

K- 5 STUDENT DISMISSAL AT HES

AM Kindergarten Dismissal:

AM Kindergarten students are dismissed at 11:45. Parents who are picking up their children should be at the front entrance at this time. The Harvard Police Department recommends parking on Massachusetts Ave and strongly recommends the use of the crosswalk.

K-5 Dismissal:

Buses:

- All students will load buses through the North Entrance (side by gym). Buses will exit out through Massachusetts Ave.

Parent Pick-Up:

- Supervised parent pick-up will take place in the **back and front** of the school from **3:10 P.M. – 3:25 PM.**
- *Parents who are picking up any students in grades K-1 should use the back pick-up location.* If the parent is picking up other children in grades 2-5, those students should be directed to go to the back pickup location as well. As in the morning, parents should enter Fairbanks Street from the Massachusetts Avenue entrance and exit out Fairbanks Street towards the town common.
- *Parents who are picking up only students in grades 2-5 should use the front pick-up location.*
- Teacher monitors will supervise the loading of cars; please follow their direction during pick-up. *Parents must have a sign on their front passenger window with the name(s) of the child/children being picked up. The lettering on the sign should be at least 6" high.*

Walkers:

Please note that we anticipate with the addition of another pick-up location that the line will move much more quickly and efficiently. Given this we ask that all parents who arrive by car at the school use the pick-up lines and do not dismiss their children as walkers. Cooperation in this area will help our entire community; in advance your help is appreciated.

- 3-5 Walkers will be released after the buses have departed.
- K-2 Walkers will need to be picked up by an adult in the gym or by an older sibling (grades 3-5). Written permission from the parent to release their child to a sibling is required.

Extended Day Program:

- Students will be released directly to the Bridges' staff at the end of the day