meeting to order at 6:05 p.m.

The purpose of the meeting was to review the proposed budget for 2012-2013. No votes taken.

**Mark Lavertue presented and reviewed account lines related to the Technology budget.**

The Technology budget was brief in terms of depth awaiting the outcome of the technology plan to be presented at the December 12<sup>th</sup> School Committee meeting. Piali De would like to see where we account in the budget for all of the educational software we are using.

**Mark Force presented and reviewed account lines related to the Facilities budget.**

Mark discussed the possibility of adding a custodial floater which was item #10 in the "prioritized list of additional FY13 budgetary needs" Adding this position would help to better meet the needs of his department, especially when custodians are out. The committee asked that the prioritized list be redone in order to list benefits to the projected costs. The committee asked to have the Energy Advisory Committee look over the electricity line to see if the number is realistic and also to determine the cost savings of gas vs. oil.

**Bromfield Principal Jim O'Shea presented and reviewed account lines related to The Bromfield School budget.**

The committee asked that the front page of the athletic program planning worksheet be modified to include percentage of kids participating, participation by grade, historic information on hardship waivers and a list of all student activities paid by the omnibus budget. Jim O'Shea discussed the items from the "prioritized list of additional FY13 budgetary needs" that pertained to the TBS budget including Item # 1 – Adding 2 FTE Teachers to reduce student studies so "time on learning" compliance can be maintained, Item #8 – Increase School Guidance Counselors work year by 4 to 8 days to assist with new student orientation and related transition efforts, Item #9 – the creation of two (2) additional Department Head positions at TBS to cover Unified Arts and Guidance Department, Item #13 – A System-wide Interface Assessment program to provide Mental Health Service Provider links to the Harvard Public Schools and Item #14 to fund textbook and other curriculum initiatives at TBS.

SusanMary Redinger made a motion and Patty Wenger seconded to adjourn at 8:25 p.m.  
VOTED (5/0) to accept the motion.

Mary Zadroga  
Recording Secretary